



**TO: The Board of Education**

**FROM: The Policy Committee (Member Kearney, Member Liebl, Dr. Kelley and Sheryl Marinier)**

**SUBJECT: Policy Update**

**DATE: June 16, 2020**

## **PRESS Updates – Issue 103**

PRESS shared the following revisions to Policies, and Exhibits. The Policy Committee and administration have reviewed the recommendations and support the recommended changes as documented below. The following changes will be brought to the board for approval on July 14, 2020.

### **Policy 2:125, Board Member Compensation, Expenses**

The policy, Legal References and footnotes are updated in response to the Grant Accountability and Transparency Act (GATA). 30 ILCS 708/, and in anticipation of grant monitoring activity by the Ill. State Board of Education (ISBE) during the 2020-21 school year. A new subhead, Additional Requirements for Travel Expenses Charged to Federal and State Grants, is added. Continuous improvement updates and minor style changes are also made to the policy and footnotes.

### **Policy 2:125-E1, Board Member Expense Reimbursement Form**

This exhibit has been rewritten. The exhibit is updated for the reasons discussed in 2:125, Board Member Compensation; Expenses, above.

### **Policy 2:125-E2, Board Member Estimated Expense Approval Form**

This exhibit has been rewritten. The exhibit is updated for the reasons discussed in 2:125, Board Member Compensation; Expenses, above.

### **Policy 2:160, Board Attorney**

The policy and footnotes are updated in response to a five-year and PRESS Advisory Board (PAB) feedback.

### **Policy 2:160-E, Checklist for Selecting a Board Attorney**

This exhibit has been rewritten. The exhibit is updated for the reasons discussed in 2:160, Board Attorney above.

### **Policy 4:50, Payment Procedure**

The policy is unchanged. A footnote is updated in response to a five-year review.

### **4:170 E1, School Staff AED Notification Letter**

The procedure is updated in response to the five-year review.

### **5:35, Compliance with the Fair Labor Standards Act**

The policy is updated with minor style changes to align policy titles in the PRM. The footnotes are updated in response to:

- 1) 29 C.F.R. Part 541, amended at 84 Fed. Reg. 51230, raising the salary threshold for non-exempt employees under the Fair Labor Standards Act.
- 2) Continuous improvement updates.

### **5:50, Drug-, and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition**

The policy is unchanged, Footnotes seven and nine are updated in response to the Cannabis Regulation and Tax Act (CRTA), 410 ILCS 705/10-35(a)(8), amended by P.A. 101-593. The law clarified several cannabis-legalization concerns that by Illinois employees had, including discipline parameters for on and off-duty law enforcement officers. Footnote seven contains directions for boards that employ school resources officers (SROs) (as opposed to entering into contracts with local law enforcement agencies for SRO services) to consult their board attorney regarding specific policy text that pertains to discipline of SROs that the board employs. Other additions to the footnotes include reference to the Ill. Vehicle Code's legal presumptions for when an individual is under the influence of tetrahydrocannabinol (THC).

### **5:60, Expenses**

The policy, Legal References, and footnotes are updated for the reasons discussed in 2:125, Board Member Compensation; Expenses, above.

### **5:60-E1, Employee Expense Reimbursement Form**

The exhibit is rewritten. The exhibit is updated for the reasons discussed in 2:125, Board Member Compensation; Expenses, above.

### **5:60-E2, Employee Estimated Expense Approval Form**

This exhibit is rewritten. The exhibit is updated for reasons discussed in 2:125, Board Member Compensation, Expenses, above.

### **5:150, Personnel Records**

The Legal References are updated. The footnotes are updated in response to the Freedom of Information Act, 5 ILCS 140/7.5(oo), added by P.A. 101-620 (final citation pending), exempting from disclosure specific types of personal information about employees that the Ill. Educational Labor Relations Act (IELRA), 115 ILCS 5/3(d), added by P.A. 101-620, now prohibits from being disclosed to third parties. A Cross Reference is also updated.

### **5:210, Resignations**

The policy is unchanged, footnote two is updated in response to 105 ILCS 5/24-14, amended by P.A. 101-531, and ISBE non-regulatory guidance on the application of 105 ILCS 5/24-14 to teacher resignations.

### **5:280, Duties and Qualifications**

The Legal References and footnotes are updated in response to amended ISBE rules governing educator licensure and for continuous improvement.

### **6:135, Accelerated Placement Program Procedures**

The procedure and footnotes are updated for the reasons discussed above in 6:135, Accelerated Placement Program, above.

### **6:235, Access to Electronic Networks**

The policy is unchanged. The footnotes are updated for the reasons, discussed in 8:110, Public Suggestions and Concerns, below.

### **6:280, Grading and Promotion**

The policy and footnotes are updated in response to the ISBE discontinuing the Partnership for Assessment of Readiness for College and Careers, (PARCC) as the State assessment and accountability measure back in 2019.

### **7:70, Attendance and Truancy**

The policy and Cross References are updated in response to the following laws:

- 1) 101 ILCS 5/26-2a, amended by P.A. 100-810, which amended valid causes for absences to include a student's mental, emotional, or physical health or safety; and
- 2) The Election Code, 10 ILCS 5/7-42 and 5/17-15, amended by P.A. 101-624, eff. 6-1-20, which created a valid cause for absence that applies to students who are eligible to vote.

Other continuous improvement updates were made throughout the footnotes.

**7:90, Release During School Hours**

The policy, Legal References, and footnotes are updated in response to the Election Code, 10 ILCS 5/7-42 and 5/17-15, amended by P.A. 101-624, eff. 6-1-20. The policy contains an optional subhead entitled Voting for unit and high school district that addresses the release of students who are eligible to vote.

**7:130, Student Rights and Responsibilities**

The policy is unchanged. The footnotes are updated in response to U.S. Dept. of Education guidance on constitutionally protected prayer in public schools, and with minor continuous improvement changes after a five-year review.

**7:190-E2, Student Handbook Checklist**

The exhibit and footnotes are updated in response to numerous legislative amendments regarding required and recommended notices to students and parents/guardians and for continuous improvement.

**7:325, Student Fundraising Activities**

The policy is unchanged. Minor five-year review and continuous improvement updates are made to the footnotes.

**7:325-E, Application and Procedures to Involve Students in Fundraising Activities**

The exhibit is updated with minor continuous improvement changes after a five-year review.

**8:10, Connection with the Community**

The policy and footnotes are updated in response to a five-year review. Minor changes are made to align with present-day social medial platform usage patterns along with other changes for continuous improvement.

**8:30, Visitors to and Conduct on School Property**

The policy, Legal References, and footnotes are updated in response to the IELRA, 115 ILCS 5/3(C), added by P.A. 101-620, requiring districts to allow union representatives to meet with employees during the work day, without loss of pay or leave time, for certain reasons. Other continuous improvement updates are also made to the footnotes.

**8:30-E1, Letter to Parent Regarding Visits to School by Child Sex Offenders**

The exhibit is updated with minor continuous improvement changes after a five-year review.

**8:30-E2, Child Sex Offender’s Request for Permission to Visit School Property**

The exhibit is updated with minor continuous improvement changes after a five-year review.

**8:80, Gifts to the District**

The policy is unchanged. The footnotes are updated in response to a five-year review.

**8:110, Public Suggestions and Concerns**

The policy Legal References, footnotes, and Cross References are updated in response to:

- 1) Ill. Educational Labor Relations Act (IELRA), 115 ILCS 5/14(c-5), added by P.A. 101-620, requiring districts to establish email policies in an effort to prohibit the use of their email systems by third parties.
- 2) Continuous improvement and minor style updates.