

**FIELD FEES COMMITTEE
NEW FAIRFIELD BOARD OF EDUCATION
PARKS AND RECREATION COMMISSION
NEW FAIRFIELD, CT**

MINUTES – August 16, 2023 Meeting

Members Present (6 voting members): Ken Crow, Dominic Cipollone, Ed Sbordone, Ken Bennett, Jim Keller, Sean Loughran,

Member Absent:

Also Present: Carrie DePuy, Phil Ross, James D’Amico, Mark Ottusch

Minutes submitted by: Ken Crow

Meeting Access: Field Fees Committee (8/16/23 at 3 p.m.)

Web: <https://zoom.us/j/95463467173> **Dial In: (929) 205-6099**

Meeting ID: 954 6346 7173

Meeting was called to order at 6:03 p.m.

II. APPROVAL OF MINUTES

A. March 22, 2022

Motion: To approve the minutes of March 22, 2022, as presented

Made by: Ed Sbordone

Seconded by: Sean Loughran

Recording of vote: All in favor

III. INFORMATION ITEMS

A. Committee Responsibilities - Ken Crow referred to the Field Fees Agreement between the Board of Education and Parks & Recreation as a guiding document for the committee to oversee fees, maintenance and the use of fields. The committee proceeded to elect a chair.

Motion: To nominate Ed Sbordone as chair of the Field Fees Committee

Made by: Dom Cipollone

Seconded by: Sean Loughran

Recording of vote: All in favor

B. Fund 211 – User Surcharges Update – Carrie DePuy gave an overview of Fund 211. The ending balance as of June 30, 2023, is \$632,358.67 and the Turf Field Reserve balance is \$451,415.62. The field usage fees we charge are very low. Quotes to replace the turf field and track that were obtained in 2022 have not been updated. This is the second turf field, as the original turf field was replaced under warranty. The track is also in poor shape. Both the field and track may have to be replaced in the next 5 years.

IV. INFORMATION/ACTION ITEMS

A. Board of Education Policy 1330 – Appendix A & Appendix B – Appendix B was reviewed and discussed. A majority of users of our fields pay the rate that is noted on the far-right hand column are New Fairfield groups. Carrie DePuy will have a list of fees that other districts charge for the next meeting to see how we compare. A handful of outside teams use our fields at the higher rate. It was agreed that the fees charged may have to be increased. Some groups pay for one field and use multiple fields. Field usage is a difficult thing to manage and is run on the honor system. Insurance documents may be a way to track the number of users of our fields.

V. OTHER

MOTION TO ADJOURN

Made by: Ed Sbordone

Seconded by: Dom Cipollone

Recording of vote: All in favor

Meeting adjourned at 6:50 p.m.