

# **Minutes of Regular Board Meeting**

## **Menahga Public School District No. 821**

Monday, July 15, 2024, 6:30 PM, HS Media Center

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The July 15, 2024 regular meeting of the Menahga Public School board called to order by Chair Haverinen at 6:30 p.m. with the Pledge of Allegiance.

Board members present: Andrea Haverinen, Julia Kicker, Helen Lehto, Cherie Peterson and David Treinen. Others present: ES Principal Lisa Parrish, HS Principal Michelle Koch and Superintendent Jay Kjos. Attending Virtually: Katie Howard, 10462 E Bella Vista Dr. Scottsdale, AZ 85258

Remove Item #15: 2023-2025 Menahga Principals Association Master Agreement from the Consent Agenda. Motion by David Treinen to adopt the agenda as amended. Seconded by Helen Lehto and carried unanimously.

Amanda Roiko, Food Supervisor shared the information on the Fresh Fruit and Vegetable grant and how it benefits the students, community and school district.

Motion by Cherie Peterson to approve the following consent items:

1. June 13, 2024 Principal Committee meeting minutes; June 17, 2024 Regular board meeting minutes, June 18, 2024 Principal Committee meeting minutes;
2. Activity fund and monthly claims in the amount of \$2,725,233.20;
3. Notice of Assignments for the following extra-curricular coach/advisors for the 2024-2025 School Year: Kevin Sommers, Associate Head Football Coach Step 9; Kevin Sommers, Associate Assistant Football Coach Step 9; Todd Frie, Associate Head Football Coach Step 9, Todd Frie, Associate Assistant Football Coach Step 9; Kris Koll, Assistant Football Coach Step 3; Justin Brown, JH Football Coach Step 2; Cody Pulju, Head Girls Basketball Coach Step 9; Jake Oyster, Head Wrestling Coach Step 9, Cory Kapphahn, Head Boys Basketball Coach Step 9; Brian Carlson, Head Softball Coach Step 9; Tim Wurdock, Head Boys and Girls Golf Coach Step 9; Randy Thompson, BPA Advisor Step 2; Maria Ness, FFA Advisor Step 9; Beth Hahn, Band Director Step 9; April Hodge, Vocal Musice Step 9; Tiffany Besonen, Art League Advisor Step 9; Isaiah Hahn, Special Olympics Advisor Step 9; Brad Schultz, Special Olympics Advisor Step 9; Molly Peterson, Elementary Student Council Step 8; Cody Pulju, Associate Head Baseball Coach Step 3; Paul Funk, Associate Head Baseball Coach Step 3; Cody Pulju, Associate Assistant Coach Step 3; Paul Funk, Associate Assistant Coach Step 3; Tanya Carney, Drama Club Advisor Step 2;
4. July 1, 2024-June 30, 2026 Notice of Assignments: Tanya Crook, Full-Time Head Cook; Christina Albin, Transportation Supervisor; Terry Kimball, Head Custodian; Daryl Kimball, Full-Time Bus Mechanic; Amanda Roiko, Food Service Manager;
5. Teacher Contract with Alexa Leiran, Elementary School Teacher, BA Step 2, 1.0 FTE per EMM Master Agreement, beginning with the 2024-2025 school year contingent on a successful background check;

6. Work Assignment for Steven Grapengiser, Full Time Custodian, per Custodial Employee Handbook;
  7. State of Minnesota, Minnesota State Colleges and Universities Memorandum of Agreement between Southwest Minnesota State University and Menahga Public School District;
  8. PSEO Secondary Enrollment Option Agreement between Regents of the University of Minnesota, Crookston and Menahga Independent School District #821;
  9. PSEO Contract with Minnesota State Colleges and Universities Minnesota State Community and Technical College;
  10. Athletic Trainer Agreement with Astera Health;
  11. Astera Health Marketing Addendum with Menahga Public Schools;
  12. 2024-2026 Student Coordinator Handbook;
  13. 2024-2026 Activities and Community Ed Director Handbook;
  14. 2024-2026 Menahga At-Will Employees Salary and Benefits;
  15. 2023-2025 Menahga Principals Association Master Agreement
- Seconded by Julia Kicker and carried unanimously.

