



**Wharton County  
Junior College**

**Proposed Agenda Item**

**Board of Trustees Meeting**

Complete this form and submit it to the Office of the President by noon on Friday, 11 days prior to the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version *as long as you follow the format specified below.*

Date of Board Meeting: January 16, 2018

Date of this Proposal: January 8, 2018

**SUBJECT:**

Approve Order of Election for Board of Trustees Election.

**RECOMMENDATION:**

Recommend approval of Order of Election for Board of Trustees Election.

**BACKGROUND/RATIONALE:**

The governing board is required to officially approve an order of election for the May 5, 2018, election of trustees. Attached is the calendar that has been developed by the Secretary of State.

**Estimated Cost and Budgetary Support (how will this be paid for?):**

\$20,000.00 budgeted in 2017-2018 current unrestricted operating budget.

**RESOURCE PERSON(S) [name(s) and title(s)]:**

Bryce D. Kocian, Vice President of Administrative Services

**SIGNATURES:**

B. D. Kocian  
Originator

1/8/18  
Date

B. D. Kocian  
Cabinet-Level Supervisor

1/8/18  
Date

**PRESIDENT'S APPROVAL:**

Bryce D. Kocian

1-8-18

**SAMPLE**

**ORDER OF ELECTION FOR OTHER POLITICAL SUBDIVISIONS**

An election is hereby ordered to be held on May 5, 2018 for the purpose of:  
(date)

The General Election to elect three members to the Board of Trustees.

Applications for a place on the ballot shall be filed by February 16, 2018.

(A deadline is required to be stated in the order for a special election.)

Early voting by personal appearance will be conducted each weekday at

Wharton County Annex D, Suite 115, 315 E. Milam St., Wharton, TX 77488

Between the hours of 8:00 a.m. and 5:00 p.m. beginning on April 23, 2018  
7:00 a.m. to 7:00 p.m. April 30 and May 1, 2018

And ending on May 1, 2018  
(date)

Applications for ballot by mail shall be mailed to:

Cindy Richter  
(Name of Early Voting Clerk)  
P.O. Box 390  
(Address)  
Wharton, TX 77488  
(City) (Zip Code)

Applications for ballots by mail must be received no later than the close of business on April 24, 2018.

Additional early voting shall be held as follows:

| Location   | Date   | Hours                                 |
|--|--|---------------------------------------|
| <u>Wharton Co. Library, El Campo Branch,</u><br>200 W. Church, El Campo, TX 774327 | <u>April 23-April 27, 2018</u><br>April 30 & May 1, 2018 | <u>8:00am-5:00pm</u><br>7:00am-7:00pm |
| <u>East Bernard Library, 746 Clubside Dr.</u><br>East Bernard, TX 77435            | <u>April 23-April 27, 2018</u><br>April 30 & May 1, 2018 | <u>8:00am-5:00pm</u><br>7:00am-7:00pm |
| <u>Needville</u><br>Needville, TX 77461  | <u>April 23-April 27, 2018</u><br>April 30 & May 1, 2018 | <u>8:00am-5:00pm</u><br>7:00am-7:00pm |

Issued this the \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Member

\_\_\_\_\_  
Signature of Presiding Officer

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

ORDEN DE ELCCION PARA OTRA SUBDIVISION POLITICA

Por la presente se ordena que se llevara a cabo una eleccion el 5 de Mayo, 2018 con  
(fecha)

el proposito de: la Eleccion General, elegir a tres miembros a la Table de Fideicomisarios  
Solicitudes para un lugar en la bolete seran presentadas por 16 de Febrero, 2018.

(De acuerdo con la orden de eleccion special se requiere una fecha limite)

La votacioin adelantada en persona se llevara a cabo de lunes a Viernes en  
Wharton County Annex D, Suite 115, 315 E. Milam St., Wharton, TX 77488

(sitio)

Entre las 8:00 de la manana y las 5:00 de la tarde empezando 23 de Abril, 2018.

7:00 de la manana y las 7:00 de la tarde empezando 30 de Abril & 1 de Mayo, 2018.

y terminando el May 1, 2018.

