

Browning Public Schools
Board Agenda Request
Meeting To Be Held: September 29, 2016



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide

Date: September 20, 2016

To: **John Rouse**
 Superintendent of Schools

From: Jason Andreas
Title: HR Director

Subject: Hiring of Classified Elementary position

Description: BES Principal, Jennifer Wagner recommends the following hire:

🚦 Gail Oscar, Personal Care Attendant, Browning Elementary, L1/SP, \$10.97/hr.

Financial Impact: Per Classified Labor Agreement

Attachment(s): Hiring Selection Reports

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____



Browning Public Schools Hiring Selection Report

Position Personal Care Attendant		Applicant Recommended Gail Oscar	
Department/Location Facilities/KW Bergan		Supervisor Jennifer Wagner	
Type of Position Classified	Starting Date 09/30/2016	Term 2016-2017 School Year	

Recruiting	Date Posted: 08/12/2016	Closing Date: Open Until Filled
Comments:		

Applicants					
No.	Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed	Final Ranking
	Begay, Iris	9/15/2016	Yes	9/22/2016	2
	McClintock, Gretchen	9/9/2016	Yes	9/22/2016	4
	Oscar, Gail	9/8/2016	Yes	9/22/2016	1
	Rattler, Monica	8/31/2016	Yes	9/22/2016	3
	Reevis, Teresa	9/9/2016	Yes	Picked for another position	

Interview Committee			
Name	Title	Name	Title
Jennifer Wagner	BES Principal		
Mary Belcourt	SPED Teacher		
Rose Dehne	SPED Teacher		

Recommendation: Candidate has previous experience in SPED area. She is qualified for the position. She has previously worked at BES and is knowledgeable of the structure and will add to the positive atmosphere. She is currently working in the position.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	Currently hired as a sub	Yes	Ok
Criminal background check	Currently hired as a sub	Yes	Ok
TB documentation	Currently hired as a sub	Yes	Ok

Salary: \$10.97/hr.	Placement: <u>L1/SP</u>	Contract Days: 189
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Prepared by: Sherie Blue Date 09/23/2016 Approved by: _____ Date: _____