Motion by Julia Kicker to approve the Kenmark Invoice in the amount of \$509.00 as presented. Seconded by Cherie Peterson. David Treinen abstained. 5-1 vote. Motion carries.

Update from Elementary Principal Lisa Parrish as we prepare for the 2024-2025 School Year.

Motion by Cherie Peterson to dissolve the World's Best Work Force Board Committee. Seconded by David Treinen and carried unanimously.

Motion by Cherie Peterson to approve the first reading of the 7-12th grade high school student handbook for the 2024-2025 school year as presented. Seconded by Julia Kicker and carried unanimously.

Motion by Helen Lehto to approve the first reading of the K-6th grade elementary school student handbook for the 2024-2025 school year as presented. Seconded by David Treinen and carried unanimously.

Tabled the device and usage handbook for the 2024-2025 school year until the next meeting.

Motion by David Treinen to approve the LTFM Annual Expense and Revenue as presented. Seconded by Cherie Peterson and carried unanimously.

Motion by Helen Lehto to approve the following quotes for goods and services for FY25, as presented with the fuel bid being awarded to:

Fuel: Lakes Community Cooperative

Milk: Ten Finns

Bread: Pan-O-Gold

Snow Plowing/Removal: Menahga Concrete

Sanitation: G & T Sanitation

Seconded by David Treinen and carried unanimously.

Recess at 7:38 p.m.

Reconvened at 7:43 p.m.

Motion by Julia Kicker to approve Policy 534 School Meals as presented.

Seconded by Cherie Peterson and carried unanimously.

Motion by Cherie Peterson to approve Policy 533 Wellness as presented.

Seconded by Julia Kicker and carried unanimously.

Motion by Julia Kicker to approve Policy 522 mL Student Sex Nondiscrimination as presented.

Seconded by Cherie Peterson and carried unanimously.

Motion by Helen Lehto to approve Policy 207 Public Hearings as presented. Seconded by David Treinen and carried unanimously.

Motion by Helen Lehto to approve Policy 204 School Board Meeting Minutes as presented.

Seconded by Cherie Peterson and carried unanimously.

Motion by Andrea Haverinen to approve Policy 104 School District Mission Statement as presented. Seconded by Cherie Peterson and carried unanimously.

Motion by Julia Kicker to approve Policy 102 Equal Educational Opportunity as presented.

Seconded by Cherie Peterson and carried unanimously.

Motion by Julia Kicker to approve the quote by Pro Contractors Inc. not to exceed \$ 15,500.00.

Seconded by David Treinen and carried unanimously.

The following resolution was introduced by Andrea Haverinen:

**RESOLUTION ACCEPTING DONATIONS**

WHEREAS, MS 123B.02, Subd. 6 provides: "The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education."; and

WHEREAS, MS 465.03 provides: "Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by

resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full."; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Menahga Public School Dist 821 gratefully accept the following donations as identified below: Donations for FCCLA from West Central Telephone for \$150.00 and Wolf Lake Wolf Pack Baseball Club for \$2,000.00.

Resolution seconded by Helen Lehto. The vote on adoption of the Resolution was as follows: voting aye: Katie Howard, Julia Kicker, Andrea Haverinen, Helen Lehto, David Treinen and Cherrie Peterson. Whereupon, said resolution was declared duly adopted.

Motion by Andrea Haverinen to accept, with gratitude, the following grant(s); Innovative Schools Project Grant processed by the Menahga Education Foundation in the amount of \$5000.00. Seconded by David Treinen and carried unanimously.

Motion by Helen Lehto to adjourn the July 15, 2024 regular meeting of the Menahga Public School board at 8:04 p.m. Seconded by Cherie Peterson and carried unanimously.

Respectfully submitted,

/s/

Helen Lehto, Board Member