

# MINUTES OF THE BOARD OF EDUCATION

Regular Meeting      Administration Building      7:00 p.m.– 8:59 p.m.      August 14, 2019

---

## Members Present:

Kristin Violante, Presiding Officer

Jon Buralli

Joy Tristano

Charles Zona

## Absent:

Mary Lenzen

Mark Mirabile

David Negron

---

## ROLL CALL AND VISITORS

Present with Superintendent Dave Palzet were staff members Erika Sawosko, Jennifer Ban, Frank Adams, Kathleen Tomei, Griffin Sonntag, Brianne Malatt, Erin Berwick, Sheila Hughes, Juliet Miglieri and Karyn Lisowski; Rosa Tiscareno from the Federal Mediation & Conciliation Serve; and visitor Mr. Miglieri.

## PLEDGE OF ALLEGIANCE

## ACTION NO. 1

### Consent Agenda

Motion by Buralli, seconded by Tristano, that the Board of Education approve the consent agenda consisting of: special meeting minutes of June 19, 2019; closed session meeting minutes of June 19, 2019; regular meeting minutes of June 19, 2019; closed session meeting minutes of June 19, 2019; payment of June & July payroll/July and August Warrants; DuPage/West Cook Regional Special Education Intergovernmental Agreement; establish petty cash fund; August 2019 Personnel Report containing the resignation of reading specialist Lucy Killian and instructional aide Bill Gonio effective the end of the end of 2018-19; hiring of Sheila Hughes, middle school resource, Kathleen Falout, grade 7 math/science, Grant Kramer, EL teacher, Kelly O'Keefe, reading specialist, and Juliet Miglieri, grade 5 resource teacher for the 2019-20 school year. Motion carried by a roll call vote of 4 ayes (Buralli, Tristano, Violante, Zona) absent – Lenzen, Mirabile, Negron.

## REPORTS AND DISCUSSION ITEMS

### Opening Reminders

Superintendent Palzet provided the community with a few reminders prior to the start of school. The first half-day of school for Kindergartners through eighth graders is on August 22, and our preschoolers will start on August 26. If families have not already done so, they should complete the online registration process, and families that have children entering fifth grade need to verify their residency at the district office. Finally, parents should add money to their child's lunch account if they plan to purchase lunch.

### Construction Update

Superintendent Palzet provided the Board with an update on Summer Construction. The major construction projects include library renovations at both schools and a new gym floor at the middle school. The gym floors are nearly complete with only punch list items left to be addressed. The revised completion date of both libraries is September 15 due to a variety of construction and delivery issues. Our librarian at the elementary school is making preparations to provide basic library services in the classrooms for the first few weeks of school.

*Strategic Blueprint Update*

The district continues to make great progress on the Strategic Blueprint, and Dr. Palzet provided the Board with an overview of the progress made in the last couple of months. Over the course of the summer new furniture was ordered for our third grade classrooms as part of our Building Learning Environments action step to *Provide staff with resources to pilot flexible use of learning spaces that support the competencies outlined in our Portrait of a Pleasantdale Graduate and Pleasantdale Belief Statements*. This summer, many of our teachers engaged in summer curriculum work that supports our Building Learning Capacity action step to *Complete and publish aligned units of study in all fundamental learning areas* and, as these units are designed, *align and analyze assessments to support differentiated instruction*. The middle school social studies teachers worked with a consultant for five days to align their scope and sequence to the Illinois social studies standards, design inquiry-based units of study, and create a variety of assessments and projects for their new units. Our elementary school teachers also worked to refine their Writers Workshop units of study, analyze student writing samples, and create assessments and checklists for implementation in the upcoming school year. We continue to make great strides in moving each of our curricular areas through our curriculum review process.

*Federal Mediation Conciliation Services (FMCS) Presentation*

At the June Board of Education meeting, the Board requested a presentation by a representative from the Federal Mediation and Conciliation Services (FMCS) to better learn about various bargaining models. Rosa Tiscareno from the FMCS midwest office presented bargaining options to the Board.

*Summer Academy Update*

Each year the district hosts a Summer Academy program. This year, Erin Berwick served as the program administrator. The program offers a variety of courses that allow students to keep their academic skills sharp over the summer months. This year 140 students participated in 17 courses. A survey was distributed to parents of attendees that will help us learn how we can improve the program for next year.

*Board Self-Evaluation Follow-up*

On June 19, the Board met with Perry Hill from the Illinois Association of School Boards. At the meeting, the Board engaged in a discussion about the vision of the district and how to best work together. Additionally, the Board updated the Governance Team Operating procedures.

**ACTION NO. 2****Board Self-Eval**

Motion by Buralli, seconded by Tristano, that the Board of Education accepts the IASB Self-Evaluation Closing Report which includes the Governance Team Operating Procedures as presented. Motion carried by a roll call vote of 4 ayes (Buralli, Tristano, Violante, Zona) absent – Lenzen, Mirabile, Negron.

*Superintendent Evaluation and Job Description*

To ensure that the district leadership is meeting the expectations of the Board, the Superintendent's performance is evaluated annually. Board President Mark Mirabile drafted a new evaluation tool that is easier to complete and based on the superintendent's job description. As part of the evaluation process, the superintendent's progress toward goals will still be discussed in the spring of each year. The Board discussed the new tool and looks to approve the tool at a future meeting.

*Review Personnel (sec. 5) and 2:20 Powers and Duties... Board Policies*

The Board reviews district policy to ensure that the policies reflect the current realities of running the district. Board reviewed section 5, Personnel and 2:20 Powers and Duties of the policy manual. These policies will be on the September Consent Agenda for approval.

*Finance Tutorial: Understanding the Language of School Finance*

Business Manager Frank Adams provided the Board with a brief “Understanding the Language of School Finance” presentation.

*Tentative Budget*

In compliance with state law, Business Manager Frank Adams presented a tentative budget to the Board of Education. This tentative budget reflects our district's priorities as we seek to make responsible financial decisions. The budget will also be available for public display in the administration building located at 7450 S. Wolf Road, Burr Ridge, Monday through Friday 8:00 a.m. to 4:00 p.m.

*Board of Education Information Requests*

No requests were made at this time.

NEXT AGENDA

Items submitted for the September agenda include:

Budget Hearing; Curriculum Review; Adopt Annual Budget; Staff Introductions; Declassify Closed Session Minutes; Approve Personnel (sec. 5) and 2:20 Board Policies; Review Finance (sec. 4) and Curriculum (sec. 6) Board Policies; and Approve Superintendent Evaluation Tool.

ACTION NO. 3

Closed Session

Motion by Tristano, seconded by Buralli, that the Board of Education go into closed session at 8:30 p.m. to discuss collective negotiation matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. Motion carried by a roll call vote of 4 ayes (Buralli, Tristano, Violante, Zona) absent – Lenzen, Mirabile, Negron.

The Board came out of closed session at 8:59 p.m.

ADJOURNMENT

Motion by Tristano, seconded by Zona, that the regular meeting adjourns at 8:59 p.m. Voice vote. Motion carried.

App. \_\_\_ President \_\_\_\_\_ Secretary \_\_\_\_\_