



OFFICE OF THE SUPERINTENDENT

SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

5622 Ray Ellison Drive

San Antonio, Texas 78242

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Minutes of Special Called Meeting

The Board of Trustees South San Antonio ISD

A Special Called Meeting of the Board of Trustees of South San Antonio ISD was held Monday, September 9, 2019, beginning at 7:15 PM in the ADMINISTRATION BUILDING - 5622 Ray Ellison Blvd., San Antonio, TX 78242.

CALL TO ORDER AND ROLL CALL

Section start time: 7:15 PM.

Trustee	Present	Absent	Late Arrival/Departed Early
Mrs. Mandy Martinez		X	
Mr. Louis Ybarra Jr.		X	
Mr. Homer Flores	X		
Ms. Shirley Ibarra Pena	X		
Mrs. Connie Prado	X		
Mr. Gilbert Rodriguez	X		
Mrs. Elda Flores		X	

Led by Michelle Martinez, Senior Executive Assistant

- PLEDGE OF ALLEGIANCE
- TEXAS PLEDGE
- PRAYER
- CALL TO ACTION

Led by Jennifer Suniga- Collier, Community Relations Officer

Board President announced a change order of the day

Section end time: 7:15 PM.

CITIZENS TO BE HEARD

Section start time: 7:15 PM.

1. *Juan Vigil*, community member, addressed the Board regarding the citizens who spoke at the last meeting, the previous Superintendent, and he thanked the current Board members for their service.
2. *Iris Gonzales*, community member, addressed the Board regarding the board members that stepped down last week and encouraged the Board members to find new Trustees to fill the vacancies.

3. *Angelita Olvera*, community member, addressed the Board and thanked the Board members for opening the closed schools, and commented on the 3 board members that resigned and on departures of Superintendents.
4. *Stacey Alderete*, community member, addressed the Board apologizing for her comments during citizens to be heard last week, and the negative media coverage on the Board.

Mrs. Prado read the Board Meeting Rules of Decorum
Section end time: 7:26 PM.

INTERIM SUPERINTENDENT'S REPORT (NO ACTION / REPORT ONLY)

Section start time: 7:26 PM.

Mrs. Sendejo addressed the Board and audience welcoming community members and acknowledged the summer graduates for earning their diplomas earlier today and thanked the high school administration for all of their hard work to help the students be successful.

Section end time: 7:29 PM.

BOARD PRESIDENT'S REPORT (NO ACTION / REPORT ONLY)

Section start time: 7:29 PM.

Mrs. Prado addressed the Board and audience regarding the school district being at a cross road regarding filling the Trustee seats that were vacated earlier this month and informed that the Superintendent search will be held shortly. She commented on the Trustees comments of not feeling heard. She shared having experienced not feeling heard as well. She stated that the recently resigned Trustees rehearsed their exit perhaps for a desired result. The Board remains optimistic with the leadership of Mrs. Sendejo. Mrs. Prado quoted portions of board policy BJA local and BJA legal. Accordingly, I will be sharing my thoughts on forming a special committee pursuant to Board Policy BDB local. This committees charge will be to attract students but first we will wait for the recommendation of the Interim Superintendent. In addition to address an increased enrollment I will be sharing my thought on resurrecting of the newsletter Today's South San. Finally, we have not received a fair shake in the various media outlets. Not too many people know that journalists have a code of ethics, quote: "journalists should seek the truth and provide a fair and comprehensive account of events and issues". Some of our former elected officials, one in particular is a sore loser. He supported and lost the tax increase election and funded school board candidates.

Board President Prerogative for Board Members to comment

Section end time: 7:43 PM.

DISCUSSION AND POSSIBLE ACTION

Section start time: 7:43 PM.

1. Discussion and Possible Action approve Board Trustee resignations for Trustees in Single-Member Districts 1, 2, and 7, and to declare vacancies in those positions.

Item start time: 7:43 PM.

Kevin O'Hanlon, Legal Counsel, was called to present and answer questions related to this item.

Mr. Rodriguez moved to approve the item as presented, Mrs. Ibarra Pena seconded, and the Board of Trustees voted 4/0 to approve. Motion passed.

Vote:	Yes	No	Abstained
Mr. Flores	X		
Ms. Ibarra Pena	X		
Mrs. Prado	X		
Mr. Rodriguez	X		

Item end time: 7:45 PM.

2. Discussion with legal counsel concerning legal options for filling vacancies under Tex. Educ. Code Sec.11.060.

Item start time: 7:45 PM.

