



Board Action Required

No Action Required

To: Coppel ISD Board of Trustees
From: Sid Grant
Date: January 24, 2011
cc: Dr. Jeff Turner, Melody Paschall, Kelly Penny, Tracey Wallace, Katy Cooper

Re: TEA Class Size Waiver

As required by the Texas Education Code §25.112, we are required to submit a class size waiver request to the Texas Education Agency for any class sections in grades K-4 that exceed the state allowable class size limit of 22:1. Additionally, we are required to submit a compliant plan as to the action(s) that will be taken to bring the district back into compliance with the class size limitation.

Due to unanticipated student growth, and too few 3rd grade teachers to accommodate the growth, two sections in Grade 3 at Wilson Elementary have exceeded the 22:1 ratio by one student in each of the two sections. That is, two sections will have a 23:1 ratio instead of the state mandated maximum of 22:1. In order to send these two students to other campuses would not only require a new and separate bus route to transport the students, but would also, in one case, split siblings requiring them to attend two different campuses. Both of these students live directly across the street from Wilson Elementary. The principal of Wilson Elementary, Katy Cooper, requested this waiver in the educational best interest of these two students.

After the waiver request is approved by TEA, TEC §25.113 requires that we provide written notice of the granted exception to the parent of each student affected by the exception. This would only include and relate to the 23 students in the two 3rd grade sections affected at Wilson Elementary.

Attached to this memo are the required waiver request and the compliance plan. Both documents require Board of Trustee approval, as well as Superintendent and Board President signatures.

Recommendation: That the Coppel ISD Board of Trustees approve the Texas Education Agency Request for Maximum Class Size Waiver Exception form and the Compliance Plan as required by the Texas Education Code §25.112.



TEXAS EDUCATION AGENCY

2010 - 2011 Request for Maximum Class Size Waiver Exception

State Waiver Unit

1701 N. Congress Ave. Austin, TX 78701-1494 512 463-9630 512 475-3666 Fax www.tea.state.tx.us

This form is also available on-line at www.tea.state.tx.us. Completed forms must be submitted via email to waivers@tea.state.tx.us or in hard copy to the Texas Education Agency, State Waiver Unit, 1701 North Congress Avenue, Austin, TX 78701-1494 or Fax: 512-475-3666. (This report is authorized under TEC §39.332.) * **It is not necessary to submit this form unless a waiver is needed.**

District Name: Coppell ISD	District Address: 200 South Denton Tap Road	District City, Zip Code: Coppell, Texas 75019	County/District #: 057-922	District Accountability Rating: (E=Exemplary, R=Recognized, A=Acceptable, U=Unacceptable, NR=No Rating, LP=Low Performing) <input checked="" type="checkbox"/> E <input type="checkbox"/> R <input type="checkbox"/> A <input type="checkbox"/> U <input type="checkbox"/> NR <input type="checkbox"/> LP
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Instructions

Each district is to conduct a class enrollment survey of Kindergarten through Grade Four (K-4) no later than **September 10, 2010**. Based on class enrollment surveys for Grades K-4, enter the campus name and campus number for each campus in which the class size ratio exceeds 22:1. Enter the total number of sections and the reason(s) for the waiver request. Class size limits do not apply to physical education or fine arts classes.

The waiver request must be submitted to TEA (Commissioner) no later than **October 1, 2010 or 30th day after the first school day the district exceeds the limit, along with this form include a copy of a current compliance plan** that has been approved by the local board of trustees. The plan must include the name(s) of campus(es), campus rating, grade(s), and number of sections exceeding a 22:1 class size ratio; steps to be taken to bring the district into compliance; timeline for completion; any new efforts/progress toward compliance (if plan was previously submitted); and specific reasons that noncompliance must be addressed. In addition, districts that request a waiver due to an inability to employ teachers must document efforts to recruit and hire staff.

Campus Name	Campus No.	Campus Accountability Rating: (E=Exemplary, R=Recognized, A=Acceptable, U=Unacceptable, NR=No Rating, LP=Low Performing)	Total Sections				Total K-4 Sections	Reason(s): (F=Facilities, T=Teachers, UG=Unanticipated Growth)
			K	1	2	3		
Wilson Elementary	106	<input type="checkbox"/> E <input checked="" type="checkbox"/> R <input type="checkbox"/> A <input type="checkbox"/> U <input type="checkbox"/> NR <input type="checkbox"/> LP			2	4	2	<input type="checkbox"/> F <input checked="" type="checkbox"/> T <input checked="" type="checkbox"/> UG
		District Totals:	0	0	2	0	2	

<input checked="" type="checkbox"/> Dr. <input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. Jeff Turner	Print Name of Superintendent:	Signature of Superintendent:			Board Vote:		
<input type="checkbox"/> Dr. <input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. Cindy Warner	Print Name of Board President:	Signature of Board President:	For	Against	Abstain	Absent	Date of Board Approval Jan 24, 2011
Print Name of Contact Person: Sid Grant	Phone: (###) ###-#### (214) 496-6024	Fax: (###) ###-#### (214) 496-6047	E-mail: sgrant@coppellisd.com				



COPPELL INDEPENDENT SCHOOL DISTRICT

DR. JEFF TURNER
Superintendent of Schools

MELODY PASCHALL
Assistant Superintendent for
Curriculum and Instruction

SID GRANT
Assistant Superintendent for
Business and Support Services

KELLY PENNY
Chief Financial Officer

January 24, 2011

Texas Education Agency
State Waiver Unit
1701 North Congress Avenue
Austin, TX 78701-1494

Re: Request for Maximum Class Size Waiver Exception – Compliance Plan

District: Coppel Independent School District (County/District - 057-922)
200 South Denton Tap Road
Coppel, TX 75019

Campus Affected: Wilson Elementary (Campus 106)
200 South Coppel Road
Coppel, TX 75019

Campus TEA Rating: Recognized
District TEA Rating: Exemplary

Grade Affected: 2 Sections of 3rd Grade have 23 students enrolled effective January 5, 2011

Reason: Too few 3rd grade teachers and unanticipated 3rd grade student growth in January of 2011

Compliance Plan: Coppel ISD staff will carefully evaluate any additional anticipated growth at Wilson Elementary and determine and hire the number of 3rd grade teachers needed in order to achieve class size ratios of 22:1 or less in all sections for the 2011-2012 school year.

This compliance plan was considered and approved by the Coppel ISD Board of Trustees at the regular meeting of the Board of Trustees held on January 24, 2011.

Cindy Warner, Board President

Date

Dr. Jeff Turner, Superintendent

Date

Enclosure: Request for Maximum Class Size Waiver Exception Form