

Regular School Board Meeting
Wednesday, January 15, 2025 7:00 PM

MPB Board Room and via ZOOM/Owl
35800 E Historic Columbia River Highway,
Corbett OR 97019

Board Approved: _____

A Regular School Meeting of the Board of Trustees of Corbett School District was held Wednesday, January 15, 2025, beginning at 7:00 PM at the MPB / Board Room and via ZOOM-Owl virtual platform. Board members present were Todd Mickalson, Chair; David Granberg; Dylan Rickert; Bob Buttke; Ben Byers; Todd Redfern and Leah Fredericks, Board Vice Chair (out 8:43 -8:46 p.m.). Also present were Administrators Derek Fialkiewicz, Ed.D., Superintendent; Brie Windust, Business Office Assistant/ZOOM moderator; Robin Lindeen-Blakeley, Deputy Clerk/HR Lead; Regina Sampson, Business Manager/CFO and Jeanne Swift, Assistant Superintendent/Student Services Director. Kaylee Moore and Haley Potts were the CHS Student Representatives in attendance at the Board table. NOTE: The minutes are prepared to coincide with time scheduled matters and the numbering system of the agenda and is not necessarily the actual order of happenings at the meeting.

1. PRELIMINARY BUSINESS – At least 33 attendees online at one point in the meeting.

1.1. Call to Order / Flag Salute

7:00 p.m. Todd Mickalson, Board Chair, called the meeting to order and led the flag salute.

<https://policy.osba.org/corbett/I/INDB%20D1.PDF>

1.2. Review and Acceptance of Agenda

Todd Mickalson, Board Chair, announced that items 12.0 through 12.3, policy second readings, will be moved to the regular Board agenda, and off of the consent agenda.

<https://policy.osba.org/corbett/AB/BDDC%20D1.PDF>

1.3. Board Chair Report Information/Discussion/Timelines

<https://policy.osba.org/corbett/AB/BBE%20D1.PDF>

<https://policy.osba.org/corbett/AB/BK%20D1.PDF>

School Board Recognition Certificates

May 20, 2025 Special District Election

Attachments: (3) –pages 13-20 in the board packet

2. Extension of Minutes Action Item

Todd Mickalson, moved and Bob Buttke seconded:

RESOLUTION NO. 1.81-25 - RESOLVED that the Board approved the extension of minutes of the Regular School Board meeting of November 20, 2024, the minutes of the Special School Board meeting minutes of December 10, 2024, and January 8, 2025, and the Regular School Board meeting minutes of December 18, 2024.

<https://policy.osba.org/corbett/AB/BDDG%20D1.PDF>

The vote of the Board was 7-0.

3. Supplemental Budget Hearing

Information Item

Regina Sampson, Business Manager/CFO, was aware of items under budgeted, such as OEBB, PERS and p-card expenditures, so now we need appropriation to spend from about \$15 million to \$17,619.03, moved from Resources to Expenditures, mainly in Support Services, Other Uses (Debt & Transfers) and Building, Construction and Improvements for the cafeteria at Woodard Rd. (CMS).

Board Discussion about the TAN borrowing.

Ms. Sampson said the payments weren't budgeted. The resolution for these proposed budget changes is later in the agenda.

3.1. Public Comments Specific to the Budget Hearing for the 2024-25 Supplemental Budget

a. Questions/Discussion by the Board –as under 3.0.

b. Public Comment by Patrons – none at this time in the meeting.

Attachments: (1) – pages 21-22 of the Board packet.

3.2. Annual Financial Statement Presentation by Umpqua Valley Financial Information Item

7:11 p.m. Steve Tuchscherer, CPA of Umpqua Valley Financial LLC, presented virtually with a video presentation and a letter handout with the scope of the financial statement audit was given to the Board in their packet at the meeting. They do not do forensic auditing, which would consider fraud, but rather look at compliance with federal and state laws, local regulations, and municipality funded agencies to issue reports required by the Secretary of State, Federal and Accounting standards. See pages 29-33 of the board packet. The unmodified opinion is a clean audit, with lots of credit given to Regina Sampson for her help in cleaning things up this year. The Single Audit, done when more than \$750,000.00 in Federal Fund award, requires extra testing of internal controls. No findings, in compliance with general and specific requirements, and no material weaknesses by the end of the year. Other required financial statements and required schedules and compliances were discussed, with all of the Revenue (RV) and Expenditures (XP) uploaded to ODE for comparison with the audit.

