

Minutes of Regular Meeting

The Board of Trustees Pasadena Independent School District

A regular meeting of the Pasadena Independent School District Board of Trustees was held March 24, 2026, beginning at 5:30 p.m. in the board room of the Pasadena ISD Administration Building, 3920 Mickey Gilley Boulevard, Pasadena, Texas 77505.

I. Convene in a quorum and call to order; invocation and pledges of allegiance

President Kenny Fernandez called the meeting to order at 5:30 p.m. Board members present were Kenny Fernandez, Casey Phelan, Nelda Sullivan, Joe Campos, Crystal Davila, and Paola Gonzalez (arrived at 5:32 p.m.). Marshall Kendrick was absent. Joe Campos gave the invocation and Crystal Davila led the pledges.

II. Public Comments according to Policy BED (LOCAL) - (30-minute allotment). There were no public comments.

III. Budget Workshop - Tamika Alford-Stephens, Chief Financial Officer

IV. Adjournment to closed session pursuant to Texas Government Code sections:

551.071 to consult with district attorneys concerning matters on which the attorney's duty to the district under the Code of Professional Responsibility clearly conflicts with the Texas Open Meetings Act; to seek the advice of its attorney about pending or contemplated litigation or a settlement offer; and/or to consider legal advice regarding items specifically listed on the agenda

551.071 and 551.074 for the purpose of considering the evaluation of the superintendent and any amendment(s) to the superintendent's contract and related actions.

551.072 for the purpose of discussing the purchase, exchange, lease or value of real property

551.074 for the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, or to hear complaints of charges against a public officer or employee, unless the individual who is the subject of the deliberation or hearing requests a public hearing; concerning matters related to the superintendent's recommendation to hire administrative personnel; and/or the superintendent's recommendations related to renewals, non-renewals, and terminations of contracts for professional personnel

551.076 for the purpose of discussing security devices or security audits or to deliberate the deployment, or specific occasions for implementation of security devices; or a security audit

V. Reconvened in open session at 7:30 p.m.

VI. Special Recognition

Micheal Holt, Director of Fine Arts, recognized our ten (10) Texas All State students for competing across the state to become a member of the Texas Music Educators Association all-state ensembles. Gabriel Flores, Assistant Director of Fine Arts introduced the winners of the Houston Livestock Show and Rodeo Art Competition. Mrs. Stephanie Saavedra, Multilingual Coordinator,

announced that Jonathon Pabon, a student at Miller Intermediate School, emerged as the overall secondary level champion at the Region 4 Spanish Spelling Bee.

VII. Consent Agenda

1. Minutes 02 19 26
2. Minutes 02 24 26
3. Informational Pages
4. Bid Items
 - A. Competitive Sealed Bids and/or Request for Competitive Sealed Proposals
 - Annual Financial Audit Services, RFQ #26Q-025LP
 - B. Contract Renewals
 - Beverage Vending Machines Including Services, RFP #20R-031LP
 - C. Information Summary of Purchase Orders over \$10,000
 - February 1, 2026 through February 28, 2026
5. Library materials list in compliance with Senate Bill 13

Motion by Nelda Sullivan, seconded by Casey Phelan to approve the consent agenda.

AYES: Fernandez, Phelan, Sullivan, Campos, Davila, Gonzalez

NOES: None

The motion passed unanimously by a 6 to 0 vote.

VIII. Personnel Section

1. Consideration and possible approval of administrative personnel. Motion by Nelda Sullivan, seconded by Paola Gonzalez to approve administrative personnel. Mrs. Sullivan introduced Jimia Baker, LSSP Special Education Department, Fermina Bilbao, Diagnostician Special Education Department, Juan Barrera, Diagnostician, Special Education Department, and Tracy Washington, Director of Technology Support Services.

AYES: Fernandez, Phelan, Sullivan, Campos, Davila, Gonzalez

NOES: None

The motion passed unanimously by a 6 to 0 vote.

2. Certified personnel for the 2025-2026 school year - *For Information Only*

3. Support personnel for the 2025-2026 school year - *For Information Only*

IX. Educational Section

1. Health Services Spotlight - *April Weisedel, Chief Nursing Officer and Shannon Rogers, Nurse Facilitator*

2. Program Support and Achievement Spotlight - *Donna Summers, Executive Director Program Support and Achievement, Amany Khalil, Behavior Response Team Coordinator, and Krishna Shah, Parent and Family Engagement Projects Coordinator*

3. Consideration and possible approval authorizing Donna Summers to act as the superintendent's primary request approver designee for approving staff requests (also referred to as "submitting requests to TEA") for access to one or more TEA web applications accessed through the Texas Education Agency Login System (TEAL). This authorization is valid from May 1, 2026, to April 30, 2027. Motion by Casey Phelan, seconded by Nelda Sullivan to authorize Donna Summers to act as the superintendent's primary request approver designee for approving staff requests (also referred to as "submitting requests to TEA") for access to one or more TEA web applications accessed through the Texas Education Agency Login System (TEAL). This authorization is valid from May 1, 2026, to April 30, 2027.

AYES: Fernandez, Phelan, Sullivan, Campos, Davila, Gonzalez
NOES: None

The motion passed unanimously by a 6 to 0 vote.

4. Consideration and possible approval of the Pasadena ISD Extended Year Programs for Summer 2026. Motion by Nelda Sullivan, seconded by Crystal Davila to approve the Pasadena ISD Extended Year Programs for Summer 2026.

AYES: Fernandez, Phelan, Sullivan, Campos, Davila, Gonzalez
NOES: None

The motion passed unanimously by a 6 to 0 vote.

