

BUILDINGS/GROUNDS & TRANSPORTATION REPORT

Date: October 17, 2016
To: Board of Education
From: Lori Ade

BUILDINGS/GROUNDS

Facilities Committee

The Facilities Committee did not meet in October. The next Facilities Committee meeting is scheduled for Wednesday, January 11, 2017.

Jr. High Gymnasium Insurance Claim

The Jr. High gymnasium is 99% complete, but better yet, 100% occupied! The only unfinished item in the gym is the window glass and the electricity to the blowers for the gym floor (located behind the bleachers). I anticipate 2-3 more weeks for completion of the windows, and Dick Dailey will be at the gym next week to hook up the relay switch to the blowers. I have asked for an update from the insurance adjuster, so I hope to have details to share at Monday night's meeting.

District Capital Improvement Plan

Plaster Ceilings at Elementary Schools

Project is 100%. Future ceiling bracing will be included in the next project phase.

Security Cameras

Project is 100% complete.

JR. High HVAC Controls

- The technician has replaced the sensors in the air handlers in the gym, so the physical part of the work has been completed. The next step is getting the software updated and turning on some of the "bells and whistles" within the software program that have never been utilized. Indy Controls will complete this work in the near future.

Boiler Replacement

- The new boilers are installed
- The software has been connected to the new boiler system
- The installers are waiting on the exhaust flue to arrive (10/14) to attach
- External sensor was installed which regulates boilers for better efficiency
- Installation work will begin the week of September 19th
- Old boilers were taken by Xcell Mechanical to donate to their churches project.

Future Projects

- GRP will be present at our November board meeting to present costs and projects for the next phase of our capital improvement plan.

5-County Teacher Institute

Enormous thanks to all the support staff (cafeteria, custodial, maintenance, transportation), to the High School administration and staff for their assistance throughout the set up and during the day, and to Scott Savage and Jessica Miller for their technology expertise and assistance. It truly took everyone's efforts to make the Institute so successful! We had a beautiful day, which also helped with parking and participants walking back and forth from Jr. High to Sr. High. The ROE was very helpful in the preparation for this event, and I am very proud to say that Pana School District did itself proud!

Health/Life Safety Review

Our annual H-L/S Review is scheduled for November 28. I will work with the schools to prepare for the upcoming review.

TRANSPORTATION

Personnel Vacancies

We continue to sub two regular routes every day. I have three employees in the process of obtaining their bus license. The entire staff has been incredibly flexible about covering routes and making sure every day runs without a hitch!

We have had quite a bit of movement of employees from one area to another, which creates vacancies here and there. We currently have posted in-house two bus aide positions vacated. Those positions are being subbed out right now until permanent replacements are set.

National School Bus Safety Week

This week, October 17-21, is National School Bus Safety Week. I have sent a picture to the Pana News of our transportation department employees (see attached picture) to recognize the staff that works hard to keep the children safe each and every day.

We are completing the annual bus evacuation drills this week at all the schools—a required compliance drill.

Safety Hazard Resolution

During this month's meeting, the board will need to approve the annual Safety Hazard Resolution (attached). This resolution states that the hazards within our school district (highways and railroads) still exist.





