

CENTENNIAL SCHOOL DISTRICT
18135 SE Brooklyn Street
Portland, OR 97236
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OLD BUSINESS

TO: Board of Directors

FROM: Paul Southerton, Director of Business & Operations

DATE: November 12, 2025

SUBJECT: **Selection and Contract Award to PAE Consulting Engineers for Design, engineering, and technical construction administration of Portland Clean Energy Fund (PCEF) Mechanical Improvement Project(s)**

Request:

The Administration is recommending approval of the selection of PAE Consulting Engineers for design, engineering, and technical construction administration of the PCEF-Grant funded mechanical system upgrade project at Powell Butte Elementary.

Explanation:

Centennial School District engaged R&C Management Group to facilitate an engineering design RFP that was advertised October 1st with proposals due October 16th. There were five proposals received and evaluated based on the following criteria:

- Staff Expertise
- Relevant Firm Experience
- Local Experience
- References
- Hourly Rates

Two proposals rose to the top of the scoring. Although the program is fairly new, both of these firms already have experience with PCEF projects, with PAE the larger firm with more resources and more PCEF-type and mechanical system replacement projects. Based on reference checks and District team knowledge of the engineering firms, PAE was the overall top scoring firm and the preferred choice of the District team.

Per OAR 137-048-0220, the district cannot select based on fees. As such, a fee range was requested (but not scored, nor part of the selection criteria). PAE's stated fee range was \$275k - \$375k pending negotiations with the district on exact scope. This was similar to other proposals and within the expected range for a \$2.5 million construction budget for such a renovation.

Agenda Item: 7.1.1

The Administration recommends the Board of Directors approves the contract award of design, engineering, and technical construction administration of the PCEF-Grant funded mechanical system upgrade project at Powell Butte Elementary to PAE Consulting Engineers in an amount not to exceed \$375,000.