

**UNADOPTED MINUTES
OF THE NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT**

Mission: "To provide a learning environment that inspires and challenges students and employees to excel."
Vision: "To graduate all students with the knowledge, skills, and attitudes necessary for a successful future."

President Margaret Hansen called the 435th Regular meeting of the Northwest Arctic Borough School District Board of Education to order at 4:00 p.m. on *Tuesday*, February 25, 2025, in Kotzebue Alaska.

CALL TO ORDER

Board Members present were:

Millie Hawley
Tillie Ticket
Carol Schaeffer
Marie Greene
Jeanne Gerhardt-Cyrus
Joanne Harris
Alice Melton-Barr
Margaret Hansen
Zamara Ticket

ROLL CALL

Members that were absent/excused were:

Alice Adams
Shannon Melton

A quorum was present.

INTRODUCTION OF STAFF/GUESTS

Staff present: Terri Walker-Superintendent; Jeff Alexander, Assistant Superintendent; Perrian Windhausen, Director of Student Services; Kathryn Self, HR Director; Robert Sheldon, Student Activities Coordinator; Joseph Groves, ATC Director; Joy Cogburn-Smith, Director of State & Federal Programs; Natalie Dickie, Director of the Business Office; Amy Eakin, Director of Technology; Shayne Pungowiyi, Assistant to Superintendent.

Observed.

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

None.

PUBLIC COMMENTS

Millie Hawley made a motion to approve the agenda as presented, Marie Greene seconded the motion. The agenda was approved, no objections.

APPROVAL OF AGENDA

School Presentations: Jamie Cowart, Principal of Selawik School & Selawik Students

SCHOOL PRESENTATIONS

April 2025 Employees of the Month awardees that were recognized:

- Rudylin "Coy" Castro, Special Education Aide - Kivalina School
- Kelli Tallman, 4th & 5th Grade Teacher - Kobuk School
- Luke Jackson, 4th & 5th Grade Teacher - Kobuk School
- Jonathan Wolfe, SpEd Aide/RTL - Noatak School
- Roxi Wolfe, 5th & 6th Grade Teacher - Noatak School

RECOGNITION AND AWARDS

Superintendent Terri Walker presented her report.

SUPERINTENDENT'S REPORT

No Executive Session needed.

EXECUTIVE SESSION

Marie Greene made a motion to adopt the consent agenda, with a request to pull the Memorandum 25-101, Approval of Proposed revisions to board policy 5141.22 Infectious Disease. Millie Hawley seconded the motion. Passed by roll call vote.

ADOPTION OF CONSENT AGENDA

Approval of February 25, 2025, Regular Meeting Minutes, Approval of March 24, 2025, Special Meeting Minutes.

APPROVAL OF MEETING MINUTES

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 1250 Volunteer Assistance within the Community Relation series. This update modifies BP 1250 to clarify that background checks should be completed for all volunteers, regardless of the number of hours worked. It also clarifies that school visitors do not need to obtain a background check. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 1250 Volunteer Assistance as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS TO BP 1250 VOLUNTEER ASSISTANCE; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BB 9020 Board Standards within the Board Bylaw series. This model policy was adopted by AASB in 1992 and is new to the NWABSD. This update further includes culturally responsive language. The Board Policy Committee reviewed the proposed changes and recommends approval. The administration recommends the Board approve the second reading of the proposed revisions to BB 9020 Board Standards as presented.

APPROVAL OF PROPOSED REVISIONS BB 9020 BOARD STANDARDS; SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BB 9223 Board Vacancies within the Board Bylaw series. This update includes 2007 updates from AASB clarifying the process for filling a vacancy. The board recommended that the bylaw be reviewed. The Board Policy Committee reviewed the proposed changes and recommends approval. The administration recommends the Board approve the second reading of the proposed revisions to BB 9223 Board Vacancies as presented.

APPROVAL OF PROPOSED REVISIONS BB 9223 BOARD VACANCIES; SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BB 9270 Conflict of Interest within the Board Bylaw series. This update includes the word "immediate" before family and defines immediate family. The Board Policy Committee reviewed the proposed changes and recommends approval. The administration recommends the Board approve the second reading of the proposed revisions to BB 9270 Conflict of Interest as presented.

APPROVAL OF PROPOSED REVISIONS BB 9270 CONFLICT OF INTEREST; SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BB 9320 Meetings within the Board Bylaw series. This update includes additional language to clarify that poll voting by a school board is not permitted and all official board action must be taken in an open meeting. The Board Policy Committee reviewed the proposed changes and recommends approval. The administration recommends the Board approve the second reading of the proposed revisions to BB 9320 Meetings as presented.