Kevin O'Hanlon, Legal Counsel, was called to present and answer questions related to this item.

No Action Taken.

Item end time: 7:52 PM.

3. Discussion and Possible Action to approve a timeline and adopt procedures in order to fill Board of Trustee vacancies.

Item start time: 7:52 PM.

Connie Prado, Board President, was called to present and answer questions related to this item.

Mr. Rodriguez made a motion: I'm actually going to move that we tomorrow Tuesday September 10th that the application process is posted on the school districts website and notices are posted at every school district facility. The following Tuesday, September 17th at 5:00 PM CST would be the deadline to receive those letters of interest and resumes. At that point the Board President and the Board Vice President will open those sealed applications and copies will be provided to the members of the Board at their residence for their review. On September 18th which is that following Wednesday, applicants are encouraged which I'm gonna recommend to the Board President that we have I believe that's gonna be our Regular Called meeting correct on Wednesday the 18th that we I encourage those that have applied to attend the Regular Board Meeting in the event that they are chosen to be interviewed. That same night the Board will select those individuals to fill these board vacancies for the single member districts and in that same meeting we will select and they will complete the required form selected and will take the oath of office and their seats at the dais. Notes on where the applications should be delivered: It's my recommendation that they be delivered to Mr. Kevin O'Hanlon's office located here in San Antonio, the address will be provided on the posting. I've also, Mr. O'Hanlon's email address will also be provided and posted on the posting so if those wishing

to submit electronically will have the option to do so. Additional Notes: Applicants are required to attach a copy of their voter registration certificate or an official proxy from Bexar County elections office. Applicants are encouraged to search on the school districts website to view redistricting maps to determine that the applicant lives in a single member district where the vacancy exists. If further assistance is necessary regarding the address location pertaining to single member district you may contact the Board President and I'm certain that they can also call central office and ask questions and get direction on where that information might be posted on the website.

Mr. O'Hanlon will provide an application to post on the website, notice, deliverables, map on the notice, application form, and the timeline, set of the requirements they will take it by mail, fax, email. The packet should be made available at central office

Mrs. Ibarra Pena seconded, and the Board of Trustees voted 4/0 to approve. Motion passed.

Vote:	Yes	No	Abstained
Mr. Flores	X		
Ms. Ibarra Pena	X		
Mrs. Prado	X		
Mr. Rodriguez	X		

Item end time: 7:59 PM.

4. Discussion and Possible Action to appoint a Mentor to advise the Board of Trustees an Interim Superintendent.

Item start time: 7:59 PM.

Mrs. Prado, was called to present and answer questions related to this item.

Mrs. Prado made a motion: I make a motion that we appoint Dr. Buck Gilcrease to be our mentor to advise the Board of Trustees and the Interim Superintendent Mr. Rodriguez seconded,

Mr. Rodriguez amended Mrs. Prado's motion: That we enlist the assistance of Buck Gilcrease as a mentor for South San ISD, he will provide technical assistance and to the Interim Superintendent as well as provide input to the Board as we engage our community more extensively review and strengthen our commitment to Lone Star Governance and continue to increase our focus on teachers and students learning in the classroom.

Mrs. Prado accepted the amendment to the motion and the Board of Trustees voted 4/0 to approve. Motion passed.

Vote on the amendment:

Vote:	Yes	No	Abstained
Mr. Flores	X		
Ms. Ibarra Pena	X		
Mrs. Prado	X		
Mr. Rodriguez	X		

Item end time: 8:05 PM.

Section end time: 8:05 PM.

CLOSED / EXECUTIVE SESSION

NOTICE: The Board of Trustees may elect to go into Closed Meeting any time during the meeting to discuss matters listed on the Agenda when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board of Trustees elects to go into Closed Meeting regarding an Agenda Item, the Board of Trustees will hold a Closed Meeting to discuss individual personnel matters including termination, litigation and other matters the Board deems necessary. Upon completion of Closed Meeting, the Board of Trustees may, in the open session, take such action as appropriate on items discussed in a Closed Meeting. If, during the course of the meeting, any discussion of any item listed on the agenda should be held in Closed Meeting, the Board will convene in such Closed Meeting in accordance with Texas Government Code Sections 551.001 - 551.088. The Board members may take action in the open portion of the meeting on items discussed in the Closed Meeting but no action will be taken in closed session.

