

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 4/26/17



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- Recognition:** Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide
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Date: 4/18/17

To: **Board of Trustees**
 Browning Public Schools

From: John Rouse
 Title: Superintendent

Subject: In State Travel: Montana Indian Education Association 2017

Description: Request approval for Wendy Bremner to attend the Montana Indian Education Association (MIEA) in Missoula, MT April 19 – April 22, 2017.

Financial Impact: \$845.56

Funding Source (Budget/grant, etc.): School board chair travel budget

Attachment(s): Agenda/Travel Request

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____



**Montana Indian Education Association
36th Annual Conference
April 19-22, 2017, Missoula, MT**

Schedule-At-A-Glance

<u>WED.</u> April 19 Welcome Reception!	<u>THURS.</u> April 20 Family Bingo!	<u>FRI.</u> April 21 Awards Banquet!	<u>SAT.</u> April 22 Return Home!
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7:00 am		Registration Opens	7:00 a.m. Fun Walk Registration Opens	
8:00 am	Registration Opens (convention center)			
8:30 am		<u>1st General Session</u>	<u>2nd General Session</u>	<u>Round Table</u>
9:00 am	MIEA Board of Directors Meeting			
9:30 am		Keynote Speaker	Keynote Speaker	
10:45 am		Session 1 Workshops	Session 4 Workshops	Travel Home Safely!
11:00 am				MIEA Board of Directors Meeting
12:00 pm	Vendors set up begins	Elders Luncheon		
1:00 pm	MTLP Meeting MACIE Meeting			
1:30 pm		Session 2 <u>Workshops</u>	Registration Ends Session 5 Workshops	
3:00 pm		Session 3 Workshops Registration Ends 4:00 pm	Session 6 Workshops	
6:00 pm	Registration Closes Welcome Reception!	Family Bingo!	Awards Banquet!	

Browning Public Schools
Board of Trustees
Travel Request

Trustee Name Wendy Bremner

Type of Travel: Travel to Posted Meetings (MCA 2-18-503)
 Travel Out of District

Date Approved by Board 4/26/17

Conference/Workshop Montana Indian Education Association Conference (Attach Brochure/Agenda)

Location Missoula, MT

Departure Date 4/19/17

Return Date 4/21/17

Departure Time 2:00 pm

Return Time 3:00 p.m.

Transportation: Personal Vehicle
 District Vehicle
 Professional Development

Mileage 408 @ .535 = \$218.28

Per Diem 2 days @ \$35 + \$15D = \$ 85.00

Registration PO# _____ = \$300.00

Hotel PO# _____ = \$222.28

Other PO# _____ = _____

Other PO# _____ Luggage = _____

Sub Total \$ 825.56

Budget 126.90.160.2310.582.87 (75 %) \$227.46
226.90.160.2310.582.87 (25 %) \$ 75.82

Check Total \$303.28

Trustee Signature _____ Date _____

Chairman Signature _____ Date _____

Superintendent Signature _____ Date _____

Please attach receipts for hotel, airline and/or conference fees. All over payments will be rectified by adjusting the next per diem allowance.