



## **APPROVAL OF BOARD MEETING MINUTES**

### **POLICY ISSUE/SITUATION**

Enclosed are the minutes for:

- June 13, 2016 Business Meeting
- June 27, 2016 Business Meeting (Conference Call)

### **BACKGROUND INFORMATION**

Minutes of the School Board's Business Meetings, Work Sessions, Public Hearings and Special Sessions are presented to the Board for approval at School Board Business Meetings.

### **RECOMMENDATION:**

**(16-696)** BE IT RESOLVED that the minutes of the above School Board meetings be and hereby are approved.

**District Goal:** WE empower all students to achieve post-high school success.

The Beaverton School District recognizes the diversity and worth of all individuals and groups. It is the policy of the Beaverton School District that there will be no discrimination or harassment of individuals or groups based on race, color, religion, gender, sexual orientation, gender identity, gender expression, national origin, marital status, age, veterans' status, genetic information or disability in any educational programs, activities or employment.



**Business Meeting**

**June 13, 2016**

**Board Members Present:**

Anne Bryan, Chair  
Linda Degman, Vice Chair  
Susan Greenberg  
Eric Simpson  
Becky Tymchuk  
Donna Tyner

**Staff Present:**

Paula A. Radich	Interim Superintendent
Carl Mead	Deputy Superintendent of Teaching & Learning, Human Resources & Information Technology
Sue Robertson	Chief Human Resource Officer
Claire Hertz	Chief Financial Officer
Maureen Wheeler	Public Communication Officer
Ginny Hansmann	Chief Academic Officer
Jon Bridges	Administrator for Instructional Accountability
Nicole Will	Administrator for Curriculum, Instruction & Assessment
Robin Kobrowski	Administrator for Curriculum, Instruction & Assessment
Mike Chamberlain	Executive Administrator
Matt Casteel	Executive Administrator
Brenda Lewis	Executive Administrator
Carolyn Miller	Executive Administrator
John Peplinski	Administrator for Instructional Digital Design
Sho Shigeoka	Administrator for Equity & Inclusion
Toshiko Maurizio	Director for ELL Services
Gayellyn Jacobson	Administrator for Fiscal Services
Dick Steinbrugge	Executive Administrator for Facilities
Craig Beaver	Administrator for Transportation
Danielle Sheldrake	Executive Administrator for Student Services

**Visitors:** 35

**Media:** 1

**PUBLIC BUDGET HEARING – 6:15 – 6:22 p.m.**

Mike Quinn thanked the board for their investment in reducing class sizes. It has made a difference.

**CALL MEETING TO ORDER – Anne Bryan**

School Board Chair Anne Bryan called the meeting to order at 6:30 p.m.

## **A. Pledge to Flag**

Interim Superintendent Paula A. Radich led the group in the Pledge to the Flag.

## **B. Recognition of Students, Staff and Community**

The Board recognized the following individuals for their outstanding achievement and contribution to the Beaverton School District and the community.

Exemplifying the Pillar of WE Expect Excellence, Dan Ivie was awarded the Flag of Learning and Liberty for retiring with 39 years of service in the Beaverton School District.

## **Board Procedures – Anne Bryan**

Anne Bryan asked for any changes to the agenda. Anne Bryan removed three items from the agenda:

- Action Item D – Bond Accountability Committee Charge (16-671)
- Action Item H – Second Reading of School Board Policy (16-676)
- Consent Agenda Item 13 – 2014 Bond Cost Management and Control Plan (16-689)

## **Public Participation**

- Karen Hoffman, outgoing BEA President, reviewed the four years that she served as BEA President. She thanked the Board for all their support.
- Korin Riske, Sunset High School chemistry teacher, reported that her chemistry lab has not had hot water to clean equipment and there is no plumbing to support a dishwasher.
- Xiaoyuan (Fred) Zhou and Chuan-Jian Luoh of the Oregon Hope Chinese School spoke regarding the increase in facility use fees.
- Erica Richardson and Sara Gantman wanted the Board to be aware that the Scholls Heights Elementary School's 5<sup>th</sup> grade classes will be the largest in the District next year. They asked that the Board would reconsider this decision.
- Tamsen Profit, Sunset High School science teacher, explained to the Board how the plumbing leaks in the restroom at Sunset High School are spreading germs throughout the entire school.
- Jason Cowart, West TV parent, thanked the Board for reviewing the Boundary Adjustment process.
- Scott Gradisnik thanked the Board for their vote to review the Boundary Adjustment proposal last month. He asked the Board to commission an independent enrollment study.
- Mike Quinn explained that the Mathematics Project Team Phase I Report and Materials Adoption recommendation has a design flaw in it. The AGS (Algebra/Geometry/Statistics) model does not allow enough time to cover Geometry adequately.
- Sara Gantman pointed out that the Local Option Levy was approved to reduce class sizes. She asked that the Board would consider downsizing the 5<sup>th</sup> grade classes at Scholls Heights Elementary School.

