

DRAFT BP DUAL ENROLLMENT – CORRESPONDENCE & DISTRICT SCHOOLS

The District values family choice in accessing both correspondence and district schools. To ensure equity in funding and compliance with state law, the District establishes limits on the number of district electives available to students whose primary enrollment is in a correspondence program.

A student enrolled full-time in a District or Out-of-District correspondence program shall be recognized as primarily served by that program for purposes of academic instruction, transcripts, and graduation requirements.

Dual enrollment in District electives is permitted; however, to preserve the integrity of funding and avoid disproportionate FTE claims, students enrolled in correspondence for all core courses may access no more than two (2) district elective courses per semester.

In accordance with 4 AAC 09.040(d)(2), a secondary student enrolled in one elective shall be reported as .25 FTE; a student enrolled in two electives shall be reported as .50 FTE. The District will not authorize enrollment in three (3) or more district electives for a student whose core instruction is provided through a correspondence program.

Families wishing to enroll in three (3) or more electives must designate the district school as the school of record, and correspondence enrollment will be reduced or terminated accordingly.

The school of record is responsible for transcripts, graduation progress monitoring, and primary student file management.

The District will report all FTE in compliance with state law. The District Office will reconcile FTE splits each semester to ensure the District does not claim more than 1.0 FTE per student.

(cf. 5111 – Admission)

(cf. 5121 – Grades/Evaluation of Student Achievement)

Legal Reference

ALASKA STATUTES

[14.03.075](#) College and career readiness assessment; retroactive issuance of diploma

***[Make AS links match AS 14.03.300 State Correspondence Study Programs, 14.17.500 Student Count Estimate](#)

ALASKA ADMINISTRATIVE CODE

4 AAC 06.075 High school graduation requirements

****Make AAC link match 4 AAC 09.040 Counting of Correspondence Students and Part Time Public School Students*

Adopted 10/2025

Craig City School District