

Vicksburg Community Schools
Board of Education
June 11, 2018 – VAB – 7:00 pm
MINUTES

Members Present: Rudy Callen, Tina Forsyth, Carol Lohman, Skip Knowles, Dave Schriemer, Deborah Harsha, Wil Emmert

Members Absent: None

Administrators Present: Steve Goss, Charlie Glaes, Mike Barwegen, Ruth Hook, Karen McKinstry, Nancy Spicketts, Maureen Ouvry, Alyssa Thompson, Dennis Kirby, Matt VanDussen, Rick Place, Adam Brush, Gail VanDaff, Amie McCaw, Ruth Hook, Keevin O'Neill, Don Puckett

Guests Present: Steve Thomas, Kelli MacDonald, Liz Ratashak, Tammy Iobe, Lisa Coe, Sue Moore, Dave Linton

I. SUPERINTENDENT'S REPORT

- A. Board Meeting Dates for the 2018-19 School Year – Supt. Charles Glaes presented the upcoming meeting dates for the 2018-19 school year and asked all Board Members to add the dates to their calendars.
- B. Legislative Update - Supt. Glaes reported that the House and Senate are scheduled to vote on the budget Tuesday. We expect it will be approved at an additional \$240 per pupil. There are also several proposed school safety packages including one which requires school districts to put together safety plans along with the creation of a State Police office dedicated to school safety. Updates will be given to the board as things move forward.
- C. Staffing Update – Supt. Glaes directed the Board to an attached document which shows many staffing changes due to retirements. Movement opens up positions in other buildings with more changes coming as the summer progresses.

II. REPORTS AND PUBLIC INQUIRY

- A. Food Service Update - Maureen Ouvry
 - 1. Dairy and Bakery Bid Report – Food Service Director Ouvry informed the board about the Dairy and Bakery bids for the upcoming year. She recommends staying with Aunt Millie's for Bakery and Prairie Farms for Dairy.
 - 2. AP Computer Science at VHS for the 2018-19 School Year - Keevin O'Neill Principal O'Neill announced that the high school is adding AP Computer Science Principals to the schedule. Students must go through the introduction class before taking the AP course. There is no additional cost associated, as the Board approved the framework with an advanced PLTW Computer Programming Course last year.

B. Financial Report - Steve Goss

1. Budget Progress Report for the Month Ending May 31, 2018 - Asst. Supt. Goss presented the monthly budget progress report for May, 2018 showing total year to date revenues of \$20,984,502; total expenditures of \$ 20,216,583.
2. Recommendation to Amend the 2017-18 Budgets and Adopt the Appropriations Resolution for 2018-19 Budgets for the Following Funds: General, School Service Fund (Food Service), Building and Site Fund, 2014 Bond Fund, Debt Service Funds (1991 Debt Service Fund, 2015 Debt Service Fund, 2014 Debt Service Fund, 2016 Debt Service Fund) – Asst. Supt. Goss reported that it was a minimal amendment this year. There were many changes in revenue and expenditures which netted each other out.
3. State Aid Borrowing – Supt. Goss informed the Board that we would issue a State Aid note in the amount of \$750,000. We did the borrowing a little earlier than usual in order to ensure the District is able to take advantage of the lowest possible interest rates. The note will mature in one year.

C. ANNUAL PUBLIC HEARING to Consider the District's 2018-19 Budgets and Proposed Property Tax Millage Rate – Asst. Supt. Goss informed the Board of the proposed property tax millage rate. There were no public comments.

D. Michigan Teacher of the Year, Laura Chang - Amie McCaw
Principal McCaw introduced Laura Chang who was Region 7 Teacher of the Year and then in May was awarded the 2018 Michigan Teacher of the Year. She was presented the award by Interim State Superintendent, Sheila Alles, who visited Sunset Lake Elementary on May 18th.

E. Audience - No one wished to address the board on a non-agenda item.

III. BOARD ACTION REQUIRED

A. Approval of the Following Minutes – A motion for approval was made by Emmert and supported by Callen.
Motion carried unanimously.

B. Approval of the Following General Fund Invoices totaling \$178,486.86 - ROLL CALL VOTE - A motion for approval was made by Forsyth and supported by Lohman.

Ayes: Emmert, Harsha, Schriemer, Callen, Forsyth, Lohman, and Knowles

Nays: None

Absent: None

Abstain: None

Motion carried unanimously.

1. May 3, 2018 = \$72,263.42

2. May 9, 2018 = \$2,385.43

3. May 17, 2018 = \$103,838.01

C. Approval of Purchase Card Disbursements totaling \$78,282.36 - ROLL CALL VOTE - A motion for approval was made by Emmert and supported by Lohman.

Ayes: Emmert, Harsha, Schriemer, Callen, Forsyth, Lohman, and Knowles

Nayes: None
Absent: None
Abstain: None

Motion carried unanimously.

- D. Approval to Amend the 2017-18 Budgets and Adopt the Appropriations Resolution for 2018-19 Budgets for the Following Funds: General, School Service Fund (Food Service), Building and Site Fund, 2014 Bond Fund, Debt Service Funds (1991 Debt Service Fund, 2015 Debt Service Fund, 2014 Debt Service Fund, 2016 Debt Service Fund) - ROLL CALL VOTE - A motion for approval was made by Schriemer and supported by Forsyth.