Board discussion.

Ms. Sampson said the 2023-24 year was wrapped up by December 31, and that is where the budget numbers versus the Actuals that closed out on June 30, start and culminate, to move forward. Supplemental part is 10 years of practices and much more informative.

Board discussion about significant financial issues. Data did not allow us to see, so how different is it now.

Mr. Tuchscherer said he actually received reconciliations from Ms. Sampson with details of activities, which is the challenge of accounting. Example is the payroll liabilities and alternative analytic comparable to the previous year. Expected values tough for determining in reports.

Ms. Sampson added that in part the OEBB rates weren't being adjusted on past, existing, or new employees, and so it grew from year to year.

Board discussion.

Mr. Tuchsherer reminded that errors in financial statements prior, so internal controls are what is important to establish, as then there can be corrections. Cash, checks and balances and separation of duties, compared to what skills, knowledge and experience can monitor the process. Accounting system had no details of postings to payroll accounts, so system problem to each ledger. Only RV & XP received. Might want to consider a better accounting system.

Board discussion.

Mr. Tuchscherer summarized that monthly and quarterly financial reports are important. Recognizing that they were deficient and can be regained, you'll come out in the good. There was no fraud, it was discovery of a variety of things. It is quirky without background accrual of payroll liabilities.

8:11 p.m.

Board discussion.

Ms. Sampson promoted Tyler ERP program which is \$1,000 cheaper and much more robust, better audits and user friendly. Many schools use and top notch in her opinion. Extremely unfortunate there was a lack of professional internal controls, but we do have limited staff numbers in a small school. One accountant is two Educational Assistants. Dr. Fialkiewicz added that our system is antiquated and there is potential of moving. MESD provided the current system and now no sense to stay, with no new transition this year we will be using new system in July.

Board discussion.

Cash is reconciled and Dr. Fialkiewicz reviews, same with payroll payables.

Chair Mickalson thanked Ms. Sampson for her knowledge and outstanding job.

Ms. Sampson said that using Forecast 5 makes for better accuracy to project estimates with backbone. We had been paying for it, but not using it.

8:20 p.m.

Attachments: (1) pages 23-173 of the Board packet.

8:22 p.m.

4. Introduction and Comments of Guests

a. Sis Childs – K/1 teacher/patron/grandparent – talked about the discord there is to bridge between teachers and Board. Statement perspective of teaching is a calling, sense of duty, and the job is not left at the door. Caring and passionate about decisions that affect students. The fears about teaching and curriculum are not actually happening on the ground. For a better understanding of classroom, come and visit her (protocols in place) to relieve fears, and it is joyful.

8:26 p.m.

b. Benno Lyon – parent/patron - The last couple of months have been rough, and I have stated we don't always agree, though decisions had to be made about kids, caring about quantity and quality, with lots of back decision stuff. He thanked the board for getting where we did for kids. Teachers talked about because of emotions, but all make mistakes, teachers make comments to kids, but teachers should be thanked for doing more with less money. We need to do better at thank you and apologies. It is not toxic. Teachers need to be valued, because it is a calling.

<https://policy.osba.org/corbett/AB/BDDH%20D1.PDF>

4.1. Principal/Director/Supervisor Reports

Derek Fialkiewicz, Ed.D., Superintendent – a. no information at this time.

4.2. Student Representative to the Board Information Item

Haley Potts and Kaylee Moore, CHS Representatives to the Board – Kaylee reported on girls and boys' basketball, a winter formal dance on January 17, bowling team to districts on January 26, and track and softball having pre-practice workouts. Haley reported on Leadership, science fair/class, robotics in a build season, and a swim team meet on January 9, where all events had a winner, 3rd place overall. She reported on watching the last board meeting virtually with peers and read aloud a statement. She has been here since kindergarten. "Why do students need to know what's going on? For higher levels of trust/transparency. We are valued for inclusion and empower us to be well informed on policies and happenings in school, to have higher academics." She asked the Board, What does good leadership mean to you? For example, she leads by example and with a sense of belonging.

8:36 p.m.

