

**OFFICE OF THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT NO. 2909
MONDAY, JULY 14, 2025, 6:00 P.M.**

**ROCK RIDGE ADMINISTRATION BUILDING, 1405 PROGRESS PARKWAY, VIRGINIA, MN 55792
MINUTES OF THE REGULAR SCHOOL BOARD MEETING**

Members Present:

Nicole Culbert-Dahl John Uhan
Jennifer Bonner Lisa Westby
Brandi Lautigar
Tim Riordan

Other Staff Present:

Andrea Lintula, Business Manager

Members Absent:

Jodi Westby

- I. Chair JOHN UHAN called the regular meeting to order at 6:00 P.M.
- II. **APPROVE AGENDA:** Motion to **approve the agenda** made by L. WESTBY, seconded by LAUTIGAR. Motion passed unanimously.
- III. **RECOGNITION OF VISITORS AND VISITOR INPUT:** Nola Kwiatkowski, Ayla Troutwine, Nancy Kwiatkowski – supporting the hiring of Kassie Strand as the 2025-26 Head Girls Hockey Coach.
- IV. **CONSTRUCTION:**
 - A. Pete Auvinen, Kraus-Anderson, presented the Building 1404 Special Education Design Development (DD) Estimate.
 - B. Motion to **approve to move into the Construction Documents (CD) phase for the 1404 Building Special Education project only** made by RIORDAN, seconded by BONNER. Motion passed unanimously.
- V. **CONSENT AGENDA:** Motion to **approve the Consent Agenda** made by RIORDAN, seconded by LAUTIGAR. Motion passed unanimously.
 - A. Approval of June 23, 2025 regular meeting minutes.
 - B. Approval of additional duty of Construction Club Advisor for Elementary Teacher Eli Little with a pro-rated stipend of \$288 for the 2024-2025 school year effective January 5, 2025.
 - C. Approval of hire of Kaitlyn Schreiner for the Secondary Language Arts position with a salary of \$67,609 (Step E MA) effective August 25, 2025.
 - D. Approval of transfer of Elisa Boe from the Secondary Counselor position to the RRHS Dean of Students position with a salary of \$80,070 (Step I MA) effective August 25, 2025.
 - E. Approval of unpaid Leave of Absence for Secondary Teacher Angie Kemp for the 2025-2026 school year.
 - F. Approval of leave of absence for the remainder of the 2025-2026 school year following depletion of FMLA for Elementary Teacher Samantha Sertich.
 - G. Approval to rescind the hire of Morgan Dobson for the ESY Summer Paraprofessional position effective June 25, 2025.
 - H. Acceptance of resignation of Emily Jankila Christiansen from the Indigenous Education Director position effective July 1, 2025.
 - I. Acceptance of resignation of Angie Miller from the Secretary (RRHS) position effective July 24, 2025.
 - J. Approval of lane change for Caley Hujanen from MA+10 to MA+18 Step J effective August 25, 2025.
 - K. Approval to remove Mark Winter from the activity fund account at Miners Bank and to add Scott Manni to the activity fund account.

- L. Acceptance and appreciation of a donation in the amount of \$250 from the VHS Class of 1975 to #RockRidgeRising campaign in gratitude to Willie Spelts for providing a tour of RRHS during their 50th class reunion.

VI. **REPORTS:**

- A. Road construction update: The roundabout construction on Hwy 53 is on schedule and should be open for the start of the school year.
- B. Motion to **approve the payment of the bills** made by CULBERT-DAHL, seconded by L. WESTBY. Motion passed unanimously.

VII. **ADMINISTRATION ITEMS:**

- A. Motion to **approve the transfer of Byron Negen from the Elementary Teacher position to the North Star Elementary Dean position (1-year) effective for the 2025-2026 school year and the assigning of Sheena Stefanich to principal of Parkview and North Star Elementary Schools** made by RIORDAN, seconded by L. WESTBY. Motion passed unanimously.
- B. Motion to **approve the Contracted District Literacy Lead Letter of Intent between RRPS and Northeast Service Cooperative for the 2025-2026 school year** made by BONNER, seconded by CULBERT-DAHL. Motion passed unanimously.
- C. Motion to **approve the Resolution Adopting Independent School District No. 2909 FY27 Long-Term Facilities Maintenance Ten-Year Plan** made by BONNER, seconded by LAUTIGAR. Roll call vote. Motion passed unanimously.

VIII. **MEETING ANNOUNCEMENTS** were made.

IV. **ADJOURNMENT:** Meeting adjourned at 6:28 P.M.

CHAIR

CLERK