

August 30th, 2015
Pleasantdale District 107

To Whom It May Concern:

Please accept this letter as my formal notice of resignation from Pleasantdale District 107. I have thoroughly enjoyed my time at Pleasantdale and thank you for the contributions the staff has made to my growth and development as a teacher.

I need to report to my new job as a 5th grade teacher on Monday, August 31st.

Thank you for the opportunity to work at Pleasantdale!

Sincerely,

Kelsey Cole
Instructional Aide