The Board will return to open session and take appropriate action, if any, on items discussed in closed session. No Action will be taken in closed session. Further, Board Members are reminded that all items discussed in closed session must remain confidential so as to avoid liability to the district. The Board will consider and discuss, the following items:

Closed Meeting pursuant to the Texas Open Meetings Act, Texas Government Code §§ 551.071, 551.072, 551.074, 551.076, 551.082, and 551.0821

1. Discussion concerning personnel matters pursuant to Texas Government Code Section 551.074.
2. To receive a report on the results of an investigation and, if appropriate, receive recommendations.

Section start time: 8:05 PM.

Section end time: 9:42 PM.

ADJOURNMENT

Mr. Rodriguez moved to adjourn the meeting, Ms. Ibarra Pena seconded, and the Board of Trustees voted unanimously to adjourn the meeting at 9:42 PM.

ATTEST

Connie Prado, Board President

Shirley Ibarra Pena, Board Secretary

NOTICE: This meeting of the Board of Trustees is authorized in accordance with the Texas Government Code, Sections 551.001 - 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Superintendent. Closed meeting, if required and if authorized by the statute, will be conducted prior to the conclusion of the meeting for any item listed on this agenda.



Board of Trustees Time Management Log

Board Meeting: September 9, 2019

Special Called

Section	Started	Ended	Total Time	Lone Star Governance
Call to order, Roll Call, Rules of Decorum	7:15 PM	7:15 PM	0 Min.	Other
Total section time: 0 Min.				
Citizens to Be Heard	7:15 PM	7:26 PM	11 Min.	Other
Interim Superintendent's Report	7:26 PM	7:29 PM	3 Min.	Other
Board President's Report	7:29 PM	7:43 PM	14 Min.	Other
Total section time: 28 Min.				
Discussion and Possible Action – 10 Minutes				
Item # 1	7:43 PM	7:45 PM	1 Min.	Other
Item # 2	7:45 PM	7:52 PM	7 Min.	Other
Item # 3	7:52 PM	7:59 PM	7 Min.	Other
Item # 4	7:59 PM	8:05 PM	6 Min.	Other
Total section time: 22 Min.				
Closed/Executive Session – 1 Hour				
Item #1	8:05 PM	9:42 PM	97 Min.	N/A
Total section time: 97 Min.				
Adjournment	9:42 PM	9:42 PM	0 Min.	Other

Total Meeting Time: 147 Minutes

**Board Goals*

- 1.) 14 minutes or less spent on each item
- 2.) 2 hours total meeting time or less

BOARD'S TIME USE TRACKER

Framework	Activity	Minutes Used	% of Total Minutes Used	Notes
Vision	Student Outcome Goal Setting			
Vision	Student Outcome Goal Monitoring			
Vision	Constraints Setting			
Vision	Constraints Monitoring			
Accountability	Superintendent Evaluation			
Accountability	Board Self-Evaluation			
Structure	Voting			
Advocacy	Community Engagement			
Advocacy	Student/Family Engagement			
Advocacy	Community Training			
Other	Other	50 Min.	100%	
Total Vision-focused Minutes		0	0%	
Total Minutes		50	100%	97 minutes - closed session not included

Total Meeting 2 hours and 27 minutes = 147 minutes
 147 - 97 closed session = 50 Total Tracker Minutes



September 9, 2019 Staff Tracker

Title	Average Monthly Hours Preparing	Average Monthly Hours Attending	Average Monthly Hours Debriefing	Hourly Rate (E.g. Total Annual Compensation / 1920 Hours)	Total Hours x Hourly Rate
Inertim Superintendent Dolores Sendejo	3	3.5	1	\$82.81	\$621.08
Senior Staff Members					
Lorraine De Leon		2.5		\$54.98	\$137.45
James Schumann				\$78.64	\$0.00
Sherri Seaman		3		\$53.86	\$161.58
Amy Shields				\$49.43	\$0.00
Cynthia Bills				\$47.82	\$0.00
Rosanna Mercado				\$50.84	\$0.00
Xochitl Martinez				\$50.52	\$0.00
Charlie Gallardo				\$40.30	\$0.00
Julie Silva				\$46.26	\$0.00
Scott Laleman	0.5	2.5	0.5	\$48.42	\$169.47
Robert Zamora				\$47.31	\$0.00
Denise Orosco		2.5		\$47.82	\$119.55
Bettinae Kaiser				\$72.92	\$0.00
Dr. Lee Hernandez				\$61.05	\$0.00
Veronica Ramos				\$47.98	\$0.00
Jesse Berlanga				\$42.07	\$0.00
Scott Stephens	2			\$50.33	\$100.66
Chad Doucet		2.5		\$43.28	\$108.20
Jenny Suniga Collier		2.5		\$43.72	\$109.30

