

# Minutes of Regular Meeting - Open

## The Board of Education Waunakee Community School District

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A Regular Meeting of the Board of Education of Waunakee Community School District was held Monday, November 11, 2024, beginning at 6:00 PM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

### **I. CALL TO ORDER**

President Ensign called the meeting to order. A motion was made by Dotzler, second by Frey, to adjourn to closed session pursuant to Wisconsin Statutes 19.85 (1)(c), (e), (f), and (g) to review individual teacher contract recommendations, resignations and retirements, review individual co-curricular contract recommendations, review individual support staff/custodial staff recommendations, resignations, and retirements, and review student requests. Motion carried 6-0 on a roll call vote. Time 6:00PM

### **II. ROLL CALL**

Dotzler – Yes, Engebretson, - Yes, Ensign- Yes, Frey – Yes, Heinrichs – Yes, Hetzel- Yes  
(Heinemann – Absent)

Also Present: Dr. Brown, Summers

### **III. CLOSED SESSION - ADJOURN TO CLOSED SESSION PER WISCONSIN STATUTES 19.85 (1) (c), (e), (f), and (g).**

- A. Review Closed Session Minutes for 10/14/24 regular meeting
- B. Update and Consideration of Legal Matters Related to the School District Including Current and Potential Actions Involving the School District.
- C. Review Individual Teacher/Administrator Contract Recommendations, Resignations and Retirements
- D. Review Individual Co-Curricular Contract Recommendations
- E. Review Individual Support Staff/Custodial Staff Recommendations, Resignations and Retirements
- F. District Administrator Review

### **IV. RETURN TO OPEN SESSION**

A motion was made by Hetzel, second by Heinrichs, to adjourn closed session and reconvene in open session. Motion carried 6-0. Time 7:05PM.

### **V. BOARD DEVELOPMENT WORKSHOP**

There was not time for Board Development Workshop at this meeting.

Ensign welcomed all in attendance and mentioned the board ran over in closed session. Time: 7:08pm.

### **VI. APPROVAL OF MINUTES**

- A. Review Open Session Minutes for 10/14/24 regular meeting and 10/28/24 Special meeting.

A motion was made by Hetzel, second by Frey, to approve 10/14/24 meeting minutes and the 10/28/24 special meeting minutes as posted. Motion Carried 6-0

### **VII. APPROVAL OF AGENDA AND ADDITIONS**

A motion was made by Dotzler, second by Heinrichs, to approve the agendas as noticed. Motion carried 6-0.

### **VIII. PUBLIC COMMENTS**

There were no public comments for this meeting.

### **IX. TEACHING STAFF, STUDENT, & BOARD REPORTS/RECOMMENDATIONS/ACTION ITEMS**

## A. Student Report

Alena Wagoner and Abigail Anderson gave the High School update. They discussed the close of the fall sports and the beginning of winter sports. They gave updates on Forensics, Student council, FFA, HOSA, choir and orchestra. They shared some traveling opportunities that the several student groups will be taking in the future.

## B. Teacher's Update

Lizbeth Mithchel-Ravel and Jessica Stortz from the Waunakee Teachers Association provide an update from the teachers. They were in appreciation for the time and effort that given to the referendum, Allie Dye and Dr. Brown holding meetings with staff regarding the referendum, the communication from Dr. Brown prior to the election, and the information shared by Brian Grabarski regarding mental health resources. The WTA would ask that the district extend students, families and all people to feel welcome.

## C. Board Reports/Action Items

### 1. Board Reports on Educational Related Events, Meetings, or Trainings Attended by Individual Board Members

The board was reminded of the – Greater Dane Co. School District Governance Consortium on 12/5/24 via zoom. This meeting will be to solidify communication with legislators regarding school finance.

The Veteran's Day celebration and the Middle School, which was a wonderful event. The Middle School Band has very talented students in it.

### 2. Spring Board Election

#### a. Notice of School Board Election

The Notice of the April 2025 School Board Election was attached to the agenda. Katie Dotzler (Village of Waunakee), Jack Heinemann (Village of Waunakee), and Judith Engebretson (Town of Dane/Springfield) seats are on the ballot this spring.

#### b. Notification of Non-Candidacy

The Notification of Non-Candidacy was attached to the agenda The deadline for an incumbent to file the non-candidacy form is December 27, 2024 at 5:00 p.m.

### 3. American Education Week November 18 - 22, 2024

The letters from the board of education, drafted by Anne Blackburn and Mark Hetzel were attached. One to be posted in the Waunakee Tribune and one to be sent to the WCSD Staff.