APPROVAL OF PROPOSED REVISIONS BB 9320 MEETINGS; SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BB 9322 Agenda Meetings-Materials within the Board Bylaw series. This update clarifies that a board president and superintendent may reject community requests to place an item on the board agenda. The Board Policy Committee reviewed the proposed changes and recommends approval. The administration recommends the Board approve the second reading of the proposed revisions to BB 9322 Agenda Meetings-Materials as presented.

APPROVAL OF PROPOSED REVISIONS BB 9322 AGENDA MEETINGS-MATERIALS; SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 4151 Salary Guides - Exempt Employees within the Personnel series. NWABSD does not currently have this board policy. This board policy adds clarity on exempt employees. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 4151 Salary Guides - Exempt Employees as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS BP 4151 SALARY GUIDES-EXEMPT EMPLOYEE; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 4313.1 Load Scheduling Hours of Employment within the Personnel series. This update includes Fair Labor Standards Act language and citations for exempt employees. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 4313.1 Load Scheduling Hours of Employment as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS
BP 4313.1 LOAN SCHEDULING HOURS
OF EMPLOYMENT; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP-5040 - Student Nutrition and Physical Activity within the Students series. This update includes the removal of food as a reward language as well as updates to physical activity requirements. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP- 5040 - Student Nutrition and Physical Activity as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS
BP 5040 STUDENT NUTRITION AND
PHYSICAL ACTIVITY; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 5148 Childcare within the Students series. This policy is new to the NWABSD and supports childcare in the region. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 5148 Childcare as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS
TO BP 5148 CHILDCARE; FIRST
READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 6115 Ceremonies and Observances within the Students series. This update includes the inclusion of local observances and the daily pledge of allegiance requirement. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 6115 Ceremonies and Observances as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS
TO BP 6115 CEREMONIES AND
OBSERVANCES; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 6142.4 Community Service within the Instruction series. This update includes cultural language supporting volunteer work as a part of curriculum. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 6142.4 Community Service as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS
TO BP 6142.4 COMMUNITIY SERVICE;
FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 6143 Courses of Study within the Instruction series. This update includes culturally responsive language as well as multiple tracks post-graduation. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 6143 Courses of Study as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS
TO BP 6143 COURSES OF STUDY;
FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 6146.4 Reciprocity on Graduation within the Instruction series. This update includes a legal note for explanation and clarification of credit requirements. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 6146.4 Reciprocity on Graduation as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS
TO BP 6146.4 RECIPROCITY ON
GRADUATION; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 6153 School-Sponsored Trips within the Instruction series. This update moves procedural verbiage to the Administrative Regulation. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 6153 School-Sponsored Trips as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS
TO BP 6153 SCHOOL-SPONSORED
TRIPS; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 6161.2 Damaged or Lost Instructional Materials within the Instruction series. This update adds language to address damaged or lost equipment along with damaged or lost instructional materials. It has also been updated to reflect the removal of BP 5125.3. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 6161.2 Damaged or Lost Instructional Materials as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS TO BP 6161.2 DAMAGED OR LOST INSTRUCTIONAL MATERIALS; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 6179 Childcare and Development Programs within the Instruction series. This policy is new to the NWABSD and supports childcare programs within the region. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 6179 Childcare and Development Programs as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS TO BP 6179 CHILDCARE AND DEVELOPMENT PROGRAMS; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 7000 Concepts and Roles within the Construction series. This update includes the update of the Department of Education name, and an additional statute cited. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 7000 Concepts and Roles as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS TO BP 7000 CONCEPTS AND ROLES; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 7310 Methods of Financing within the Construction series. This update includes language around construction/major maintenance and local contributions. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 7310 Methods of Financing as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS TO BP 7310 METHODS OF FINANCING; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 8000 Concepts and Roles within the Advisory School Council series. This update includes 2021 AASB revision recommendations including law updates and role clarifications. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 8000 Concepts and Roles as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS TO BP 8000 CONCEPTS AND ROLES; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 8320 Meetings within the Advisory School Council series. This update includes language about executive sessions as recommended by AASB in 2009. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 8320 Meetings as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS TO BP 8320 MEETINGS; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BB 9122 Vice President within the Board Bylaw series. This update includes the removal of a law citation and a clarification of duties. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BB 9122 Vice President as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS TO BB 9122 VICE PRESIDENT; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BB 9210 Qualifications within the Board Bylaw series. This policy clarifies the qualifications for a Board member. It was adopted by AASB in 2007. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BB 9210 Qualifications as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS TO BB 9210 QUALIFICATIONS; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BB 9220 Elections within the Board Bylaw series. This update includes clarified verbiage around staff elected to the Board, additional policy citations, and updated notes. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BB 9220 Elections as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS TO BB 9220 ELECTIONS; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BB 9230 Orientation within the Board Bylaw series. This update includes a reference to Board Standards. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BB 9230 Orientation as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS TO BB 9230 ORIENTATION; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BB 9240 Board Development within the Board Bylaw series. This update includes a reference to Board Standards. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BB 9240 Board Development as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS TO BB 9240 BOARD DEVELOPMENT; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BB 9321 Executive Sessions within the Board Bylaw series. This update includes additional language for reasons to enter executive session, how that may occur, and updated legal citations. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BB 9321 Executive Sessions as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS TO BB 9321 EXECUTIVE SESSION; FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BB 9200 - Board Members within the Board Bylaw series. This bylaw update adds further clarity to how complaints brought to the board should be addressed and requires board approval for legal opinions. The complaint process was clarified with AASB, and the verbiage has been updated to reflect when a board member should go to the Superintendent. The bylaw has also been revised to clarify that no board members should abstain from a vote absent a compelling reason to do so. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BB 9200 - Board Members as presented and open for public comments.