Ayes: Emmert, Harsha, Schriemer, Callen, Forsyth, Lohman, and Knowles

Nayes: None

Absent: None

Abstain: None

Motion carried unanimously.

- E. Approval of Truth in Budget on the Proposed Property Tax Millage Rate for 2018-19 - ROLL CALL VOTE - A motion for approval was made by Emmert and supported by Lohman.

Ayes: Emmert, Harsha, Schriemer, Callen, Forsyth, Lohman, and Knowles

Nayes: None

Absent: None

Abstain: None

Motion carried unanimously.

- F. Approval of State Aid Operating Notes Resolution - ROLL CALL VOTE - A motion for approval was made by Forsyth and supported by Callen.

Ayes: Emmert, Harsha, Schriemer, Callen, Forsyth, Lohman, and Knowles

Nayes: None

Absent: None

Abstain: None

Motion carried unanimously.

- G. 1st Reading - Approval to Award the 2018-19 Dairy Bid to Prairie Farms with a low bid of \$55,030 and Bakery Bid to Aunt Millie's Bakeries with a bid of \$6,505 - ROLL CALL VOTE - A motion for approval was made by Forsyth and supported by Lohman.

Ayes: Emmert, Harsha, Schriemer, Callen, Forsyth, Lohman, and Knowles

Nayes: None

Absent: None

Abstain: None

Motion carried unanimously.

- H. Approval of Tenure for the Following Teachers - A motion for approval was made by Callen and supported by Emmert.

Motion carried unanimously.

1. Erin Guerrero - Sunset Lake

2. April Zapata - Indian Lake

3. JoEllen Pollack - Middle School
 4. Brendan McCaw - Middle School
- I. Approval of Fifth Year of a Five Year Probation for the Following Teachers. - A motion for approval was made by Emmert and supported by Lohman.
Motion carried unanimously.
1. Mary Zemlick - High School
 2. Greg Mills - High School
 3. Andrea Soper - Middle School
- J. Approval of a Fourth Year of a Five-Year Probation for the Following Teacher - A motion for approval was made by Forsyth and supported by Lohman.
Motion carried unanimously.
1. Aimee Barnhart - Middle School
 2. Jessica Dekoning - Middle School
 3. Lucas Wolthuis - Middle School
 4. Aubrie Burns - Sunset Lake
 5. Rachel Bernhardt - Sunset Lake
 6. Kristina Newhouse - Sunset Lake
 7. Dawn Phelps - Sunset Lake
 8. Kelly Walters - Sunset Lake
 9. Kayci Whitmore - Sunset Lake
 10. Kelly MacDonell - Tobey
 11. Ashley Kettenbeil - Indian Lake
 12. Kyle Nettleman - Indian Lake
- K. Approval of a Third Year of a Five-Year Probation for the Following Teachers - A motion for approval was made by Lohman and supported by Forsyth.
Motion carried unanimously.
1. Noreen Heikes - High School
 2. Kayla Vallier - High School
 3. Ravenna Kahler - Middle School
 4. Lindsey McClure - Middle School
 5. Whitney Bast - Sunset Lake
 6. Kim Bond - Sunset Lake
 7. Mikela Caseria - Sunset Lake
 8. Kris Fulton - Sunset Lake
 9. Kellie Wallen - Sunset Lake
 10. Lauren Ireland - Indian Lake

- L. Approval of a Second Year of a Five Year Probation for the Following Teachers
- A motion for approval was made by Lohman and supported by Forsyth.
Motion carried unanimously.
1. Justin McDonald - High School
 2. Kyle Roberts - High School
 3. Jennifer Heeres - Middle School
 4. Lauren Noyes - Middle School
 5. Cindy Kessler - Sunset Lake
 6. Justin Lehman - Sunset Lake
 7. Breanna Welling - Sunset Lake
 8. Jill Boudrie - Indian Lake
 9. Sawyer Duncan - Indian Lake
 10. Julie Sorenson - Indian Lake
- M. Approval of a Second Year of a Two Year Probation - A motion for approval
was made by Emmert and supported by Callen.
Motion carried unanimously.
1. Cody Caswell - High School
 2. Erin Clark - Sunset Lake
- N. Approval to accept the resignation of Nichole Wisinski, Indian Lake Elementary
Teacher, effective June 13, 2018. - A motion for approval was made by Lohman
and supported by Forsyth.
Motion carried unanimously.
- O. Approval to Renew Membership for VHS and VMS in the Michigan High
School Athletic Association from August 1, 2018 through July 31, 2019 - A
motion for approval was made by Forsyth and supported by Emmert.
Motion carried unanimously.
- P. 1st Reading Approval of the Following Policy Revisions - ROLL CALL VOTE -
A motion for approval was made by Lohman and supported by Forsyth.
Ayes: Emmert, Harsha, Schriemer, Callen, Forsyth, Lohman, and Knowles
Nays: None
Absent: None
Abstain: None
Motion carried unanimously.
1. P0140 - Membership (section 0143.1 Public Expression of Board Members)
 2. P1421 - Criminal History Record Check (Administrative Staff)
 3. P3121 - Criminal History Record Check (Professional Staff)
 4. P4121 - Criminal History Record Check (Support Staff)

With no other business to come before the board, President Knowles adjourned the meeting at 9:25 pm.

President Virgil Knowles
July 9, 2018

Secretary Amy Manchester