

Regular Board of Education Meeting

Monday, March 8, 2021 5 PM Central
Crosslake Community School
35808 Co Rd 66
Crosslake, MN 56442

1. **Call Meeting to Order**

Due to the ongoing safety concerns regarding the COVID-19 pandemic, the CCS Board of Education will continue to meet via Google Meet. Current Open Meeting law states that in the case of a pandemic, we do not need to have a person onsite at the regular meeting place. Therefore, the Board of Education Chair has decided to hold meetings electronically. The Board of Education Chair will let participants in at the beginning of the meeting. If you have an item for the public comment period, please email Cinda Jensen (cindajensen@crosslakekids.org), Board of Education Chair with your name and topic.

Meeting called to order at 5:02 p.m.

2. **Pledge of Allegiance**

3. **Roll Call and Establish a Quorum**

Kysa Corbett, Maggie Heggerston, Cinda Jensen, Beverly Loeffler, Heidi O'Brien, Lance Swanson, Ronda Veit, Clifford Skagen (Executive Director), Cheryl Cole (Recorder)

Guests: Clare Thompson (CCS), Stacy Bender (CCS), Shanna Anderson (CCS), Mara Powers (CCS), Jenny Max (LAKE Foundation), Christine Sestin (LAKE Foundation), Leah Heggerston (LAKE Foundation), Mike O'Connell (LAKE Foundation), Jennifer Earley (Ratwik, Roszak & Maloney, P.A.), Erin Anderson (Osprey Wilds Environmental Learning Center), Dan Detterman (pineandlakes.com)

4. **Additional Items**

Jensen motioned to approve adding an item to the agenda for a closed session for preliminary consideration of allegations or charges against an individual or individuals pursuant to Minnesota Statutes section 13.43, subdivision 2 (b) and that the meeting further be closed based on the attorney-client privilege pursuant to Minnesota Statutes, section 13D.05, subdivision 3 (b). Also, this motion includes amending the agenda to add an item(s) for consideration of action with respect to the employment of an employee(s), that would follow the closed session unless the Board otherwise moves at that time to adjourn; Veit Seconded

Roll Call: Heggerston Y; Jensen Y; Loeffler Y; O'Brien Y; Swanson Y; Veit Y; Corbett Y; motion passes 7-0.

5. **Public Comment**

No public comment.

6. **Agenda**

Jensen motioned to amend Agenda to include the additional items that we just discussed and approved in the Additional Items section; Loeffler seconded.

Roll Call: Jensen Y; Loeffler Y; O'Brien Y; Swanson Y; Veit Y; Corbett Y; Heggerston Y; motion passes 7-0.

6.A. **Consent Agenda:** Cinda Jensen

All items listed below are considered to be routine by the Crosslake Community School Board of Education and will be acted upon by one motion; however, any Board member may request that items on the Consent Agenda be removed from it for independent consideration. Any items so identified will be moved to the Action Item portion of the Agenda.

6.A.1. Board of Education Minutes from February 8, 2021 Board meeting

6.A.2. Administrative Personnel Study Session Minutes

- 6.A.3. Strategic Planning Session #1 Minutes
- 6.A.4. Strategic Planning Session #2 Minutes
- 6.A.5. Finance Meeting Minutes
- 6.A.6. EE Seat-Based Committee Meeting Minutes
- 6.A.7. EE Online Committee Meeting Minutes
- 6.A.8. Community Engagement Committee Meeting Minutes
- 6.A.9. Facilities Committee Meeting Minutes
- 6.A.10. Wellness Committee Meeting Minutes
- 6.A.11. Marketing Committee Meeting Minutes
- 6.A.12. Personnel Matters
- 6.A.13. Food Service Reports
- 6.A.14. Gifts and Donations

Loeffler motioned to accept Consent Agenda; O'Brien seconded

Roll Call: Loeffler Y; O'Brien Y; Swanson Y; Veit Y; Corbett Y; Heggerston Y; Jensen Y; motion passes 7-0.

6.B. **Lake Foundation Update**

Update from various LAKE Foundation Board members related to financing, CCS forest development, solar, charging stations, and future sidewalks.

6.C. **Greenleaf of Environmental Literacy**

Presentation relating to CCS Online School's Environmental Education curriculum. Discussion included K-12 indicators; communication with Seat-Based Environmental Education Committee; coordinating environmental education programs with communities/organizations. Use of art through journaling. This month's art project is to promote watershed erosion including a visiting artist who was amazing.

6.D. **Action Items**: Cinda Jensen

6.D.1. Approve 2021-2022 School Year Calendar

Jensen motioned to approve 2021-2022 School Year Calendar; Loeffler seconded.

Roll Call: Swanson Y; Veit Y; Corbett Y; Heggerston Y; Jensen Y; Loeffler Y; O'Brien Y; motion passes 7-0.

