

# MINUTES OF THE BOARD OF EDUCATION

Regular Meeting      Administration Building      7:00 p.m.– 10:07 p.m.      December 19, 2018

## Members Present:

Mark Mirabile, Presiding Officer

Jon Buralli

Vipul Dedhia

Mary Lenzen

David Negron

Kristin Violante

## Absent:

Michael Rak

## ROLL CALL AND VISITORS

Present with Superintendent Dave Palzet were staff members Erika Sawosko, Jennifer Ban, Frank Adams, Kathleen Tomei, Griffin Sonntag, Juliette Marrari, and Karyn Lisowski; and resident Lori McCarter.

## PLEDGE OF ALLEGIANCE

Elementary teachers Juliette Marrari and Karyn Lisowski's Coding Club students lead the pledge of allegiance. The students shared some of what they have learned with the Board.

## MOTION NO. 12 Tax Levy Open

Motion by Violante, seconded by Negron, that the Board of Education declares the tax levy hearing open at 7:06 p.m. Motion carried by a roll call vote of 6 ayes (Buralli, Dedhia, Lenzen, Mirabile, Negron, Violante) absent – Rak.

In his presentation to the Board, Business Manager Frank Adams stated that 84% of the districts operating budget is funded by property taxes. The levy is 4.99% increase over last year's extension with 2.1% (CPI) on existing property. The levy will be filed with the Cook County Clerk on December 20<sup>th</sup>. There were no public comments.

## MOTION NO. 13 Tax Levy Closed

Motion by Buralli, seconded by Dedhia, that the Board of Education declares the tax levy hearing closed at 7:21 p.m. Motion carried by a roll call vote of 6 ayes (Buralli, Dedhia, Lenzen, Mirabile, Negron, Violante) absent – Rak.

## ACTION NO. 14 Tax Levy Adoption

Motion by Buralli, seconded by Lenzen, that the Board of Education adopts the 2018 tax levy as presented in the public hearing and authorizes the President and Secretary of the Board to sign all appropriate documents. Motion carried by a roll call vote of 6 ayes (Buralli, Dedhia, Lenzen, Mirabile, Negron, Violante) absent – Rak.

## ACTION NO. 15 Tax Levy Resolution

Motion by Mirabile, seconded by Violante, that the Board of Education adopts a Resolution to proportionately reduce each fund where the levy exceeds the tax cap limitations. Motion carried by a roll call vote of 6 ayes (Buralli, Dedhia, Lenzen, Mirabile, Negron, Violante) absent – Rak.

## ACTION NO. 16 Consent Agenda

Motion by Negron, seconded by Lenzen, that the Board of Education approve the consent agenda consisting of: regular meeting minutes of November 14, 2018; payment of November Payroll/December Warrants; and Board Resolution Regarding the Lyons Township Treasurer's Office; the December 2018 Personnel Report consisting of the retirement of instructional aide Sue Kremer at the end of the 2018-19 school year; hiring of Corey Gallai as middle school band teacher effective December 6, 2018 and Kristyn Lisowski as part time

elementary instructional aide effective December 13, 2018. Motion carried by a roll call vote of 6 ayes (Buralli, Dedhia, Lenzen, Mirabile, Negron, Violante) absent – Rak.

## REPORTS AND DISCUSSION ITEMS

### Facilities Advisory Team

The Facilities Advisory Team met on December 5 and discussed the capital improvements and maintenance projects planned for this coming summer. In addition to our regular maintenance and replacement of floors and window blinds, the district will replace a boiler and evaluate the reliability of our HVAC systems. Additionally, the district plans to undergo a server consolidation project, which will improve our aging server network.

### Strategic Blueprint

Superintendent Palzet provided the Board with an update on the progress of our Strategic Blueprint. The district is making progress addressing the social/emotional needs of our students through our district SEL stakeholder committee. This committee -- made up of parents, teachers, and administrators -- has met several times over the last few months. The committee is in the process of gathering information about our current SEL programming/activities/events in each grade level and to determine our current strengths and needs. On November 30, the district launched a survey that asked parents questions about world language and sought to discover parents' level of interest in the district offering additional languages. This is part of our Building Learning Capacity goal and allows us to provide greater choice and voice to our students. Finally, the district will be launching phase two of our first year of safety and security updates. These updates include having trauma kits strategically located throughout the building, training our staff in advanced lockdown procedures, and improved safety maps throughout our buildings.

### Library Update

Superintendent Dave Palzet reviewed the work of the district's L'BRARY 2.0 Task Force. The Task Force has met five times over the past ten weeks with the goal of reviewing our library spaces and making recommendations to the Board of Education. The Task Force sought to design libraries that would allow for multiple activities to happen in the library at the same time, sit at least 100 students, and be a space that inspires learning. Dr. Palzet shared the design plans with the Board and the timeline for completing the project. Additionally, he discussed a how the project could be financed in a way that did not impact taxpayers. The Board directed the administration to notify the larger community about this project and hold a community town hall meeting to get additional stakeholder feedback.

### Review of Fees

Registration fees help offset the cost of the programs that we deliver to students. Dr. Palzet reviewed the proposed fees for the 2019-20 school year. As directed by the Board, the administration did a deep analysis of the costs of our Bright Beginnings preschool. Based on this analysis, the fee for next year will include a 4% increase to the cost of our Bright Beginnings preschool program. Even with this increase to our preschool, our total costs are lower than many public and private preschools' 3- and 5-day programs. Additionally, the administration recommended making slight increases to the fees at the middle school to cover the cost of additional materials and experiences for our students. The fee schedule will be part of the consent agenda at the January Board of Education meeting.

### Preliminary Discussion of Service Provider Contracts

Each year, the administration makes recommendations to the Board of Education regarding our major contracts including transportation, nighttime custodial service, food service, and auditing services. The administration recommended extending the district's transportation, custodial, food, and auditing services. Additionally, the administration reviewed the

relationship with our law firm and recommend a process to identify a firm that might better meet our needs.

*Students (sec. 7) and Community Relations (sec. 8) Board Policies*

Each month the Board reviews its policies to ensure that the policy reflects the current realities of running a school district. This month the Board reviewed Students (sec.7), and Community Relations (sec. 8). These policies will be on the January Consent Agenda for approval.

*Board of Education Information Requests*

No requests were made at this time.

NEXT AGENDA

Items submitted for the January agenda include:

Audit Report; Approve Library/Learning Commons Project; Approve District Fees; Approve Students (sec. 7) and Community Relations (sec. 8) Board policies; Preliminary Review of District Calendar; Declassify Selected Closed Session Minutes.

OPEN FORUM

Resident Lori McCarter asked the Board if community members were invited to be on the library committee, if teachers were receptive to the library project and if there would be any consideration into putting a bathroom or at least a sink in the old lab room. She was directed by the Board to put her questions on a green form and submit for answers.

ACTION NO. 17

Closed Session

Motion by Buralli, seconded by Negron, that the Board of Education go into closed session at 9:10 p.m. to discuss student disciplinary cases; appointment, employment, compensation, discipline, performance, or dismissal of specific employees to the District. Motion carried by a roll call vote of 6 ayes (Buralli, Dedhia, Lenzen, Mirabile, Negron, Violante) absent – Rak.

The Board came out of closed session at 10:07 p.m.

ADJOURNMENT

Motion by Mirabile, seconded by Buralli, that the regular meeting adjourns at 10:07 p.m. Voice vote. Motion carried.

App. \_\_\_ President \_\_\_\_\_ Secretary \_\_\_\_\_