

# Minutes of Regular Meeting

## The Board of Trustees Horizon Montessori Public Schools

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A Regular Meeting of the Board of Trustees of Horizon Montessori Public Schools was held Thursday, December 15, 2016, beginning at 6:30 PM in the 2402 E. Business Hwy 83, Weslaco, Texas.

1. **Call to Order - Meeting was called to order at 6:43 P.M. All members were present**
2. **Moment of Silence**
3. **Public Comments:**

Reasonable restraints on the number, length, and frequency of presentations are permissible. The board may limit the number of persons it will hear on a particular subject and the frequency with which they may appear, so long as the regulation does not abridge constitutionally guaranteed rights of freedom of speech and to petition, nor unfairly discriminate among views seeking expression. Atty. Gen. Op. H-188 (1973)

4. **Superintendent's Report**  
**Presented by Ms. Lauren Arce and Mr. Alim Ansari - mention of new principals, events at the campuses for the holidays and that all campuses are doing well.**
5. **Consent Agenda:**
  - A. Minutes of October 13, 2016  
A motion was made by Dr. Hassan and seconded by Sofia Kamal to approve the minutes of October 13, 2016. Motion was passed unanimously.
6. **Information:**
  - A. 2015/2016 Audit Update  
Information was presented by Ms. Angela Gonzalez to the board on the 2015/2016 Audit.
  - B. Provide information on Houston Property  
Information was presented to the board on the Houston property. Informal agreement pending final board approval at next meeting after acceptance of Letter of Intent.
7. **Action Items:**
  - A. Discuss and take appropriate action to approve 2016/2017 Employee Handbook  
A motion was made by Sofia Kamel and seconded by Aurora Saenz to approve; motion passed unanimously.

- B. Discuss and take appropriate action to approve Student Record Information Policy  
A motion was made by Aurora Saenz and seconded by Dr. Garcia to approve;  
motion passed unanimously.
- C. Discuss and take appropriate action to approve Low Attendance Waiver  
A motion was made by Dr. Hassab and seconded by Aurora Saenz to approve ;  
motion passed unanimously.
- D. Discuss and take appropriate action to approve Superintendent Evaluation Policy  
A motion was made by Dr, Garcia and seconded by Aurora Saenz to approve;  
motion passed unanimously.

**8. Governance:**

- A. Discuss and take appropriate action to approve 2015-2016 Governance Report  
(tabled from Meeting of October 13, 2016)  
A motion was made by Aurora Saenz and seconded by Randy Summers to  
approve; motion passed unanimously.

**9. Curriculum:**

- A. GT update  
Information regarding GT was provided to the board by Ms. Lauren Arce.
- B. Provide Information on Staff Development - January 6, 2017  
Information of Staff Development was provided to the board by Ms. Lauren Arce.

**10. Items over \$5,000.00:**

- A. Discuss and take appropriate action to approve the Child Nutrition Program  
Expenses  
A motion was made by Dr. Garcia and seconded by Sofia Kamal to approve;  
motion passed unanimously.

**11. Finance:**

- A. Discuss and take appropriate action to approve the Desktop Lease with PCM  
A motion was made by Aurora Saenz and seconded by Dr. Hassan to approve;  
motion passed unanimously.
- B. Discuss and take appropriate action to approve the Charter First Ratings  
A motion was made by Dr. Garcia and seconded by Aurora Saenz to approve;  
motion passed unanimously.
- C. Finance Summary Report  
Finance Summary Report was reviewed by the board
- D. Check Register November 1 - November 30, 2016  
Check Register for the month of November was reviewed by the board
- E. Discuss and take appropriate action to approve Authorization to Negotiate change  
of banks for petty cash accounts  
A motion was made by Dr. Hassan and seconded by Dr. Garcia to approve;  
motion passed unanimously.
- F. Discuss and take appropriate action to approve Authorization to Negotiate District  
CD(s) Renewal(s)

A motion was made by randy Summers and seconded by Aurora Saenz to approve; motion passed unanimously.

12. **Executive Session-** Closed Session - Began at 7:21 PM

- A. Discuss and take appropriate action to approve Superintendent's Salary  
Raise in Superintendent's Salary was discussed.

13. **Action, If Necessary, on Items Discussed in Closed Meeting**

A motion was made by Dr. Hassan and seconded by Randy Summers to approve; motion passed unanimously

14. **Adjournment**

A motion was made by Dr. Hassan and seconded by Randy Summers to adjourn at 7:24 P.M.; motion was passed unanimously.