

TEXAS A&M AGRILIFE EXTENSION SERVICE
FREESTONE COUNTY OFFICE
IMPROVING LIVES. IMPROVING TEXAS.

July 14, 2017

Dear Dew ISD:

The Freestone County 4-H Program is made up of 150 students ages 8 – 18 in Freestone County. Several of these students attend school within your district. This program offers several different project areas in which students learn priceless skills and values such as responsibility, leadership, and teamwork. Some of these project areas do require participation during school hours.

Therefore, on behalf of the 4-H members of Freestone County, we hereby respectfully request that the 4-H organization, by the attached resolution, be sanctioned as an extracurricular activity. The enclosed Resolution should be presented for consideration at the next scheduled meeting of the Board of Trustees of the Dew Independent School District. I further request that questions regarding this Resolution be directed to our office in a timely manner so that we may prepare and present an appropriate response so as not to delay action on this request.

Also, we are requesting adjunct faculty status with the Dew Independent School District. This status is required so that students participating in 4-H activities may be counted in attendance for the Foundation School Program. This should also be presented at the next board meeting of the Board of Trustees of the Dew Independent School District.

Finally, we request that a signed copy of the Resolution, the Adjunct Faculty Agreement, and a copy of the minutes of the Board meeting be forwarded to our office for our records.

We thank you and members of your Board of Trustees for your consideration of this request.

Sincerely,

Erin L. Davis

Erin Davis
CEA – Ag/NR Freestone County

Enclosure:

RESOLUTION (Regarding extracurricular status of 4-H organization)
ADJUNCT FACULTY AGREEMENT
LIST OF 4-H EXTRACURRICULAR ACTIVITIES

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Fairfield, Texas 75840

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<http://AgriLifeExtension.tamu.edu>

RESOLUTION
regarding
EXTRACURRICULAR STATUS OF 4-H ORGANIZATION

Be it hereby resolved that upon this date the duly elected Board of Trustees of the Dew Independent School District meeting in public with a quorum present and certified did adopt this resolution that recognizes the Freestone County Texas 4-H Organization as approved for recognition and eligible for extracurricular status consideration under 19 Texas Administrative Code, Chapter 76.1, pertaining to extracurricular activities.

Participation by 4-H members under provisions of this resolution are subject to all rules and regulations set forth under the 19 Texas Administrative Code as interpreted by this Board and designated officials of this school district whose rulings shall be final.

Approved this ____ day of _____, 20 ____.

(For Board of Trustees)

(Superintendent)

ADJUNCT FACULTY REQUEST

The State Board of Education passed an amendment to 19 TAC§129.21 (k)(1). Requirements for Student Attendance Accounting for State Funding Purposes allows public school students to be considered “in attendance” when participating in off-campus activities with an adjunct staff member of the school district. Section 3 of the Student Attendance Handbook states:

- (4-12) 1. The student is participating in an activity which is approved by the local board and is under the direction of a professional staff member of the school district or an adjunct staff member. This adjunct staff member must have a minimum of a bachelor’s degree and be eligible for participation in the Teacher Retirement System of Texas.
- (4-13) Students participating in any activity which is not approved by the local school board and/or without certified district personnel supervision are counted absent [see 94-12]. To qualify for funding purposes, the certified district staff member/adjunct staff member must be accompanying the students as an official of the school district for the specific purpose of supervising the students and must be approved by the school board to supervise the activity. For example, students participating in 4-H activities which are supervised solely by a County Extension Agent are reported present.

This amendment provides local school boards the opportunity to recognize county Extension agents as adjunct staff members and to count students participating in 4-H/Extension educational activities “in attendance for Foundation School Program purposes.”

Freestone County requests adjunct staff member status for the county Extension agents for the school year 2017-2018. The following faculty are eligible for participation in the Teacher Retirement System of Texas and have a minimum of a bachelor’s degree.

Name: Erin Davis Title: CEA – AG/NR Degree: MAG Date: December 2011 Institution: OSU

I hope that the Dew Independent School District will accept this request. Please let me know if you would like to schedule an appointment to discuss the amendment and request or if you need further information.

Sincerely,

Erin L. Davis

Erin Davis
County Extension Agent – AG/NR

ADJUNCT FACULTY AGREEMENT

Adjunct faculty status is requested for all members of the current County Extension faculty, who meet the eligibility requirements for participation in the Teacher Retirement System of Texas and have a minimum of a bachelor's degree. The County Extension staff will annually provide a current list of adjunct faculty to the appropriate principal on or before request of completion of Declaration of Eligibility Forms. If the faculty changes, the list shall be edited by the County Extension staff and forwarded to the appropriate principal(s). This appointment is subject to the following conditions and provisions of such appointment, to wit:

- 1 Adjunct faculty member will receive no compensation, salary, or remuneration from Dew ISD.
- 2 Adjunct faculty member is and shall remain an employee, in good standing, of the Texas Cooperative Extension.
- 3 Adjunct faculty member shall be under the direction of either the District Extension Administrator of District, Extension District, or Freestone County Extension Director.
- 4 Adjunct faculty member shall receive all group insurance benefits, workman's compensation insurance benefits, unemployment insurance, and any and all other plans for the benefit of Texas A&M Agrilife Extension Service employees. District shall have no responsibility for any of such benefits or plans.

Adjunct faculty members shall direct the activities and participation of students of the school district in sponsored and approved activities as designated from time to time by adjunct faculty member for which notice shall be given to School District administrative personnel. Adjunct faculty members' activities and participation with students of the School District are directed, supervised, and controlled by and through supervisory personnel of Texas A&M AgriLife Extension Service. Adjunct faculty member is not the employee of the School District, and School District does not nor shall not supervise, direct or control the activities and or participation of such Freestone County Extension Agent(s) who has been herein designated as an adjunct faculty member.

This appointment is made by Independent School District by and through the action of the Board of Trustees of said District for the benefit of allowing voluntary student participation in programs conducted by Texas A&M AgriLife Extension Service in recognition of the educational benefits arising from such participation and activities and or directed by Texas A&M AgriLife Extension Service. This appointment is made in accordance with the provisions of Section 129.21[k] [1] of the Texas Administrative Code authorizing the school to deem such participating students in attendance for foundation school program purposes.

This appointment of the Freestone County Extension Agent(s) (Extension employee) is/are not intended nor shall be construed as a waiver of any claim or defense of sovereign or governmental immunity from liability now possessed by Dew Independent School District or any of its employees agents, officers, and/or board members in the performance of governmental functions.

For the Board

Signature: _____

Date: _____

Superintendent of Schools Dew ISD

4-H EXTRACURRICULAR ACTIVITY LIST

1. District and/or State 4-H Competitions
2. Major Livestock Shows
 - a. East Texas State Fair, State Fair of Texas, Heart of Texas Fair, Fort Worth Livestock Show, San Antonio Livestock Show, Houston Livestock Show, Star of Texas, San Angelo Livestock Show, West Texas Fair and Rodeo
3. District/State 4-H Officer Duties
4. Leadership Trainings/Workshops