



**TO:** Northeast Metro 916 Board of Education  
**FROM:** Connie Hayes  
**DATE:** Dec. 16, 2016  
**RE:** Dec. 14 Board of Education Meeting Talking Points

Members present: Erin Azer, Tracy Brunnette, Suzanne Erkel, Marilynn Forsberg, Karen Lodico, Janet Newberg, Laura Palmer, Nancy Livingston, Laura Oksnevad, Mike Ptacek, Judy Schwartz, and Gail Theisen. Members absent: Marcia Lindblad and Marre Jo Sager.

- **Staff awards:** The school board heard an update from the Career and Technical Center, which has seen three staff recognized with major awards this fall:
  - **Mary McGuire**, law enforcement teacher, [won an accolade](#) from Schuler Shoes for her classroom project in which students serve as mentors to second-grade students at Oakdale Elementary.
  - **Shelli Sowles**, career & college readiness specialist, [won the 2017 ACTE Career Guidance Award](#), which recognizes guidance counselors and career development professionals who have made significant contributions to advocate, educate and communicate the value of CTE as a viable career option to a variety of audiences in their communities.
  - **Erick Lehet**, instructional coach/technical skill assessment coordinator, [won the C. Thomas Olivo Outstanding Service Award](#), which recognizes test coordinators, administrators, state or national policy makers, or CTE association leaders for their work in advocating an equitable assessment system that uses technical assessment data to improve instruction.
  - **Katie Wallisch**, cosmetology teacher at the Career & Technical Center, was named a 2017 Exceptional Educator by TIES.
- **2017-18 calendar:** The school board reviewed a first draft of proposed school calendars for the 2017-18 school year. The proposed calendar is similar to calendars the school district has seen in past few years, with the exception of Capitol View, which will begin and end school earlier due to construction needs.
- **Sale of Northeast Metro 916 property:** As the John Glenn Alternate Learning Program prepares to move to the soon-to-be constructed Pankalo Education Center, a section of John Glenn Middle School will need to be sold to North St. Paul-Maplewood-Oakdale District #622. Northeast Metro 916 will also sell the wing it currently owns in Oakdale

Elementary School; no Northeast Metro 916 programming has been housed there in two decades. The sale of these properties will amount to \$1,600,400, which will support the general fund of Northeast Metro 916. Historically, revenue like this has been used to help pay for deferred maintenance costs.

- **Revised budget:** The school board approved a revised budget for the 2016-17 school year. A preliminary budget was approved in June 2016, and this revised budget reflects changes in revenue and expenditures since that time. This is the second of three annual budget revisions that the school board will consider, a process that is in accordance with recommended guidelines from the district auditor.
- **2017 Meeting schedule:** The school board set their meeting schedule for the 2017 calendar year. They will meet on the first Wednesday of each month, with the exception of January which will be the second Wednesday.
- **Retirement:** The school board celebrated the retirement of Faye Corbett, education assistant II, who is retiring from the school district on Dec. 31 with 22 years of service.
- **Site visits:** School board members and their superintendents are invited to visit programs that are in the same or similar geographic regions of the member district. The next visit will be to the Career and Technical Center on Jan. 10, and visitors are asked to RSVP to Linda Zahradka at [lzahradk@916schools.org](mailto:lzahradk@916schools.org).
- **Financial audit:** The school board received a financial report for the year ended June 30, 2016, prepared by the auditor for Northeast Metro 916. They found:
  - Zero deficiencies in the school district's internal control over financial reporting that they considered to be material weaknesses.
  - Zero instances of noncompliance that are required to be reported under *Government Auditing Standards*.
  - Zero findings based on their testing of the school district's compliance with Minnesota laws and regulations.

You can find the full agenda at: <http://www.nemetro.k12.mn.us/Page/2733>.