6.E. **Information/Discussion Items**:

6.E.1. Professional Development

6.E.1.a. Faculty and Staff

6.E.1.b. Board of Education

6.E.1.c. Sharing of Professional Development Events

6.E.1.d. Board of Education Training

6.E.2. Discuss and Determine All Survey Items for Student, Staff and Parent Surveys (Seat-Based and Online)

NOTE: Please review this attached document called CCS Survey Items - Students, Staff & Parents which consolidates the 2019-2020 survey items into one document. You should not have to review the other documents, unless you want to see previous year's survey items. Additionally, while the survey items were created for the 2019/2020 survey period, CCS did not administer surveys during this time due to the pandemic. The results you will see in this consolidated document are results from 2018/2019 (the survey items were worded the same in 2018/2019 as they were for 2019/2020.).

Discussion regarding best ways to finalize parent/guardian, student, and staff surveys to have them reflective of the fact we could have a senior and a 3rd grader answering as students. Will be an action item at the April Board of Education Meeting.

6.E.3. Parent/Guardian Surveys

6.E.4. Student Survey

6.E.5. Staff Surveys

6.E.6. Compensation Packages

Looking at a new insurance provider; where does the salary schedule go next year; will discuss these items at 3/17/21 Finance Retreat.

6.E.7. Job Descriptions

6.E.8. Director of Seat-Based Learning Position Update

6.E.9. Strategic Plan Realignment

6.F. Reports: (55 minutes)

6.F.1. Executive Director Report: Cliff Skagen (5 minutes)

Will be using e-learning days in 21-22 as much as possible versus snow days; enrollment numbers have remained steady.

6.F.2. EE Committee Report: Lance Swanson (5 minutes)

6.F.3. EE Online Committee Reports: Kysa Corbett (5 minutes)

6.F.4. Finance Committee Report: Beverly Loeffler (5 minutes)

6.F.5. Academic Performance/Assessment Results: Beverly Loeffler (5 minutes)

6.F.6. Health and Wellness Committee: Kysa Corbett (5 minutes)

6.F.7. Community Engagement Committee: Heidi O'Brien (5 minutes)

Participate in the decorating competition for St. Patrick's Day event; tying in with the community mission focus our theme is "Amazing Characters - Everybody Has a Story" promoting books, reading, and story characters; classroom window decorating contest; have collected enough lids for two benches - one for CCS, one for community.

6.F.8. Marketing Committee: Maggie Heggerston (5 minutes)

6.F.9. Facilities Committee: Lance Swanson (5 minutes)

6.F.10. Director Evaluation Committee: Cinda Jensen (5 minutes)

7. Authorizer Update:

7.A. Environmental Notes

7.B. Board Observation Feedback

7.C. Sounding Board

8. April 12, 2021 Meeting Preparation: Cinda Jensen (5 minutes)

8.A. Suggestion for Discussion Topics for Next Meeting

Action item will be Surveys

Student Performance Achievement

Online Nursing Courses

Board of Education Self-Evaluation

8.B. Policy Review

8.C. FY 22 Budget - First Look

9. Board Meeting Evaluation

10. Board Review of Preliminary Allegations

Board review of preliminary allegations or charges against an individual or individuals subject to the Board's authority and consultation with legal authority regarding pending or threatened litigation. The Open Meeting Law allows a meeting to be closed for the preliminary consideration of allegations or charges against an individual or individuals subject to its authority pursuant to Minnesota Statutes section 13.43, subdivision 2 (b). The Open Meeting Law also allows a meeting to be closed based upon attorney-client privilege pursuant to Minnesota Statutes, section 13D.05, subdivision 3 (b). In this respect the Board also needs to meet with its attorney in a confidential setting to obtain advice regarding potential or threatened litigation against the Board pertaining to these allegations or charges. It would be detrimental to the interest of the Board to hold a public discussion with its attorney regarding its legal position and strategy.

Jensen has cited that I am going to be making a motion that this meeting will now be closed for the purposes stated. Corbett seconded.

Roll Call: Veit Y; Corbett Y; Heggerston Y; Jensen Y; Loeffler Y; O'Brien; Swanson Y; motion passes 7-0.

Exit regular meeting of the Board of Education at 6:24 p.m.

1. **Reconvene Board of Education Meeting**

Jensen motioned to reconvene open session at 10:21 p.m. Corbett seconded.

Roll Call: Corbett Y; Heggerston Y; Jensen Y; Loeffler Y; O'Brien Y; Swanson Y; Veit Y; motion passes 7-0.

12. **Possible Action Related To The Employment of Employees**

The Board has before it a resolution of approving letters to employees.

Jensen motioned for adoption of the Resolution. Loeffler seconded.

Roll Call: Heggerston Y; Jensen Y; Loeffler Y; O'Brien Y; Swanson Y; Veit Y; Corbett Y; motion passes 7-0

13. **Adjourn the Regular Board of Education Meeting**

Jensen motioned to Adjourn the Regular Board of Education Meeting at 10:21 p.m. O'Brien seconded.

Roll Call: Jensen Y; Loeffler Y; O'Brien Y; Swanson Y; Veit Y; Corbett Y; Heggerston Y; motion passes 7-0.

Next regular Board of Education meeting: April 12 at 5 p.m.