



**RECOMMENDATION FOR**  
**LANSING SCHOOL DISTRICT:**  
**FOREST VIEW ELEMENTARY HVAC RENOVATIONS**  
**SB-0067 FOREST VIEW ELEM AC**  
**WORK CATEGORY 18 – GLASS & GLAZING**

**SCOPE SUMMARY:**

Forest View Elementary HVAC renovation. Glass & Glazing work scope includes the removal of window assemblies in existing openings required to be modified for new HVAC equipment, and the installation of new window assemblies where required for work to be completed.

**BID SUMMARY: Work Category 18 – Glass & Glazing**

Bidder	Address	Base Bid	Tri County Area	Local Vendor	Minority Owned	Female Owned
Aaron Glass Co	2421 N Larch St, Lansing, MI 48906	\$29,800	X	X		
Lakeshore Glass & Metals LLC	210 East Roosevelt Avenue, Zeeland, MI 49464	\$38,065		X		

**CONNECTION TO THE DISTRICT STRATEGIC PLAN:**

This purchase is in keeping with the Lansing School District's mission of providing educational excellence in a safe and nurturing environment, as well as protecting the school district's assets. This recommendation supports the Lansing School District Sinking Fund.

**COMMENTS:**

The Christman Company received proposals for Forest View HVAC Renovations. Two vendors submitted a proposal for Work Category 18 Glass & Glazing. The Review Team's evaluation and Post Bid Interviews determined Aaron Glass Co is the most responsive and qualified bidder.

**RECOMMENDATION(S):**

It is recommended that a contract be authorized for Work Category 18: Glass & Glazing with Aaron Glass Co being the lowest responsive and qualified bidder, in a total not to exceed **\$29,800**.

Note: for project scope changes that arise with respect to the work of this contractor, the Superintendent of Schools will authorize changes up to \$50,000 and report those changes to the Board of Education for acceptance. Change issues exceeding \$50,000 will be submitted to the Board of Education for approval before authorization by the Superintendent.

**Amount Spent During the Last Fiscal Year:** \$0.00

**SOURCE OF FUNDS:** \$29,800 12A Michigan Healthy Schools Grant / General Capital Projects Fund

**CONTACT PERSON(S):** Mr. Jon Laing Director of Procurement 755-3026  
Ms. Kristina Sleight Chief Operating Officer 755-3017  
Mr. Theron Coe District Owner's Representative 755-3818

**Finance Department Review**

Reviewed by: \_\_\_\_\_

A handwritten signature in blue ink, appearing to read "A. J. S." or "A. J. S. 2026".

Date: 01/06/2026 \_\_\_\_\_

Comments: \_\_\_\_\_