5. Financial Reports/Matters

Derek Fialkiewicz, Ed.D., Superintendent – noted that there have been a couple of questions at previous meeting about RV from athletics/gates/student fees. For 2024-25 thus far about \$48,000.00 for athletics. A total of coaches' payroll for next month. Ms. Sampson noted that in Other Sources the \$1 million loan from MESD, second installment billed and other RV tracking well. General Fund gate and pay to play. Page 176, shows we're catching up on payables and back in line for projections this month. Difference of \$2 million on supplemental budget. Projection of \$17,405.89 for total resources the rest of the year with zero fund balance. Building conservatively for best chance at next year. Food Services second payment in, so tracking upwards. This will help reduce negative balance (pages 178-179). 03 Fund needs catch up in claiming with grants opened up (pages 180-181). Prepaid deposit on SBMH building. 04 Student Investment Account is tracking well (pages 182-183). Fund 011 G.O. Bond, principle and interest remaining for June, December has been paid (pages 184-185). We are trending up so will spread over three years to moderate and give community credit. 020 Energy Fund – E-Rate funds tracking well (pages 186-187).

Attachments: (1) pages 175-187 of the Board packet.

5.1. 2023-24 Annual Finance Statement Action Item

Ben Byers moved and Todd Redfern seconded:

RESOLUTION NO. 1.82-25 - RESOLVED that the Board approved the 2023-24 fiscal year audit resolution as attached in the Board packet.

The vote of the Board was 7-0.

Attachments: (1) pages 189 of the Board packet.

5.1.a. 2024-25 Budget Resolution Action Item

Todd Mickalson moved and Bob Buttke seconded:

RESOLUTION NO. 1.83-25 - RESOLVED that the Board approved the 2024-25 Budget Resolution as attached in the Board packet.

The vote of the Board was 7-0.

Attachments: (1) pages 190-192 of the Board packet.

5.2. 2025-26 Budget Priorities Action Item

Chair Mickalson gave a recap of the January 8, 2025, special school board meeting.

Todd Mickalson moved and Bob Buttke seconded:

RESOLUTION NO. 1.84-25 - RESOLVED that the Board approved the 2025-26 Budget Priorities as attached in the Board packet.

Board discussion.

The vote of the Board was 7-0.

Attachments: (1) pages 193-194 in the Board packet.

6. Superintendent Fialkiewicz's Report Information Item(s)

6.1. Proposed Enrollment/Application Process Update – 1078, 12 are online in the high school and 4 are online in the middle school. The application online for 2025-26 opened on January 15, and there are already 52 applications. The home school report from MESD has approximately 66 students from Corbett that are registered. He will begin to contact parents to see what we/they could do to get them here.

6.2. Update on Corbett School campus upgrades and/or grants- ZCS Engineering was recommended for seismic by Soderstrom Architects. We just resubmitted for the \$2.5 million TAP/Seismic grant upgrade that was denied last year for the MPB. Now working on an application for CHS and the HS back gym, after discussion with Steve Salisbury, Maintenance/Custodial Supervisor.

Ms. Sampson noted that the TAP grant pays 100% of assessment.

6.3. Future Planning/Strategic Planning

Charter District Agreement- Derek Fialkiewicz, Ed.D., Superintendent – spoke to the charter renewal. He contacted an attorney with charter renewal expertise and working on retaining them. It will be an all new contract agreement, with a draft in February. The goal is to have the charter agreement done and voted on in March.

Board discussion.

Dr. Fialkiewicz is working with Mr. Salisbury for immediate facility needs, like roofs and parking lot issues for the summer, with a priority list for the next meeting for budgeting.

Board discussion.

Generator may be a later consideration, as asked to wait to submit after budget news.

7. Curriculum

Derek Fialkiewicz, Ed.D., Superintendent – stated that MAP testing is in round two now, after first of year testing. At February in-service will plan for SBAC in the spring. ELPA test schedule to begin in February with 25-30 students.

8. Students – nothing at this time in the meeting.

9. Transportation, Building and Maintenance

Derek Fialkiewicz, Ed.D., Superintendent – spoke about Transportation Supervisor, Todd Williams, having a bus driver resign at the beginning of the year, and working to request a repost of that position and get an out of district route, if not this year, next year.

Board discussion.

Dr. Fialkiewicz further explained that He and Mr. Williams talked about one bus driver on leave, causing some strain, but could combine two routes east and make longer routes. Concern regarding ODOT and lowered service level on roads for the winter. I-84 is priority, with Troutdale to Vista House Highway a lesser priority, and east of Vista House the lowest priority. Mr. Williams is diligent on checking roads.

Board discussion regarding 45 mph speed check at CMS.

Dr. Fialkiewicz relayed that ODOT is conducting speed zone study to go from 45 down to 35 mph in line with Historic Highway. Step one is monitoring at Woodard Rd for gaining school zone at CMS.