5. Consideration and possible approval and ratification of an interlocal agreement with Galveston ISD for the use of facilities in the amount of \$250.00. Motion by Casey Phelan, seconded by Nelda Sullivan to ratify an interlocal agreement with Galveston ISD for the use of facilities in the amount of \$250.00.

AYES: Fernandez, Phelan, Sullivan, Campos, Davila, Gonzalez
NOES: None

The motion passed unanimously by a 6 to 0 vote.

6. Consideration and possible approval of Bondy Intermediate's 8th grade US History students to travel to Washington, D.C. & New York City from March 4, 2027, through March 10, 2027, for an approximate cost of \$2,800 per student. Motion by Crystal Davila, seconded by Nelda Sullivan to approve Bondy Intermediate's 8th grade US History students to travel to Washington, D.C. & New York City from March 4, 2027, through March 10, 2027, for an approximate cost of \$2,800 per student.

AYES: Fernandez, Phelan, Sullivan, Campos, Davila, Gonzalez
NOES: None

The motion passed unanimously by a 6 to 0 vote.

X. Student Achievements - *For Information Only*

1. Students from Dr. Kirk Lewis Career and Technical High School advanced to the State Skills USA competition
2. Students from Dr. Kirk Lewis Career and Technical High School and Pasadena Memorial High School advanced to the State FCCLA (Family, Career and Community Leaders of America) Competition

XI. Financial Section

1. Consideration and possible approval of budget amendments for February 2026. Motion by Casey Phelan, seconded by Nelda Sullivan to approve the budget amendments for February 2026.

AYES: Fernandez, Phelan, Sullivan, Campos, Davila, Gonzalez
NOES: None

The motion passed unanimously by a 6 to 0 vote.

XII. Operations Section

1. Consideration and possible approval of a construction contract with M Scott Construction, Inc. (MSC) for the 2022 Bond Plumbing Upgrades at Sam Rayburn High School Project in the amount of \$2,710,000.00. Motion by Nelda Sullivan, seconded by Joe Campos to approve a construction contract with M Scott Construction Inc. (MSC) for the 2022 Bond Plumbing Upgrades at Sam Rayburn High School Project in the amount of \$2,710,000.00.

AYES: Fernandez, Phelan, Sullivan, Campos, Davila, Gonzalez
NOES: None

The motion passed unanimously by a 6 to 0 vote.

2. Consideration and possible approval of Allowance Expenditure Authorization (AEA) No. 15 for the 2022 Bond New Bailey Elementary School Replacement Project in the credit amount of \$2,678.00. Motion by Joe Campos, seconded by Nelda Sullivan to approve the Allowance Expenditure Authorization (AEA) No. 15 for the 2022 Bond New Bailey Elementary School Replacement Project in the credit amount of \$2,678.00.

AYES: Fernandez, Phelan, Sullivan, Campos, Davila, Gonzalez
NOES: None

The motion passed unanimously by a 6 to 0 vote.

3. Consideration and possible approval of Allowance Expenditure Authorization (AEA) No. 001 for the 2022 Bond CTE Culinary Arts High Schools Project at Sam Rayburn HS, South Houston HS, Pasadena Memorial HS, and Dobie HS in the credit amount of \$17,550.26. Motion by Nelda Sullivan, seconded by Paola Gonzalez to approve Allowance Expenditure Authorization (AEA) No. 001 for the 2022 Bond CTE Culinary Arts High Schools Project at Sam Rayburn HS, South Houston HS, Pasadena Memorial HS, and Dobie HS in the credit amount of \$17,550.26.

AYES: Fernandez, Phelan, Sullivan, Campos, Davila, Gonzalez
NOES: None
The motion passed unanimously by a 6 to 0 vote.

4. Consideration and possible approval of Final Change Order No. 01 for the 2022 Bond Domestic Piping Replacement at South Houston Intermediate School Project in the credit amount of \$11,548.87. Motion by Nelda Sullivan, seconded by Paola Gonzalez to approve Final Change Order No. 01 for the 2022 Bond Domestic Piping Replacement at South Houston Intermediate School Project in the credit amount of \$11,548.87.

AYES: Fernandez, Phelan, Sullivan, Campos, Davila, Gonzalez
NOES: None
The motion passed unanimously by a 6 to 0 vote.

5. Consideration and possible approval of Final Change Order No. 001 for the Portable Building Re-Roofing Project in the credit amount of \$111,755.42. Motion by Nelda Sullivan, seconded by Paola Gonzalez to approve Final Change Order No. 001 for the Portable Building Re-Roofing Project in the credit amount of \$111,755.42.

AYES: Fernandez, Phelan, Sullivan, Campos, Davila, Gonzalez
NOES: None
The motion passed unanimously by a 6 to 0 vote.

XIII. **Construction Update** - *For Information Only*

XIV. **Miscellaneous Section**

1. Texas Department of Public Safety Mutual Aid Agreement for Complex Emergency Response and Investigative Planning – *For Information Only*

2. Set date for next regular meeting on Tuesday, April 28, 2026. Motion by Casey Phelan, seconded by Paola Gonzalez to approve Tuesday, April 28, 2026, as the date of the next regular meeting.

AYES: Fernandez, Phelan, Sullivan, Campos, Davila, Gonzalez
NOES: None
The motion passed unanimously by a 6 to 0 vote.

XV. **Adjournment** The meeting was adjourned at 8:29 p.m.

President/Vice President, Board of Trustees

Secretary/Assistant Secretary, Board of Trustees

Date Approved