

**BOARD OF EDUCATION, NEW FAIRFIELD, CT**  
**Business Operations/Resource Management Subcommittee Meeting**

Name of Subcommittee: BO/RM Meeting type: Regular  
Date of Meeting: 11/19/20 Minutes submitted by: Ed Sbordone  
Members present: Dominic Cipollone, Greg Flanagan, Ed Sbordone  
Members absent: Kimberly LaTourette  
Other attendees: Patricia Cosentino, Rich Sanzo  
Place of meeting: Meeting Access: BO/RM Subcommittee (11/19 at 6:00 p.m.)  
Web: <https://zoom.us/j/97406444858> Dial In: (929) 205-6099 Meeting ID: 974 0644 4858

**Meeting called to order:** at 6:00 p.m.

## II. Approval of Minutes

### A. September 17, 2020 – Regular

**Motion:** To approve minutes of the September 17, 2020, regular meeting as presented

Made by: Ed Sbordone

Seconded by: Dom Cipollone

**Recording of vote:** All in favor

### III. INFORMATION ITEMS

**A. Monthly Summary of Budget vs. Actual Expenditure/Encumbrances Report for FY 2020-21 at October 31, 2020** – The budget is in line with prior years.

**B. Quarterly Summary of Budget vs. Projected Year-End Expenditure/ Encumbrances**  
**Report for FY 2020-21 at October 31, 2020** – Deficit is currently at \$100,000, down from \$350,000.

**C. Google Vault Reconciliation – July 1, 2020 – September 30, 2020 –** No unauthorized access was noted.

**D. Capital Improvement Plan 2020-2030** – Dr. Sanzo and Phil Ross are actively working on the plan, which will be presented in detail as part of the budget presentation. They will be moving forward with the Middle School building management system to utilize COVID-19 relief funds set to expire on December 31, 2020.

**IV. ACTION ITEMS** - none

**V. OTHER** - none

**Motion to adjourn:** Made by: Ed Sbordone  
Recording of vote: Aye – Unanimous

Seconded by: Greg Flanagan  
Meeting adjourned at: 6:50 p.m.