

VICKSBURG COMMUNITY SCHOOLS
Board of Education
June 10, 2013
MINUTES

Members Present: Wil Emmert, Rudy Callen, David Schriemer, Tom Danielson, Tina Forsyth, Carol Lohman, Virgil Knowles
Secretary Karen Hill

Administrators Present: Charles Glaes, Stephen Goss, Keevin O'Neill, Adam Brush, Maureen Ouvry, Ruth Hook, Ric Beers, Mike Barwegen, Laura Kuhlman, Pat Moreno

Guests Present: Rob Flintrop, Nicole Crist, Mark Wolhuis, Niki Day, Diane Fort, S. Colestock, Chris Gearig, Charlie Glascock, Sue Moore, Amy Manchester, Cathy Leach, Natalie Leach, Jane Crist, Larry Crist, Lilah Crist, F. Crist, Deb Stafinski, Katie Groseman, Paula Branch, Bev Hoffman, Dave Grace, Jennifer Grace, Charles Girolami, Vicki White, Nancy Irving, Bob Collins, Nancy Herson, Kathy Brandt, Paula Harper, Dave Harper, Christine Veld, Tom Haroldson, Brenda Pickett, John Pickett

I. SUPERINTENDENT'S REPORT

- A. Board Meeting Dates for the 2013-2014 School Year: Supt. Glaes referred to the listing of meeting dates for next school year.
- B. Legislative Update: The district is going to receive \$110 additional in funding/pupil minus a \$33 MPSERS offset for a total of an additional \$77/pupil funding.
- C. Staffing Update: Supt. Glaes reported that kindergarten enrollment is down approximately 33 students so far. The district anticipates a modest 1.0 FTE professional staff reduction.

II. REPORTS AND PUBLIC INQUIRY

- A. Financial Report - Steve Goss
 - 1. June Budget Progress Report: Asst. Supt. Goss reviewed the budget progress report for May, 2013 showing total revenues of \$16,805,293; total expenditures of \$18,559,681; and deficiency of revenues over expenditures of -\$1,754,388.
 - 2. Installment Purchase Bid Update: Asst. Supt. Goss reported that Keystone Bank came in as low bid. Mr. Goss recommended we move ahead.
 - 3. Resolutions to Amend the 2012-13 Budgets and Adopt the 2013-14 Budgets for the Following Funds: General Fund, School Service Funds, Debt Retirement Funds, and Building and Site Fund: Asst. Supt. Goss stated that General Fund revenues are projected to increase by approximately \$313,000, or about 1.4%, from the prior amendment to \$22.29 million. This gain is attributable to the new Section 147c MPSERS Pre-Funding grant, and there will be no net gain for the District.

Expenditures are expected to increase by approximately 1.1%, of which \$250,000 of that is attributable to the same. Mr. Goss projected the budget shortfall for the current year to decrease by \$55,000 to approximately \$439,000, which would result in a fund balance of approximately \$2.26 million.

Mr. Goss reviewed the 2013-14 preliminary General Fund Budget resulting in a deficiency of revenues over expenditures of -\$425,163, which brings the ending fund balance to \$1,834,346.

Mr. Goss disclosed that the District would be levying 18 mills in non-homestead tax.

- B. ANNUAL PUBLIC HEARING to Consider the District's 2013-14 Budgets and Proposed Property Tax Millage Rate: The meeting was opened for public comment at 8:18 pm. Dave Schriemer asked when the debt service bonds would be paid off. All bonds will be paid off in 2020 with the exception of the 2007 bonds which go through 2022. The Open Meeting closed at 8:19 pm.
- C. Food Service Update - Maureen Ouvry
 - 1. Dairy and Bakery Bid Report: Mrs. Ouvry stated that the summer feeding program will be held at Sunset Lake Elementary this year. Mrs. Ouvry requested approval of Prairie Farms and Aunt Millie's who were the low bidders this year.
- D. Audience: Several Middle School Lacrosse parents addressed the Board, Steve Goss, Laura Kuhlman, and Michael Roy regarding allocations of funds. An additional meeting was set up to conclude the conversation.

III. BOARD ACTION REQUIRED

- A. Approval of the Following Minutes:
 - 1. May 13, 2013 Regular Meeting Minutes: A motion was made by Emmert and supported by Danielson for approval of May 13, 2013 regular meeting minutes. Motion carried unanimously.
- B. Approval of the Following General Fund Invoices - ROLL CALL VOTE
 - 1. May24, 2013 = \$78,303.55: A motion was made by Danielson and supported by Forsyth to approve payment of May 24, 2013 invoices totaling \$78,303.44.
Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, Knowles
Nays: None
Absent: None
Abstain: None
Motion carried unanimously.
 - 2. May31, 2013 = \$82,243.92: A motion was made by Forsyth and supported by Callen to approve payment of invoices dated May 31, 2013 totaling \$82,243.92.
Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, Knowles
Nays: None

Absent: None
Abstain: None
Motion carried unanimously.