## **BOARD COMMUNICATION**

### **A. Individual School Board Member Comments**

- Susan Greenberg thanked Karen Hoffman for serving as BEA President for the last four years, and thanked Ron Porterfield, who is retiring at the end of June, for his service to the Beaverton School District.
- Donna Tyner reported that she will be serving on the OSBA's newly developed Minority Caucus. She will report to the Board on a regular basis. She also reported that she attended the International School of Beaverton's graduation. The caliber of graduates was very impressive.
- Linda Degman attended the graduation for Merlo Station High School's Community School. She

was happy to hear that so many students graduated with college credits. She also thanked Karen Hoffman for her service as BEA President.

- Becky Tymchuk attended Conestoga's AVID graduation. She also stated that she enjoyed her first year on the School Board.
- Eric Simpson attended the graduation at Sunset High School; it was an emotional and energetic time.
- Anne Bryan thanked Karen Hoffman. She also reported that she has been attending graduation ceremonies and end of the year performances. She also congratulated Dan Ivie for his 39 years of service to the Beaverton School District; he always did what was right for the students.

## **B. Superintendent's Comments**

- Interim Superintendent Paula A. Radich recognized that it really does take a village to raise children. She is thankful for the dedicated staff that works hard to serve our students. She has been working on the following District projects:
  - Lead testing throughout the entire District,
  - Talking with the Board about developing a policy for monitoring environmental issues.
  - She will be attending the Ground Breaking Ceremony for the new elementary school tomorrow, June 14, 2016.
  - She and other staff members have been working behind the scenes on the boundary recommendation.
- She thanked the School Board for the opportunity to serve as Interim Superintendent for the month of June.

## **REPORTS**

### **A. School Board Committee Updates**

- Planning Committee – Anne Bryan for LeeAnn Larsen  
There were three areas of concentrated effort this year.
  - Updated the Strategic Plan
  - Developed the Multi-year Plan for the Budget Process
  - Revamped the process for Policy Updates

### **B. Financial Update – Claire Hertz**

Claire Hertz reported that the auditors reviewed the financial records in May. They did not find any concerns and they will finalize their process in September.

The State School Fund was adjusted and will allow increases in allocations for teachers. This will help reduce class sizes.

### **C. Bond Budget Update – Dick Steinbrugge**

Dick Steinbrugge reported on the April data.

- The new high school is behind schedule at this point. The contractor is moving forward in a creative way to catch up. With the school opening with a low number of students, they will be able to finish up after the school opens in September 2017.
- The Westview Roof repair project estimate exceeds current budget.
- The Capital Center Phase III bids came in high. Additional funding will be provided from within the District-wide repair component of the program.
- The Vose Elementary replacement bid is \$1.3 million below estimate.

Questions and comments from the Board:

- There is some confusion as to how the budget items on the different reports work together.
- Will the inflation figures go up for the William Walker replacement now that the school replacement project is postponed one year? *No it is just an exchange of projects, the figures should stay the same.*
- The Conestoga plumbing and water repair project continues to increase.

**D. Bond Accountability Committee – Tom Franklin, Hal Bergsma**

Tom Franklin reported that the School Board established program goals for the bond program that include a business equity contracting goal. The specific wording of this goal uses the term: Minority, Women, and Emerging Small Business (MWESB). The State of Oregon has changed this terminology. Additionally, staff have found that firms qualified under federal and national contracting equity programs were excluded from Beaverton’s goal due to the specific use of the MWESB term. Staff have proposed, and the BAC endorses, updating the Board’s business equity goal to address both these matters.