APPROVAL OF PROPOSED REVISIONS TO BB 9200 BOARD MEMBERS; FIRST READING

Board approval is required for purchases that exceed \$50,000. The Reading Skill Sets from Lovevery are based on The Science of Reading. The Science of Reading is a body of research that identifies the most effective methods of teaching children how to read. The Reading Skill Sets combines this research—and Montessori principles—with motivating games and books and are designed to be easy to follow for parents and children alike. As part of the Innovations in Literacy grant, we have been encouraged to spend down some of the carryover funds this budget period. As part of the spend down plan we are purchasing Reading Skill Sets for PreK through 2nd grade. Our Literacy Specialists will be presenting these kits to parents during Literacy Nights starting next school year and students will receive a kit of their own to take home. Funding: Literacy Connections (LIT) Fund 353. The administration recommends board approval of the purchase of Science of Reading Learning Kits from Lovevery INC for an amount not to exceed \$90,000 as presented.

APPROVAL OF PURCHASE LOVEVERY INC.

Board approval is required for purchases that exceed \$50,000. As part of the Innovations in Literacy grant, we have been encouraged to spend down most of the carryover funds this budget period. As part of the spend down plan submitted to our federal grant program manager, we are purchasing a refresh of library books district wide. Follett will create customized lists for each school based on our needs and will process the books with laminated covers, label for Lexile reading levels and for Accelerated Reading Program. Books will be delivered on the barge in July and will be shipped to sites with the fall curriculum shipments. Follett Content Solutions is considered a sole source for Titlewave Books. Funding: Literacy Connections (LIT) Fund 353. The administration recommends board approval of the purchase of library books for schools from Follett Content Solutions for an amount not to exceed \$750,000 as presented.

APPROVAL OF PURCHASE FOLLETT CONTENT SOLUTIONS

Board approval is required for expenditures that exceed \$50,000. On April 16, 2025, the Property Services department issued an RFP to fuel vendors for the purchase and delivery of approximately 333,000 gallons of #1 heating fuel and 4000 gallons of unleaded gasoline, to ten (10) NWABSD school sites in summer 2025. The RFP was sent to the two vendors that deliver fuel within the Northwest Arctic Borough, Crowley Petroleum Distribution and Vitus Fuel Services. The deadline for submitting bids is Friday, May 2, 2025, at 4:00 p.m. The lowest bidder by site will be awarded the fuel bid(s). The administration is recommending the approval of this proposal. The Administration recommends Board approval to award the NWABSD FY26 heating fuel order to the lowest bidder by site.