3. May31, 2013 = \$2,202.20: A motion was made by Callen and supported by Schriemer to approve payment of invoices dated May 31, 2013 totaling \$2,202.20.
Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, Knowles
Nays: None
Absent: None
Abstain: None
Motion carried unanimously.
- C. Approval to Enter into Installment Purchase Agreement with Keystone Community Bank and Holland Bus Company - ROLL CALL VOTE: A motion was made by Forsyth and supported by Emmert for approval to enter into Installment Purchase Agreement with Keystone Community Bank and Holland Bus Company.
Ayes: Emmert, Callen, Schriemer, Forsyth, Lohman, Knowles
Nays: None
Absent: None
Abstain: Danielson (due to conflict of interest)
Motion carried.
- D. Approval of Appropriations Resolution to Amend the 2012-13 Budgets and Adopt the 2013-14 Budgets for the Following Funds: General, School Service, Debt Retirement, and Building and Site - ROLL CALL VOTE: A motion as made by Danielson and supported by Forsyth for approval of Appropriations Resolution to Amend the 2012-13 Budgets and Adopt the 2013-14 Budgets for the following funds: Genera, School Service, Debt Retirement and Building and Site.
Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, Knowles
Nays: None
Absent: None
Abstain: None
Motion carried unanimously.
- E. Approval of Truth in Budget on the Proposed Property Tax Millage Rate for 2013-14 - ROLL CALL VOTE; A motion was made by Emmert and supported by Lohman for approval of Truth in Budget on the Proposed Property Tax Millage Rate for 2013-14.
Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, Knowles
Nays: None
Absent: None
Abstain: None
Motion carried unanimously.
- F. Approval to Renew Membership for VHS and VMS in the Michigan High School Athletic Association from August 1, 2013 through July 31, 2014: A motion was made by Callen and supported by Forsyth for approval to renew membership for VHS and VMS in the Michigan High School Athletic Association from August 1, 2013 through July 31, 2014.
Motion carried unanimously.

- G. 1st Reading - Approval to Award the 2013-14 Dairy Bid to Prairie Farms for \$43,091.70 and Bread Bid to Aunt Millie's Bakeries for \$8,129.00 - ROLL CALL VOTE: A motion was made by Forsyth and supported by Callen for 1st Reading – Approval to Award the 2013-14 Dairy Bid to Prairie Farms for \$43,091.70 and Bread Bid to Aunt Millie’s Bakeries for \$8,129.00

Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, Knowles

Nays: None

Absent: None

Abstain: None

Motion carried unanimously.

- H. 2nd Reading Approval of Guideline 5500C - Elementary Code of Conduct - ROLL CALL VOTE: A motion was made by Lohman and supported by Emmert for 2nd Reading Approval of Guideline 5500C – Elementary Code of Conduct.

Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, Knowles

Nays: None

Absent: None

Abstain: None

Motion carried unanimously.

- I. Approval of a Fourth Year of a Four-Year Probation for the Following Teachers: A motion was made by Forsyth and supported by Emmert for approval of a fourth year of a four-year probation for the following teachers:

Motion carried unanimously.

1. Amy Renouf, Indian Lake
2. Alicia Zagar - Sunset Lake
3. Tatiana Curtis, Middle School
4. Diana Alger, High School
5. Jennifer Baldwin, High School
6. Rong Sun, High School
7. Jennifer VanBeck, High School

- J. Approval of a Third Year of a Four-Year Probation for the Following Teacher: A motion was made by Emmert and supported by Danielson for approval of a third year of a four-year probation for the following teacher:

Motion carried unanimously.

1. Shanna Page, High School

- K. Approval of a Third Year of a Five-Year Probation for the Following Teacher: A motion was made by Forsyth and supported by Emmert for approval of a third year of a five-year probation for the following teacher:

Motion carried unanimously.

1. Anna Lacey - Middle School
- L. Approval of a Second Year of a Five-Year Probation for the Following Teachers: A motion was made by Forsyth and supported by Emmert for approval of a second year of a five-year probation for the following teachers:
Motion carried unanimously.
1. Audrey Fleet, Indian Lake
 2. Sarah Prince, Indian Lake
 3. Krista Wilson, Indian Lake
 4. Sabrina Graham, Sunset Lake
 5. Sarah King, Sunset Lake
 6. Emily Kirk, Sunset Lake
 7. Leslie Trayers, Sunset Lake
 8. Amy Stauffers, Tobey
 9. Stacy Jancasz, Middle School
 10. Gayle Perkins, Middle School
 11. Emily Proctor, Middle School
 12. Margo Staunton, High School
 13. Zachary Wierenga, High School
- M. Approval of a Second Year of a Two Year Probation: A motion was made by Lohman and supported by Danielson for approval of a second year of a two-year probation.
Motion carried unanimously.
1. Kristin Glerum, Tobey
- N. Approval of Tenure for the Following Teachers: A motion was made by Emmert and supported by Danielson for approval of tenure for the following teachers.
Motion carried unanimously.
1. Scott Gajos, Indian Lake
 2. Susan Pepps, Indian Lake
 3. Allison Lamers, Middle School

- O. Approval of Resignation of School Psychologist Ellen Klinedinst Effective June 7, 2013: A motion was made by Forsyth and supported by Lohman for approval of resignation of School Psychologist Ellen Klinedinst effective June 7y, 2013.
Motion carried unanimously.

There being no further business to come before the Board, President Knowles adjourned the meeting at 8:53 pm.

President Virgil Knowles
Date: July 8, 2013

Secretary Karen Hill