(fecha)

Las solicitudes para boletas que e votaran en ausencia po correo deberan enviarse a:

Cindy Richter

(Nombre del Secretario (a) de Votacion Adelantado)

P.O. Box 390

(Direccion)

Wharton, TX 77488

(Ciudad) (Zona Postal)

Las solicitudes para boletas que se votaran en ansencia por correco deberal recibirse para el fin de las  
horas de las horas de negocio el 24 el Abril, 2018.

(fecha)

La votacion adelantada ademas se llevara a cabo del tal manera:

| Sitio   | Fecha  | Horas  |
|---|--|--|
| <u>Wharton Co. Library, El Campo Branch,</u><br><u>200 W. Church, El Campo, TX 774327</u> | <u>23 de April-27 de April, 2018</u><br><u>30 de April 30 &amp; 1 de May 1, 2018</u> | <u>8:00am-5:00pm</u><br><u>7:00am-7:00pm</u> |
| <u>East Bernard Library, 746 Clubside Dr.</u><br><u>East Bernard, TX 77435</u>            | <u>23 de April-27 de April, 2018</u><br><u>30 de April 30 &amp; 1 de May 1, 2018</u> | <u>8:00am-5:00pm</u><br><u>7:00am-7:00pm</u> |
| <u>Needville</u><br><u>Needville, TX 77461</u>  | <u>23 de April-27 de April, 2018</u><br><u>30 de April 30 &amp; 1 de May 1, 2018</u> | <u>8:00am-5:00pm</u><br><u>7:00am-7:00pm</u> |

Emitida este dia \_\_\_\_\_ de \_\_\_\_\_, 2018.

\_\_\_\_\_  
Miembro

\_\_\_\_\_  
Firma del Oficial que Preside

\_\_\_\_\_  
Miembro

\_\_\_\_\_  
Miembro

## May 5, 2018 - Uniform Election Date

| Authority Conducting Elections  | Local Political Subdivisions  |
|---|---|
|   | (County-ordered elections may not be held on this date. County Election Official may, but is not required to, contract to provide election services to political subdivisions.)   |
| Deadline to Post Notice of Candidate Filing Deadline (Local Political Subdivisions Only) <sup>1</sup>         | Monday, December 18, 2017 for local political subdivisions that have a first day to file for their candidates <sup>1</sup>  |
| First Day to Apply for Ballot by Mail   | Monday, January 1, 2018*<br><br><i>*First day to file does not move because of New Year's Day holiday. An "Annual ABBM" or FPCA for a January or February 2018 election may be filed earlier, but not earlier than the 60th day before the date of the January or February election.</i>  |
| First Day to File for a Place on the General Election Ballot (Local Political Subdivisions Only) <sup>1</sup> | Wednesday, January 17, 2018   |
| Last Day to Order General Election or Special Election on a Measure   | Friday, February 16, 2018   |
| Last Day to File for a Place on the General Election Ballot (Local Political Subdivisions Only) <sup>2</sup>  | Friday, February 16, 2018 at 5:00 p.m.<br><br>See note below relating to four-year terms <sup>3</sup>   |
| Last Day to File a Declaration of Write-in Candidacy (Local Political Subdivisions Only)                      | Tuesday, February 20, 2018  |
| Last Day to Register to Vote  | Thursday, April 5, 2018   |
| First Day of Early Voting by Personal Appearance  | Monday, April 23, 2018  |
| Last Day to Apply for Ballot by Mail (Received, not Postmarked)   | Tuesday, April 24, 2018   |
| Last Day of Early Voting by Personal Appearance   | Tuesday, May 1, 2018  |
| Last day to Receive Ballot by Mail  | Saturday, May 5, 2018 (Election Day) at 7:00 p.m. if carrier envelope is <b>not</b> postmarked, <b>OR</b> Monday, May 7, 2018 (next business day after Election Day) at 5:00 p.m. if carrier envelope is postmarked by 7:00 p.m. at the location of the election on Election Day (unless overseas or military voter deadlines apply) <sup>4</sup> |