APPROVAL OF FY26 BULK HEATING FUEL OIL PURCHASE

Each month various Human Resources actions occur which require Board action or cognizance. On a monthly basis the administration recommends Board approval of new certified/classified hires, position reclassifications, and new or revised job descriptions. In addition, the administration informs the Board of resignations, transfers, and terminations throughout the district as well as any other significant changes. The Human Resources action item for Board approval of the certified rehires for FY26 for the District Office, Alaska Technical Center, Star of the North, Ambler, Buckland, Deering, June Nelson, Kiana, Kivalina, Kobuk, Kotzebue Middle High School, Noatak, Noorvik, Selawik, Shungnak and Home School. Human Resources non action items include certified resignations, and certified transfers. Certified resignations are for the District Office, Buckland, Deering, June Nelson, Kivalina, Kobuk, Kotzebue, Noatak, and Shungnak. The administration recommends the Board approve the Human Resources actions as presented.

APPROVAL OF HUMAN RESOURCES

Board approval is required to expend \$50,000.00 and higher. Deering K-12 Replacement School is ranked #3 on DEED's FY26 School Construction list. The project total is \$56,872,139 with \$11,374,428 as local share. This project is not included in the Governor's budget, and it is not expected to be fully funded in FY 26. However, District has lobbied for sitework funding of \$10M. There are two significant infrastructure projects in addition to the school project that are pending for Deering. Alaska Department of Transportation (DOT) will bid their new evacuation road this summer. Alaska Native Tribal Health Consortium is in the design phase, and seeking funding, for replacement and extension of the water and sewer systems. Both projects impact the school project both physically and in construction timing. In order to be ready for school construction once funding is received, and to coordinate with these two projects, there are several Pre-Design efforts that need to begin. These include Cultural Resources impact evaluation, permitting, and surveying. Project needs to secure site control with NANA which requires various surveys, NANA Committee meetings, and non-objection letters from the Village and City of Deering, etc. Permits from both the Corp of Engineers and the Borough are needed. \$100,000 is needed for Pre-Design. In addition, DEED does not pay for work off the school site such as utility extensions. Therefore, we need to do pre-design for these extensions in order to pursue other grants to fund this future work. \$35,000 is needed for preliminary off-site utility design. DOT's road project will bid this summer. If the replacement school project is at least partially funded either this summer or next, we would be able to at least stockpile gravel on our site while DOT's contractor is still in the community, thus saving significant costs. Site control and permits, secured through Pre-Design efforts above, are required for us to stockpile gravel. Documentation of how much gravel and the type of gravel needed, where to put it, etc. is required to be able to procure gravel stockpiling. This design work can be completed now, so that we are ready to execute this work once construction funding is secured. Gravel Stockpile design needs \$55,000 in funding. Minimum requested funding is \$135,000 for Pre-Design and Off-site utility work. Administration recommends including the gravel stockpiling design as to not delay time sensitive work once there is construction funding. Total requested funding is therefore \$190,000. The district will continue to utilize the Burkhart Croft Architects and their engineers as the design team of record for the project. BCA was selected for this work under a competitive term contract procurement. The administration recommends the Board approve the allocation of \$190,000 to the Deering Replacement School Project and the delegation of authority to the Superintendent to contract with Burkhart Croft Architects, as presented.

APPROVAL OF DESIGN FUNDING DEERING REPLACEMENT SCHOOL

Board approval is required to expend \$50,000.00 and higher. Davis-Ramoth K-12 School Renovation is an FY25 executed grant agreement with Department of Education for a project total of \$9,424,172. \$7,539,339 is from the state and \$1,884,834 is local match. This project has reached 65% design completion, is working toward 95% design and will be bid in late summer or early fall. In anticipation of the project bidding and moving into construction, the Administration recommends reallocating \$200,000 of granted funds for bidding and construction phase services to be provided by the design team. No additional funding is being requested from the Board; this is only moving money within the existing budget of granted funds. This is an expected move and does not lower the amount available for construction. It is recommended that the Superintendent be delegated contracting authority for the design team's work through project completion. The requested budget reallocation should cover all remaining contract fees for the design team. The administration recommends the Board approve the budget reallocation of \$200,000 for the Davis-Ramoth K-12 School Renovation Project and the delegation of authority to the Superintendent to contract with Burkhart Croft Architects, within this budget.

