

# Livonia Public Schools

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## Operations Office

To: Andrea L. Oquist, Superintendent  
From: Phillip Francis, Director of Operations  
Date: August 6, 2019  
Re: Board Room A/V Equipment

I would like to request adding an agenda item to the Monday, August 12, 2019 Committee of the Whole meeting to discuss bid results for the Board Room A/V Equipment. This bid is designed to update the District Board Room's audio-visual hardware and software. The scope of the project includes new digital control room equipment, new flat screen displays in the Board Room, and new cameras for recording meetings. Additionally, new microphones and cabling features will allow for easy configurations for meetings and visual aids.

We received three competitive bids and are recommending the low responsible bidder, Tel Systems, Ann Arbor MI in the amount of \$115,349.00. This total includes a 5% contingency in the amount of \$5,500. Attached is the bid presentation letter from Barton Malow, along with the bid tab from the July 10, 2019 opening.

Please let me know if there are any questions. Thank you.

PF/ko

Attachment

c: Board of Education