

# Memo



To: Board of Education

From: Cicely Calhoun, Director of Human Resources

Date: August 19, 2025

Re: Classified Leave of Absences

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- a. Marcela Flores, Bilingual Communications Specialist, District, is requesting a leave of absence effective August 14, 2025, through September 25, 2025. Medical-Personal
- b. Terry Winfrey, Administrative Assistant, Joliet West High School, is requesting a leave of absences effective July 15, 2025, through October 15, 2025. Medical-Personal
- c. Angelica R Urbina, Transportation, is requesting a leave of absence effective August 22, 2025, through September 5, 2025. Medical-Personal