**E. New Middle School Building as a Learning Tool – Dick Steinbrugge, Scott Johnson**

Scott Johnson, Beaverton School District Construction Project Manager, and Kurt Zenner, Mahlum Architect presented a PowerPoint presentation showing various learning features that have been included in the building design. Key learning features included in the building design are:

- Solar photovoltaic production and performance monitoring data
- Earthquake structural steel bracing system
- Storm water treatment system
- Rainwater garden
- Weather station
- Visible building operating systems at key locations
- Parachute dropping location

The school design was inspired by the Kalapuya Tribe. The Tribe crafted beautiful baskets and those have inspired architectural designs. The school is coming in under budget. The natural lighting throughout the school is amazing.

**BREAK 8:00 – 8:10 p.m.**

**DISCUSSION ITEMS**

**A. Calendar for 2017 – 2018 Budget Process – Claire Hertz**

Claire Hertz presented the Beaverton School district Multiyear Finance Plan/Budget Calendar for 2017-2018. She pointed out that they have added an additional Listening & Learning Session on January 30, 2017.

**B. First Reading of School Board Policy – Camellia Osterink**

The following policy was presented as a first reading.

GCAB – Personal Electronic Devices and Social Media

There were no questions or comments from the Board. The policy will return for a second reading.

**ACTION ITEMS**

**A. Adoption of the 2016-2017 Budget (16-668) – Anne Bryan**

To comply with the requirements of Oregon Revised Statutes, the School Board needs to adopt the

2016-2017 Budget, make appropriations and impose and categorize taxes prior to July 2, 2016.

Susan Greenberg moved to adopt the budget, make appropriation and impose taxes with the following resolutions:

**Resolution making appropriations:**

BE IT RESOLVED that the School Board hereby adopts the budget for the 2016-2017 fiscal year in the total of \$1,003,491,013 now on file at the District's Office of the Chief Financial Officer, located at 16550 SW Merlo Road, Beaverton, Oregon 97003.

**Resolution imposing the tax:**

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2016, and for the purposes shown in the packet are hereby appropriated.

**Resolution categorizing the tax:**

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed for tax year 2016-2017 upon the assess value of all taxable property within the District:

- (1) At the rate per \$1,000 of assessed value of \$4.6930 for permanent rate tax;
- (2) At the rate per \$1,000 of assessed value of \$1.25 for local option tax;
- (3) In the amount of \$54,669,079 for debt service for general obligation bonds.

BE IT RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section IIb as submitted.

Donna Tyner seconded and the motion passed unanimously.

**B. Adoption of Math Phase I (16-669) – Robin Kobrowski, Nicole Will**

The Mathematics Project Team was charged to conduct a curriculum review and make a recommendation to the Board in accordance with the District's Quality Curriculum Cycle. The Project Team Report (Phase I) is being presented to the Board and, as a part of that work, the recommendations for instructional materials for Algebra, Geometry and Statistics I, II & III are being presented for Board approval.

Donna Tyner moved to approve the Phase I Mathematics Project Team Report, including the adoption of the Math Vision Project for the new Algebra, Geometry, Statistics (AGS) sequence for at least three years.

Susan Greenberg seconded and the motion passed unanimously.

**C. Approval of Legislative Agenda (16-670) – Susan Greenberg**

The Beaverton School District's top priority for the 2017 Legislative Session is an adequate investment in public education in Oregon to facilitate the advancement of each and every student in the state.

Under Oregon's current total tax revenue system, the state bears the primary responsibility for funding education and while a decade of decline has mostly been reversed in recent legislative sessions we are far from where we need or want to be in Oregon.

Linda Degman moved to approve the Legislative Agenda for the 2016-2017 school year.

Susan Greenberg seconded and the motion passed unanimously.

**D. Bond Accountability Committee Charge (16-671) – Linda Degman**

This item was removed from the agenda.

**E. Election of School Board Chair/Vice Chair for 2016-2017 (16-673) – Anne Bryan**

Board Policy BCB states: The officers of the Board shall consist of a chair and vice chair. The term of office for the chair and vice chair shall be for twelve (12) months from July 1, 2016 through June 30, 2017. The Board will elect one of its members to serve as chair and one to serve as vice chair. The Board prefers one year terms for its chair, recognizing state statute allows a member to be elected for two successive terms.

Linda Degman nominated Anne Bryan to remain as School Board Chair for the 2016 – 2017 school year.

Donna Tyner seconded and the nomination passed unanimously.

