



# UNITED INDEPENDENT SCHOOL DISTRICT

David H. Gonzalez  
Superintendent

## MEMORANDUM

TO: United ISD Board of Trustees

FROM: Hector G. Cavazos, Fixed Assets Director *ABC*

THRU: Mike Garza, Associate Superintendent for Student Support Services

DATE: March 22, 2023

RE: Disposal of Salvage Furniture & Equipment

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Attached is a list of salvage furniture and equipment that is no longer serviceable by United Independent School District. The listed items were removed from campuses and departments District-wide, and were declared damaged and/or unusable. The Fixed Assets Department will oversee the disposition of the listed items through an approved method as listed in the Board Resolution. Please feel free to contact my office if you have any questions.

## RESOLUTION

**WHEREAS**, the United Independent School District Board of Trustees declares that the property described on the attached list of personal property be declared surplus and not usable to the District,

**WHEREAS**, The Texas Education Code 11.151 (c) states, "The trustees may, in any appropriate manner, dispose of property that is no longer necessary for the operation of the school district",

**WHEREAS**, United ISD Policy CI (Local) and administrative procedures prescribe the manner of the sale and disposition of surplus property,

**WHEREAS**, be it further resolved that the Superintendent or designee is directed to dispose of the said property, using one of the following methods:

1. By public auction (live or virtual);
2. To the Highest bidder, after advertisement in a newspaper of general circulation at least one week before the closing of sealed bids;
3. By direct or third party sale to the public;
4. The Superintendent or designee may reject all bids;
5. Should any of the disposal methods described above fail to result in the disposal of the property, the property may then be disposed of in the following manner, at the discretion of the Superintendent or designee:

(a) In a District-run informal auction, to the highest bidder, without the necessity of a newspaper advertisement, after posting written notice of the date, hour and place of the auction, and the giving of a general description of the property, in a place readily accessible to the general public at all times for at least 72 hours before the scheduled time of the auction;

(b) If the property is not disposed of after the informal auction, the Superintendent or designee is hereby authorized to either (i) keep the property and dispose of it at a later time; or (ii) sell the property that has value, on a first-come-first-serve basis, after notice to the public as aforesaid, and (iii) give away aforesaid, or (iv) scrap the property that has no value to the District in an authorized dumpsite;

(c) Except, however, property described in (a) and (b) above, that has been determined by the Superintendent or designee to have intrinsic value to the District that exceeds the cost to the District of retaining it in storage or elsewhere may not be given away or scrapped. Property that has less value than the cost of retaining it shall be considered for purposes of subsection (b) above as having "no value".

**BE IT RESOLVED** by a majority vote of the United Independent School District Board of Trustees at a lawfully called meeting of the Board on March 22, 2023.

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Ramiro Veliz, III  
President, Board of Trustees

ATTEST:

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Michelle Molina  
Secretary, Board of Trustees

<i>Description</i>	SUM of Total Items
ALPHASMART	21
AMPLIFIER	4
ANTENNA	15
APPLE TV	10
BASKETBALL RACK	5
BLOOD PRESSURE CUFFS	4
BLOWER	1
BOOK CASE	29
BOOKS	390
BRACKETS-MOUNTING	2
BUCKETS	15
CABINETS	52
CABLES	64
CALCULATORS	1
CALIFONE	2
CAMERA-VIDEO	30
CAMERAS-DIGITAL	12
CARPETS	10
CART-CUSTODIAL	1
CARTS-TECHNOLOGY	239
CASSETTE PLAYER	6
CHAIR	1046
CHROMEBOOKS	11043
CISCO-SWITCH	78
COMPUTER	158
CPU	126
DESKS-OFFICE	38
DESKS-STUDENT	137
DOCKING STATIONS	1
DOCUMENT CAMERA	159
DOLLY	1
DRILL	6
DVD/BLU-RAY PLAYER	15
ELECTRIC BED	1
FANS	2
GRINDER	1
HAND DRYER	5
HEADPHONES-BOXES	9
INSTRUMENTS-BARTIONE	28
INSTRUMENTS-BASSOONS	3
INSTRUMENTS-BELLS	1

<i>Description</i>	SUM of Total Items
INSTRUMENTS-CLARINETS	10
INSTRUMENTS-CORNET	65
INSTRUMENTS-DRUMS	26
INSTRUMENTS-EUPHONIUM	4
INSTRUMENTS-FLUTES	8
INSTRUMENTS-FRENCH HORN	11
INSTRUMENTS-OBOES	6
INSTRUMENTS-PIANO	2
INSTRUMENTS-SAXOPHONE ALTO	5
INSTRUMENTS-SAXOPHONE BARITONE	1
INSTRUMENTS-SAXOPHONE TENOR	1
INSTRUMENTS-SOUSAPHONE	2
INSTRUMENTS-TROMBONES	46
INSTRUMENTS-TUBAS	9
INSTRUMENTS-VIOLINS	4
IPAD CASE	16
IPAD LOCK & CHARGE SAFE	46
KEYBOARDS	20
KEYBOARDS (BOXES)	8
KEYBOARDS-WIRELESS	41
KINDER FURNITURE	27
LADDERS	1
LAMINATOR	2
LAPTOPS	47
LAWN MOWER	1
MANNEQUINS	5
MAPS	1
MATS-P.E.	25
MICROWAVES	1
MISC. NURSING ITEMS	26
MISC. SUPPLIES IN A BOX	45
MISC. TECHNOLOGY	2
MONITOR-COMPUTER	32
MOUSE	3
NURSING MANUALS	7
PC CARD	2
PRINTERS	151
PROJECTORS	58
RADIO TRANSMITTER	5
RECORD PLAYER	4
REFRIGERATOR	3

<i>Description</i>	SUM of Total Items
SCALE	1
SCANNER	15
SCROLL SAW	1
SERVERS	1
SHELVES	13
SHIELDS	782
SMART BOARDS	18
SOFA	2
SPEAKERS	15
SWITCH	5
TABLES	286
TABLET	58
TELEVISION/VCR COMBO	12
TELEVISIONS	3
TELEVISIONS/RACKS	5
TONER	33
TRANSCRIBING MACHINE	3
TRASH CANS	1
TRIPP LITE	11
TV MOUNTS	2
VACUUMS	16
VEHICLE-CAR	2
WEIGHTS	10
WHITE BOARD	25
ZIP DRIVES	10
<b>Grand Total</b>	<b>15880</b>

<i>Description</i>	SUM of Total Items
COMPRESSOR	6
COMPUTER	2
ICE CHEST	1
ICE MACHINE	1
MICROWAVES	3
MONITOR-COMPUTER	5
PRESSURE WASHER	1
PRINTERS	2
WATER HEATER	2
<b>Grand Total</b>	<b>23</b>