Board discussion.

Dr. Fialkiewicz reported that Mr. Salisbury is replacing boiler number 2 in the CGS, and now installing for secondary back up. This is covered by insurance, with coils in heating system damaged as discovered in Ms. Oakley's classroom of pipes that were broken and leaking by January 2024 storm. Replaced two in CGS gym and one in CHS for constant temperatures.

Board discussion.

10. Co-Curricular Activities

Derek Fialkiewicz, Ed.D., Superintendent – announced the winter formal at Camp Angelos on January 17. Monday, January 20, is national holiday, so basketball games are cancelled, campus is closed.

11. Personnel

Derek Fialkiewicz, Ed.D., Superintendent – read aloud:

Updated FMLA for Brie Windust, 1.00 FTE Business Office Assistant, effective December 5, 2024, through January 5, 2025, and pending OR PFML.

Pending Short Term Disability (STD) for Talida Lui, .5 Special Education Assistant FLS.

FMLA for Allan Greathouse, Retired Rehired .5 FTE Bus Driver, from January 6 - January 30, 2025.

11.1. Vacant Positions Information Item

Derek Fialkiewicz, Ed.D., Superintendent- noted that we have an internal position opening for K-12 School Counselor, after two resignations.

Board discussion.

Dr. Fialkiewicz confirmed we are still in a hiring freeze.

11.2. See Consent Agenda

11.3. See Consent Agenda

11.4. See Consent Agenda

12. Policy – Dr. Fialkiewicz clarified that all of these polices are required by OSBA, otherwise they weren't included. The red type outs are from OSBA and the red penciled hand written suggestions are his additions. There is leeway, but matched to current language in policy.

See Consent Agenda 13.0 – moved to Regular agenda

Todd Mickalson moved and Bob Buttke noted that the Board do a second reading and adopt the following policies under Resolution No. 1.88-25:

- a. Policy AC - Nondiscrimination and Civil Rights
- b. Policy GBN/JBA - Sexual Harassm.1
- c. Policy IKF - Graduation Requirements
- d. Policy JBA/GBN - Sexual Harassment
- e. Policy JFE - Pregnant and/or Parenting Students**
- f. Policy JHCD - Medications **/*

Board discussion.

The vote of the Board failed, 0-7; all opposed.

On page 201, the Board discussed wording for name or a general "Superintendent" on item d. It was decided it should include each; the name, position, phone and email. On page 231, under 4. The addition of "The student will be allowed access to a lactation space¹ described in Board policy GBDA – Expression of Milk or Breastfeeding."

Todd Mickalson moved and Bob Buttke moved to do a second reading and adopted the following policies under Resolution No. 1.88-25 a.-f. as amended:

- a. Policy AC - Nondiscrimination and Civil Rights
- b. Policy GBN/JBA - Sexual Harassm.1
- c. Policy IKF - Graduation Requirements
- d. Policy JBA/GBN - Sexual Harassment
- e. Policy JFE - Pregnant and/or Parenting Students**
- f. Policy JHCD - Medications **/*

The vote of the Board was 7-0.

Attachments: (6) pages 195-232 in the Board packet

12.1. See Consent Agenda 13.0 – moved to Regular agenda

Todd Mickalson moved and Bob Buttke seconded:

12.1 RESOLUTION NO. 1.89-25- RESOLVED that the Board did a second reading and deletion of the following current policy:

a. Policy JHCD/JHCDA - Medications**/*

Attachments: (1) pages 233 – 239 in the Board packet

The vote of the Board was 7-0.

12.2. See Consent Agenda 13.0 – moved to Regular agenda

Todd Mickalson moved and Bob Buttke seconded:

12.2 RESOLUTION NO. 1.90-25 - RESOLVED that the Board did a second reading and adoption of the following Policy Administrative Regulation:

a. Policy JHCD- AR - Medications**/*

Attachments: (1) pages 241-261 in the Board packet.

The vote of the Board was 7-0.

12.3. See Consent Agenda Item 13.0 – moved to Regular agenda

Todd Mickalson moved and Bob Buttke seconded:

12.3 RESOLUTION NO. 1.91-25 - RESOLVED that the Board did a second reading and deletion of the following Policy AR's:

a. Policy GBN/JBA -AR(2) - Federal Law (Title IX) Sexual Harassment Complaint Procedure

b. Policy JBA/GBN-AR(2) - Federal Law (Title IX) Sexual Harassment Complaint Procedure

c. Policy JHCD/JHCDA-AR - Medications**/*

Attachments: (3) pages 263-286 – in the Board packet

Board discussion.

