

Memo

To: Board of Education
From: Matthew Cunningham
CC: Mark Izzo, Dr. Conway
Date: 2/18/2020
Re: Facility Management Update

Following is a summary of the work completed since the last report:

Bradley

- Miscellaneous repairs and maintenance throughout facility.
- Changed filters in all water fountains.
- Installed new bearings, filters and belt on air handler in gym.
- Cleaned up debris outside by cafeteria, brought to dump.

Irving

- Miscellaneous repairs and maintenance throughout facility.
- Cleared out downstairs electrical room for Johnson Controls electrical upgrades.

Derby High School

- Miscellaneous repairs and maintenance throughout facility.

Derby Middle School

- Miscellaneous repairs and maintenance throughout facility.
- Replaced filters in all roof-top air handlers.

General

- JCI continues work on VRF (air conditioning units) at Irving school.
- JCI is beginning hot water heater installation at Bradley.
- Eversource has upgraded gas service to Irving.
- Conducted walk-through of all schools with Fire Marshal; awaiting report.
- Sent out a supplemental facility survey to Derby staff and students, awaiting results.