APPROVAL OF BUDGET TRANSFER TO DESIGN CONTRACT DAVIS-RAMOTH K-12 SCHOOL RENOVATION

The administration requests approval of the School Board to request Alaska Housing Finance Corporation (AHFC) to add construction of an additional unit, for an additional \$140,000 of local match, to the district's current teacher, health and safety professional housing grant at Buckland. The Alaska Housing Finance Corporation (AHFC) has a program available to encourage the development of housing for teachers, health professionals and public safety in rural areas. In October 2023 AHFC awarded a \$500,000 grant to the district for the construction of a duplex in Buckland with the District providing a match of \$250,297. AHFC also awarded the same amount for a joint District and Borough duplex in Buckland. The district manages the shared grant, and the Borough reimburses half of the matching share for the shared duplex only. Overages of the shared unit are shared 50/50 between the District and Borough. The current duplexes are each estimated to cost \$750,000. For an additional \$140,000 a fifth unit can be completed. Through the efficiency of constructing multiple buildings and careful utilization of materials and labor, the district anticipates that an additional housing unit can be completed. The overage is spread across all units in the project and is not isolated to any specific structure. This is an incredible savings compared to construction of a separate housing project. District will gain another much-needed unit in Buckland, for a total of four units with two bedrooms each. AHFC approval is required to add an additional unit to the scope of the grant. AHFC has told the district that it is receptive to adding additional housing to the grant without additional grant funding. As it is a much simpler process to amend the District's grant than to modify the joint grant, the Superintendent recommends that AHFC be requested to amend the District only grant. After grant closeout, actual occupancy of specific units can be jointly determined by the District and the Borough. It is an AHFC requirement that all units constructed under this grant program be used exclusively for teacher, healthcare or public safety professionals for ten years after project completion. Both the District and the Borough sign agreements to this effect. Occupancy and management responsibilities of the units can be worked out between the District and Borough as long as each unit serves the intended purpose. The administration recommends the Board approve request to AHFC to add an additional housing unit for \$140,000 of local funding to District's grant THP-23-NAB-1 pending approval of Borough Funding.

APPROVAL OF AMEND AHFC GRANT FOR BUCKLAND TO ADD A UNIT AND ADDITIONAL FUNDING

The School Board shall establish and maintain a balanced budget. The FY26 Proposed Operating Fund Budget is being presented for adoption. Proposed actions to balance the FY26 Budget were presented and discussed in detail at the budget work sessions on Monday, March 24, 2025, and Wednesday, April 9, 2025. The Board of Education and Superintendent created the FY26 Proposed Operating Fund Budget based off estimated increases to expenditures and decrease to revenues. Presented to you for adoption is the FY26 Proposed Operating Fund Budget, which includes:

ADOPTION OF PROPOSED FY26 OPERATING FUND BUDGET

- Revenue Plan of \$65,877,405
- Expenditure Plan of \$70,727,105
- Transfers Out to Other Funds in the amount of \$675,000
- Transfers In from CIP Local Share in the amount of \$2,300,000
- Use of Fund balance in the amount of \$3,224,699

The FY26 Proposed Operating Budget includes the following reductions:

Food Service program, Student Activities, ReadiStar program, supply and travel, Pupil Transportation, Alaska Technical Center, STAR of the Northwest, Board of Education

Further reductions may be needed if revenue and fund balance actuals differ from projections.

At this time, the Board of Education has built the budget to include the items below:

- Classroom sizes will remain the same

No reduction of certified or classified staff district-wide in response to funding shortage.

The District Administration will continue to look for revenue sources to pay for these important programs

The administration recommends the Board adopt the FY26 Proposed Operating Fund Budget as presented.

Contracts over \$50,000.00 require Board Approval. Alaska Housing Finance Corporation (AHFC) offers grant funding through their Rural Professional Housing Program to encourage the development of housing for teachers, health professionals and public safety in rural areas. District was awarded and accepted two grants of \$500,000 each with one being for a District only duplex and the other for a shared District and Borough duplex. The district manages the grants and constructs the units. The two duplexes and individual unit are nearing completion. Due to the loss of the former Director of Property Services, who was a journeyman electrician, District needs to subcontract with an electrical company to complete the necessary work. NW Electric Inc has provided a quote of \$49,302 for the district only duplex and the standalone fifth unit. The second quote is for the shared District and Borough unit for \$43,850. Because the combined Memorandum of Agreement to NW Electric Inc. will be over \$50,000, Board approval is required. To cover potential unforeseen events and contracting conditions, \$105,000 in budget and contracting authority is requested. Funding is from already accepted AHFC grants and already approved District match. To move forward, the Superintendent requires approval to award the contract and the delegation of contracting authority to manage the contract and budget. The administration recommends approval of the award of contract to NW Electric Inc. not to exceed \$105,000 split between the two projects, pending funding approval and approve delegation of contracting authority to the Superintendent as presented.