The vote of the Board was 7- 0.

12.4. Corbett School District 39 / 2024-2025 Revised Calendar Action Item

Derek Fialkiewicz, Ed.D., Superintendent, alleged the six furlough days agreed to with the classified and certified unions have been moved to the end of school. Changes made are May 30, last day of school; May 27 last day of school for seniors; May 29 Portfolio evening; June 2 CHS graduation, a need for staff to be there and makes it a long weekend for travelers.

Todd Mickalson moved and Bob Buttke seconded:

RESOLUTION NO. 1.92-25 - RESOLVED that the Board approved the revised calendar for the school year 2024-25 as attached in the Board packet.

Attachments: (1) page 287 of the Board packet.

The vote of the Board was 7-0.

13. Consent Agenda

Presenter: Todd Mickalson, Board Chair and Derek Fialkiewicz, Ed.D. , Superintendent

Description: Consent Agenda ** Resolution No. 1.85-25 through 1.91-25****

Action Items

11.2RESOLUTION NO. 1.85-25** - RESOLVED** that the Board confirmed the transfer of Melissa Davis, 1.00 FTE ELD Teacher to 3rd-5th Grade CAPS teacher, effective January

6, 2025, and updated intermittent FMLA through December 19, 2024.

11.3RESOLUTION NO. 1.86-25** - RESOLVED** that the Board confirmed the hire of CMS Assistant Girls Basketball Coach, Kaitlin Aho, for the 2024-25 winter season.

11.4RESOLUTION NO. 1.87-25** - RESOLVED** that the Board confirmed the FMLA for Angela Davis, 1.00 FTE Athletic Director, effective January 13 - February 20, 2025, with pending OR PFML.

The vote of the Board was 7 – 0 for Consent Agenda items **Resolution No. 1.85-25** through 1.87-25**.

14. Matters for the Good of the Order

<https://policy.osba.org/corbett/AB/BBAA%20D1.PDF>

- a. Todd Mickalson distinguished the great job in Haley Potts talk, and directed to certain groups of people. Lots of good things about leadership, and not in spreading fear. He appreciated the feedback as it helps with perspective. Sometimes there are tough spots and decisions that influence negotiations. Thanks for your patience and concerns.
- b. Kaylee Moore verified the dance on January 17 is from 8:00-10:30 p.m. Seniors are looking forward to getting through the year.
- c. Todd Mickalson continued that he is glad that Ms. Sampson is here to fill a place we were lacking. He's excited for sports activities and discussion.
- d. Kaylee Moore said the bowling team was started by a bunch of different schools. Corbett has had two practices. They meet four to five times a week for two hours. Five people in a game with competition December 14. Out of 20 schools, girls are fourth overall and boys are 6th overall. Districts at Mt. Hood Lanes, then state for Oregon and Washington at Klamath Falls. Our team in the Mt. Hood League, with only three.
- e. David Granberg asked if this was OSAA or club.
- f. Kaylee Moore did not know for sure.
- g. Leah Fredericks had a friend that received a full ride scholarship to college in bowling.
- h. Dylan Rickert said that his definition of a leader is a person that steps up especially when difficult and others may resign from it. They make sacrifices and do when tough.

5. Executive Session, if needed, held pursuant to ORS 192.660 ____ - none at this meeting.

16. Coming Events – Chair Mickalson read aloud:

January 20, Monday, no school - MLK Day

January 24, Friday, school day and mid-term

January 30, Thursday, CHS conferences in the eve

February 17, Monday, no school - Presidents' Day

February 18, Tuesday, no school - Inservice

February 19, Wednesday, 7:00 p.m. Regular School Board meeting in MPB/ZOOM-

OWL - Work-Based Learning presentations prior in CHS 6:00-6:45 p.m. – Dr. Fialkiewicz said that only a few students presented in the past, but now there are 30 participating. It is more beneficial for all to present in six classrooms, five in each. Hoping to have one board member and one administrator per classroom, and all of the community can come celebrate.

OR Dept. of RV Local Budget

Training: <https://www.oregon.gov/dor/programs/property/Pages/local-budget.aspx#lawtraining>

Dr. Fialkiewicz is working on next year's calendar, without furlough days.

Board discussion.

16.1. Adjournment – The board adjourned at 9:39 p.m.