

Parkrose School District #3

REQUEST FOR DISPOSAL OF CAPITAL ASSET ITEMS								2-12-16
Name of Individual Requesting Disposition: <u>TERESA HOOPER</u>		Building: <u>TRANSPORTATION</u>			Location of Items: <u>BUS LOT</u>			
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	
Description of Property including Brand & Serial #							Total Cost of Disposition (5) x (6)	Disposal: Please Indicate Method Selling: Competitive Bid Process Donation: List Organization Other: List Means and/or Place
District Tag #	Date Acquired	Purchase Price	Replacement Price	Qty				
1993 BLUEBIRD BUS VIN# 1GDM7T1P8PJ650110 BUS # 6 E PLATE# E180800 ASSET TAG # 0005318								COMPETITIVE BID PROCESS - SELL BUS
Bus # 4 1999 Bluebird Bus VIN# 1BAAKCSA5XF088843 E Plate # 20/308 ASSET TAG # A008658								Competitive Bid Process - Sell Bus
Total Items and Cost of Disposal:								
Required Signatures (if applicable)								
Principal: <u>SUPERVISOR</u>			Date Approved:					
Technology:			Date Approved:					
Request Approved? Yes <input type="checkbox"/> No <input type="checkbox"/>			Date Approved:					
*If denied, recommended action:			Approved By:					
To Operations for Equipment Removal			Date:					
To District Office to Remove from Inventory			Date:					


 2/12/16

Please forward white and yellow copies to District Office for Board Approval. Pink copy for your file.