APPROVAL OF AWARD OF CONTRACT TO NORTHWEST ELECTRIC INC.

Contracts over \$50,000.00 require Board Approval. The Alaska Housing Finance Corporation (AHFC) has a program to encourage the development of housing for teachers, health professionals and public safety in rural areas. District has been awarded two grants for two duplexes with each containing two, two-bedrooms units for a total of four new units. Grant awards are \$700,000 and \$595,750, totaling \$1,295,750, and the Board accepted the awards and approved \$440,000 in match to support both grants in January 2025. Property Services has received the following quotes: SBS building materials for \$275,135.48, AMAQ Excavation for utilities and earthwork for \$200,000, and Everts Air Cargo for material transport for \$841,600. All three of these total \$1,316,735.48 which is \$20,985.48 over the available \$1,295,750 in AHFC grant funding. Administration requests authority up to the available grant funding of \$1,295,750 and will manage orders and contracts up to and not to exceed that amount. Final costs will be split evenly between the two projects and grants. Funding is from already accepted AHFC grants that reimburse the district for expenditures upon request. To move forward, the Superintendent requires approval to award the contracts not to exceed reimbursable grant funding and the delegation of contracting authority to manage the contracts and budget. The administration recommends approval of the award of contracts to SBS, AMAQ Excavation and Everts Air Cargo not to exceed \$1,295,750, split between the two projects, and approve delegation of contracting authority to the Superintendent as presented.

APPROVAL OF CONTRACTS NOT TO EXCEED GRANT AWARD AMOUNT AND DELEGATION OF CONTRACTING AUTHORITY

Margaret Hansen: Tillie, I am glad you are okay and recovering.

BOARD COMMENTS

Tillie Ticket: Thank you, I am doing better. Tillie also mentioned her conversation with Jamie Cowart, in which she hoped he would talk about the meeting that took place on Monday. This meeting involved all organizations addressing our absenteeism and enrollment issues, with the goal of collaborating to support our kids and our community in improving these matters. I know it's the end of the year, and we are working towards making improvements for the next year. Thank you all for your prayers.

Jeanne Gerhardt-Cyrus: It's exciting to hear what Selawik is saying about the youth taking advantage of opportunities. I believe it would be valuable to gather feedback afterward about the students' experiences and whether it led to further exploration on their part. Adding an element of accountability is beneficial, as it teaches important skills for later in life. With our youth group, I always tell them that they're not just going on a trip; they're making a commitment. I would love to hear about their experiences. Thank you.

Jamie Cowart: I've spoken with the students, and one of the things we wanted to discuss is our plans for when we return from the trips. We want to report back and share how everything went, especially since we have about 14 students who will be traveling this summer.

Carol Schaeffer: Requested a report on staffing for next fall.

Marie Greene: I want to commend our policy committee chairman, the superintendent, and her team for coming together to review the policies that will be presented. I would also like to extend our congratulations to all of our senior graduates. We are extremely proud of each of you as you complete this important milestone. Carry out your responsibilities and pursue your dreams, whether that means continuing your education in college or exploring other areas such as our environment, culture, language, or music.

Additionally, I would like to acknowledge our student activities director for the excellent report provided. We appreciate your dedication and hard work over the past year, collaborating with students and principals on various activities.

Lastly, I want to express our gratitude to all our teachers, principals, janitors, teacher aides, and staff members who keep our schools running smoothly. We cannot thank you enough for everything you have done this past year.

Terri Walker: You're welcome, Marie for all the appreciation you give, and I just wanted to give recognition to the team of directors who are really the backbone of everything we provide to you in these board meetings. I am really thankful for the team we have.

Margaret Hansen: I would like to take a moment to acknowledge the excellent work our district has been doing, as noted by the borough mayor. We truly appreciate you, Robert, for your outstanding efforts with our activities. The students who returned from the competition this past weekend we're all joyful, even though they didn't secure first place; they were simply thrilled to represent our district. Thank you, Robert, for your support and for being there for us. Great job! Thank you staff for all you do.

The next Regular Board meetings of the NWABSD Board of Education will be held on June 2 and 3, 2025 virtually.

Marie Greene moved to adjourn the meeting, seconded by Carol Schaeffer.

Motion passed with unanimous consent. The meeting adjourned at 5:01 p.m.

Tillie Ticket, Secretary

Shayne Pungowiyi, Recording Secretary

DATE/TIME OF NEXT BOARD MEETING

ADJOURNMENT