

Project / Service
Description:

Copier 2025 Bid Assessment

VENDOR SCORING *(use additional worksheets if necessary)*

		Vendor 1	Vendor 2	Vendor 3	Vendor 4	Vendor 5	Vendor 6
Vendor Name:		ImageTec	Gordon Flesch	Ricoh USA	Konica Minolta	MarcoNet	Impact
Date Bid Received:		2/20/2025	2/21/2025	2/24/2025	2/24/2025	2/24/2025	2/24/2025
Special Construction		NA	NA	NA	NA	NA	NA
Bid Amount:		\$21,562.00	NA	\$22,327	\$20,734.00	\$17,669.00	\$26,958.00
Selection Criteria	Max Points	Points Awarded	Points Awarded	Points Awarded	Points Awarded	Points Awarded	Points Awarded
Cost of ELIGIBLE Product/Service	30	26	N/A	25	27	30	22
Reprographics Proposal	20	15	N/A	15	20	16	18
Capacity	15	10	N/A	12	12	12	12
Warranty/Support Capability	15	13	N/A	13	15	13	13
Technical Fitness	15	8	N/A	10	15	13	15
References	5	5	N/A	5	5	5	5
			N/A				
			N/A				
TOTAL Points	100	77	0	80	94	89	85

Vendor Selected: Konica Minolta
 Approved by: Andrew Allen
 Title: Executive Director of Information Systems/ CIO
 Date: 03-03-25

NOTES:
 The dollar amounts were the base RFP numbers for the lease of the machines and the management of the reprographics facility at Hill Ave. In addition to the RFP amounts, there will be monthly invoices for the number of copies made district wide. This

amount varies month to month based on actual usage.

Comments (if needed):

Any issues with service support and or the management of the reprographics facilities will be handled directly with Konica Minolta Corporate. The reprographics facility management company can loose money by not providing good service based on SLA goals we set together up to \$8,186 is at risk for the management company every month.



Vendor 7
ProvenIT
2/24/2025
NA

\$19,651.00

Points Awarded
28
16
12
13
11
5
85