

INDEPENDENT SCHOOL DISTRICT NO. 709

Duluth Public Schools
709 Portia Johnson Drive
Duluth, Minnesota 55811
218-336-8738

MEMORANDUM

To: Simone Zunich, Executive Director of Business Services

From: Cathy Holman, Purchasing Coordinator

Subject: **RFP 340 PROFESSIONAL AUDITING SERVICES**

Date: February 4, 2026

RFP is for professional auditing services for the Finance Department of the district.

Seven (7) potential vendors were emailed a copy of the RFP. It was advertised in the Duluth News Tribune for two weeks consecutively and available on the ISD709 district website with three (3) vendors responding resulting in the following:

<u>VENDOR</u>	<u>TOTAL</u>
LB CARLSON	\$109,775.00 (FIRST YR)
ABDO	\$102,300.00 (FIRST YR)
DELOITTE	NO RESPONSE
GRANT THORNTON, LLP	NO RESPONSE
KPMG, LLP	EMAILED REGRETS
RSM US, LLP	NO RESPONSE
WIPFLI, LLP	NO RESPONSE

Sheila Stevens, Finance Manager and Simone Zunich, Executive Director of Business Services reviewed the submitted bids for full compliance, compared performance ability and best value overall.

Simon Zunich, Executive Director of Business Services, recommends accepting and awarding the bid meeting specifications as submitted by LB CARLSON for the amount of \$109,775.00.

Program: Finance

Fund Custodian: Simon Zunich, Executive Director of Business Services

Kelly Durick Eder, Board Chair

Date: February 4, 2026

BID TAB FOR RFP #340 PROFESSIONAL AUDITING SERVICES

<u>VENDOR</u>	<u>AMOUNT</u>
LB CARLSON	\$109,775.00 (FIRST YR)
ABDO	\$102,300.00 (FIRST YR)

Awarded Vendor: LB CARLSON