## X. **COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS**

### A. Curriculum Committee

#### 1. The 10/28/24 meeting minutes were reviewed.

#### 2. New Course Proposals: Cultural Studies: African American Studies & Cultural Studies: American Indian Studies

Tim Schell introduced and answered questions regarding the course proposals for these two new Social Studies electives to the Curriculum Committee. A motion was made by Heinrichs, second by Hetzel, to approve the new course proposals as presented. Motion carried 6-0

#### 3. Spring 2024 State Assessment Updates

Tim Schell provided and answered questions on a high level overview of our Spring 2024 assessment results with the Curriculum Committee.

### B. Facility Committee

#### 1. The minutes from the 11/5/24 meeting were reviewed.

#### 2. Consideration of Capital Projects

Summers introduced and answered questions regarding an update on capital projects, and request approval of additional projects for districtwide capital maintenance. A motion was made by Frey, second by Dotzler, to approve the capital projects as presented. Motion carried 6-0.

### C. Budget Committee

#### 1. The minutes of the 11/6/24 meeting were reviewed.

#### 2. Natural Gas Purchasing

Summers introduced and answered questions regarding the review of the process of locking in a percentage of our natural gas volume for the winter months during 24-25. A motion was made by Hetzel, second by Heinrichs to lock in December-April at 50% of our use volume, with factoring in the new Heritage. Motion carried 6-0.

## **XI. ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS**

### **A. Administrative Reports/Action Items**

#### **1. 2024 and 2025 Summer School Updates**

Sheila Weihert, Principal at Arboretum Elementary and Summer School Coordinator, presented and answered questions regarding a review of Summer School 2024 the course offerings for Summer School 2025. A motion was made by Engebretson, second by Dotzler, to approve the course offerings for summer school 2025 as presented. Motion carried 6-0.

#### **2. Superintendent 100 Day Plan Review**

Ensign reported that the board received Dr. Brown's 100 day plan review and the documents were posted here for public viewing.

#### **3. 2024 Referendum Results.**

The WCSD Board of Canvassers met at 2pm on 11/8/24 and conducted a successful canvass. The results of the canvass are attached to the agenda.

#### **4. Announcements**

President Ensign read the County of Dane Building Bridges Proclamation.

## **XII. CONSENT AGENDA**

The board acknowledged the donation from the Lake Melvin Yacht Club.

A motion was made by Hetzel, second by Dotzler to approve the full consent agenda as presented. Motion carried 6-0.

### **A. Approval of Checks**

Attached in the "extras" section of BoardBook, please find a list of the accounts payable payments issued during the month of October 2024. Please feel free to reach out to Allie Dye at alexandradye@waunakee.k12.wi.us if you have any questions.

### **B. Finance**

#### **1. Monthly Finance Reports**

#### **C. Consideration of School Safety Drills.**

#### **D. 2025-2026 Instructional Calendar**

#### **E. Gifts and Field Trips**

##### **1. Gifts**

a. Lake Melvin Yacht Club - \$2000

##### **2. Field Trips**

a. Trip to China - Summer 2025

#### **F. Approve Individual Teacher, Co-curricular, Support Staff & Custodial Recommendations, Resignations, Leaves & Retirements**

##### **New Support Staff**

Troy Dean, Para Educator Special Education, MS (New)

Diana Statz, Para Educator Special Education, IS (New)

##### **Resignations**

Lisa Feleshchuk, Para Educator Special Education, MS

Aliza Jones, Crossing Guard

Erin Robson, Para Educator Special Education, IS

## **XIII. BOARD BUSINESS**

### **A. Conventions/Workshops**

The State Education Convention is January 22-24, 2025. If you are interested in attending, please complete

the registration form and share it with Rebecca by the December board meeting.

B. Legislative Update

Hetzel asked the board to consider bringing the information of new legislators from each municipality to the December meeting during Board Development.

C. Correspondence

**XIV. FUTURE AGENDAS AND MEETINGS**

A. Agenda Items for Next Meeting

B. Special Meeting

C. Budget Committee – 12/5/24 @ 5:30PM

D. Co-Curricular Committee – 12/3/24 @ 7:30AM

E. Curriculum Committee – 12/2/24 @ 3PM

F. Facility Committee – 12.4.24 @ 7:30AM

G. Human Resources Committee – 12/2/24 @ 5PM

H. Policy Committee - 11/18/24 @ 7:30AM

I. DEI Committee – 11/20/24 @ 5:30PM

**XV. RETURN TO CLOSED SESSION - NA**

**XVI. RETURN TO OPEN SESSION - NA**

**XVII. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION - NA**

**XVIII. ADJOURN**

The Board of Education adjourned at 8:34PM on a motion by Dotzler, second by Heinrichs, and passed unanimously by voice vote 5-0. (Frey & Heinemann Absent)

Respectfully submitted,

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Judith Engebretson, Clerk

Date \_\_\_\_\_

JE:rm