Susan Greenberg nominated Linda Degman to remain as School Board Vice-Chair for the 2016-2017 school year.

Donna Tyner seconded and the nomination passed unanimously.

**F. Appoint Superintendent (16-674) – Anne Bryan**

The Board must hire the Superintendent and approve the salary, benefits and contract in an open, public meeting.

The School Board has been conducting a national search since April 6, 2016 for a new Superintendent. Final interviews were completed on June 2, 2016. Mutual agreement on the employment package has been finalized.

Don Grotting, David Douglas Superintendent, has been offered and has accepted the position of Beaverton School District Superintendent starting July 1, 2016.

Linda Degman moved to approve the Superintendent selection, Don Grotting, benefits, and contract.

Donna Tyner seconded and the motion passed unanimously.

All the Board Members separately expressed their excitement and welcomed Don to the Beaverton School District.

Don Grotting briefly addressed the Board, staff and audience. He stated that he was excited to be a part of the Beaverton School District and looks forward to getting to the work ahead.

**G. BEA Contract Ratification (16-675) – Anne Bryan**

The Beaverton School District and the Beaverton Education Association have completed negotiations and reached a tentative agreement on a three-year contract, effective July 1, 2016 – June 30, 2019.

Donna Tyner moved to approve the following resolution:

BE IT RESOLVED that the terms of the Collective Bargaining Agreement between the School Board

and the Beaverton Education Association, for the period of July 1, 2016 through June 30, 2019, be ratified by the School Board of the Beaverton School District.

Susan Greenberg seconded and the motion passed unanimously.

#### **H. Second Reading of School Board Policies (16-676) – Camellia Osterink**

This action item was removed from the agenda.

#### **I. Consent Agenda**

Linda Degman moved to accept the Consent Agenda with amending item 5 – Appointment of Clerk & Deputy Clerks (16-681) and item 7 – Appointment of Custodians of School Funds (16-683) to include the name of Superintendent Don Grotting.

Donna Tyner seconded and the motion passed unanimously.

##### **1. Personnel (16-677)**

BE IT RESOLVED that the employee(s) who are recommended herein for administrator and teacher elections, leaves of absence, and resignations/terminations are accepted by the School Board as submitted at this meeting.

##### **2. Approval of Board Meeting Minutes (16-678)**

BE IT RESOLVED that the minutes listed below be and hereby are approved for:

- Business Meeting – May 16, 2016
- Business Meeting – May 23, 2016

##### **3. Public Contracts (16-679)**

BE IT RESOLVED that the School Board authorizes the Superintendent or a designee to obligate the District for the public contract items as submitted at this meeting.

##### **4. Grant Report (16-680)**

BE IT RESOLVED that the School Board and Superintendent received this report as an information item.

##### **5. Appointment of Clerk & Deputy Clerks (16-681)**

BE IT RESOLVED that Paula A. Radich as Interim Superintendent, effective June 13, 2016 and Don Grotting as Superintendent, effective July 1, 2016, are hereby appointed to serve as Clerk of Beaverton School District for the fiscal year 2016-2017.

BE IT FURTHER RESOLVED that Carl Mead, Deputy Superintendent, is hereby appointed to serve as Deputy Clerk of Beaverton School District for the fiscal year 2016 – 2017.

##### **6. Appointment of Budget Officer (16-682)**

BE IT RESOLVED that Claire Hertz, Chief Financial Officer, is hereby designated the Budget Officer for Beaverton School District for the fiscal year 2016 – 2017.

##### **7. Appointment of Custodians of School Funds (16-683)**

BE IT RESOLVED that, in accordance with the provisions of ORS 328.441, the School Board of Beaverton School District designates Paula A. Radich as Interim Superintendent, effective June 13, 2016; Don Grotting as Superintendent, effective July 1, 2016, Claire Hertz, Chief Financial Officer; Jason Guchereau, Finance Manager and Craig Irwin, Treasury Specialist, as Custodians of School Funds for the 2016-2017 fiscal year.

BE IT FURTHER RESOLVED that, in accordance with the provisions of ORS 328.445, School District obligations may be paid by check bearing the original signature of any Custodian of School Funds or the Custodian's facsimile signature. Alternatively, School District obligations



may be paid by bank wire transfer.

