

# Board Committee Report

## Governance Committee

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**Date of Report:** January 20, 2026

**Written/ Submitted by:** Becky Lund (GC Chair)

**Date of Last Meeting:** January 12, 2025

**Date of Next Meeting:** February 9, 2026 (beginning at 6:00 pm)

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### Motion/ Action Items for the Board Meeting:

#### For the Consent Agenda:

- i. 2<sup>nd</sup> reading/ potential approval of revised policy NP 201 (Roles and Responsibilities)
- ii. 2<sup>nd</sup> reading/ potential approval of revised policy 110 (Data Retention)
- iii. 2<sup>nd</sup> reading/ potential approval of revised policy NP 205 (Committees)
- iv. **Emergency approval of revised policy 410, retroactive to January 1, 2026\***
- v. 1<sup>st</sup> reading of revised policy 410 (Family and Medical Leave)
- vi. 1<sup>st</sup> reading of revised policy 418 (Drug-Free Workplace)

**\*Notes:** Nova Classical is required to comply with the MN Paid Leave beginning January 1, 2026. Our staff handbook was already updated and approved by the Board, but there were some pieces in policy 410 (Family and Medical Leave) that weren't completely compliant. (The GC pushed back our review of this policy in hopes that the Minnesota School Board Association would update their policy from 2023, but as of 1/20/26, they have not yet done so.) This policy is one of our "Yearly Review" policies, so it will continue to be on the GC's radar. Our main concern at this time is to ensure we aren't out of compliance.

Although policies require two readings before the Board, policy NP 208 allows emergency passage after one reading, though the policy becomes invalid after a year if it does not go through the regular two readings. Thus, I'm asking for emergency approval as well as the first reading of policy 410 (Family and Medical Leave)

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## 2025-2026 Governance Committee Goals

| Goal  | Notes  | Due Date/<br>Complete?                                     |
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| <b>1. Work with the Executive Director to review and recommend policies that support Nova Classical's mission.</b>  | The GC is looking at policies last reviewed in 2022 as well as policies with updates since they were last approved by the Board.   | June 2026  |
| <b>2. Provide the 2025 Election Report and conduct the 2026 board election.</b>   | The GC has begun reviewing our election documents and will be ready to start the nominations period on March 1. Please start talking to possible candidates (we need 4 parents) now! | Report – Done<br>Election – May 2026                       |
| <b>4. Review the Board Training Document and other BoD training materials; revise as needed and use to determine future governance training topics.</b>   | The GC reviewed the first half of this document and added some information including a general calendar to show what items come before the Board during a regular year.              | June 2026  |
| <b>5. Continue to think about:</b><br><br><b>Recommending at least 1 new board member to the FoN Board.</b><br><br><b>Finding ways to educate the Nova Classical community on the work of the Board/Board committees.</b> | These don't require "checking-in" on a monthly basis, but shouldn't be neglected over the coming year.   | FoN Board – June 2026<br><br>Community education - ongoing |