**8. Appointment of Financial Auditor (16-684)**

BE IT RESOLVED that Grove, Mueller & Swank, P.C., be and hereby are appointed to serve as financial auditor of Beaverton School District for the fiscal year 2016 – 2017.

**9. Appointment of Legal Counsel (16-685)**

BE IT RESOLVED that the following attorneys be and hereby are designated as legal counsel for Beaverton School District for the 2016 – 2017 fiscal year:

<u>Firm</u>	<u>Attorney</u>	<u>Services</u>
Miller Nash LLP	Michael Porter Naomi Levelle-Haslitt Janee Hilliard	Charter Schools, Education Employment, Tort Liability
Ball Janik LLP	Jack Orchard Bruce Cahn	Real Estate Contracts
Dunn Carney LLP	Anne Foster	Tort Liability Labor and Employment
Graham Hicks P.C.	Graham Hicks	Special Education
Reinisch Mackenzie	Bin Chen	Workers' Compensation
Hawkins Delafield & Wood LLP	Ann Sherman	Bond Counsel

**10. Appointment of Real Estate Agent (16-686)**

BE IT RESOLVED that Ed Hayden of Hayden Group LLC, be and hereby are appointed to serve as Real Estate Agent of Beaverton School District for the Fiscal year 2016 – 2017.

**11. Designation of Depositories (16-687)**

BE IT RESOLVED that Bank of America, Piper Jaffray, RBC Dain Rauscher, US Bank, Wells Fargo Bank, Seattle Northwest Securities, D.A. Davidson, Bank of the Cascades and Columbia Bank be and hereby are designated as depositories for Beaverton School District for the Fiscal year 2016 – 2017.

**12. Approval of Budget Meeting Minutes (16-688)**

BE IT RESOLVED that the minutes of the May 2, 2016 Budget Meeting are hereby approved.

**13. 2014 Bond Cost Management and Control Plan (16-689)**

This item was removed from the agenda.

**14. Business Equity Language Update in Capital Construction Bond Program Goals (16-690)**

BE IT RESOLVED that the revised Capital Construction Bond Program Goals be and hereby are approved.

**15. Second Reading of School Board Policies (16-691)**

BE IT RESOLVED that the School Board adopted the following revised policies as submitted.

- JCA – Inter-District Boundary Review Adjustment
- JECB – Admission of Non-Resident Students

**Closing Comments** – Anne Bryan, Paula A. Radich

Interim Superintendent Paula A. Radich welcomed Don Grotting to the Beaverton School District. She complimented the School Board for hiring a highly qualified superintendent within a very short timeline. She thanked the District for her tenure, even though it was short.

Anne Bryan stated that the Board Evaluation survey would be coming out this week. She encouraged staff to fill them out.

Anne stated she is excited to begin work on an entry plan with Don Grotting. She thanked Paula Radich for serving as Interim Superintendent; it was an honor and a privilege to work with her.

The next scheduled School Board meeting will be a Business Meeting on Wednesday, July 13, 2016 at 5:30 p.m. at Central Office.

**Adjournment**

The meeting was adjourned at 8:40 p.m.

Submitted by Carol Marshall

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Anne Bryan, School Board Chair

**Business Meeting**

**June 27, 2016**

**Board Members Present:**

Anne Bryan, Chair  
Linda Degman, via phone  
Susan Greenberg, via phone  
Becky Tymchuk, via phone  
Donna Tyner, via phone

**Staff Present:**

Paula A. Radich	Interim Superintendent
Ron Porterfield	Deputy Superintendent
Dick Steinbrugge	Executive Administrator for Facilities
Sheri Stanley	Administrator for Facilities Development

**Visitors:** 0

**Media:** 0

**CALL MEETING TO ORDER – Anne Bryan**

School Board Chair Anne Bryan called the meeting to order at 1:05 p.m.

**ACTION ITEM**

**A. Public Contract (16-692) – Anne Bryan**

Donna Tyner moved to authorize the Superintendent to obligate the District for public contract item: Mobile Casework and Classroom Furniture at New Middle School on Timberland Site. The furniture will be used for SUMMA students (6-8) who will be moved to the Timberland Site from Springville K-8.

Donna Tyner seconded and the motion passed unanimously.

**Adjournment**

The meeting was adjourned at 1:09 p.m.

Submitted by Mary Hawkins

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Anne Bryan, School Board Chair