



BOARD MEETING DATE
January 14, 2013

APPROVAL OF BOARD MEETING MINUTES

POLICY ISSUE/SITUATION

Enclosed are the minutes for:

- December 11, 2012 Business Meeting

BACKGROUND INFORMATION:

Minutes of the School Board's Business Meetings, Study Sessions, Work Sessions, Public Hearing and Special Sessions (executive and regular) are presented to the Board for approval at School Board Business Meetings.

RECOMMENDATION:

(13-250) BE IT RESOLVED that the minutes of the following School Board meeting be and hereby are approved:

- December 11, 2012 Business Meeting

The Beaverton School District recognizes the diversity and worth of all individuals and groups. It is the policy of the Beaverton School District that there will be no discrimination or harassment of individuals or groups based on race, color, religion, gender, sexual orientation, gender identity, gender expression, national origin, marital status, age, veterans' status, genetic information or disability in any educational programs, activities or employment.



Business Meeting

December 11, 2012

The School Board of Beaverton School District 48 conducted a Business Meeting at Beaverton School District Central Administration Office on December 11, 2012 at 6:30 p.m.

Board Members Present:

LeeAnn Larsen, Chair
Sarah Smith, Vice Chair
Karen Cunningham
Linda Degman
Jeff Hicks
Tom Quillin
Mary VanderWeele

Staff Present:

Jeff Rose	Superintendent
Carl Mead	Deputy Superintendent of Teaching & Learning
Ron Porterfield	Deputy Superintendent of Operations & Support Services
Sue Robertson	Chief Human Resource Officer
Claire Hertz	Chief Financial Officer
Steve Langford	Chief Information Officer
Maureen Wheeler	Public Communication Officer
Barbara Evans	Executive Administrator
Holly Lekas	Executive Administrator
Vicki Lukich	Executive Administrator
Brenda Lewis	Executive Administrator
Robin Kobrowski	Administrator for Curriculum, Instruction & Assessment
Jan Martin	Administrator for Curriculum, Instruction & Assessment
Jon Bridges	Administrator for Instructional Accountability

Visitors: 50

Media: 1

Call Meeting to Order – LeeAnn Larsen

School Board Chair LeeAnn Larsen called the Business Meeting to order at 6:30 p.m. Robert Matuszak, Greenway Elementary School Principal, led the group in the Pledge to the Flag.

Recognition of Students, Staff and Community

The Board recognized the following individuals for their outstanding achievements and contributions to the Beaverton School District and the community:

Greenway Elementary School was recognized for being named a National Distinguished School in the category of *Closing the Achievement Gap*.

Westside Community Church was recognized for their successful partnership with the students and staff at Aloha High School.

Board Procedures – LeeAnn Larsen

LeeAnn Larsen asked if there were any changes to the agenda. There were no changes.

Public Participation

- Karen Hoffman, BEA president, addressed the Board with an update from Beaverton Education Association.
 - She has been working with the Human Resource Department to improve the teacher transfer process.
 - QEM (Quality Education Model) has been underfunded for many years. The Governor's budget will again be short for education funding with more cuts probable next year.
- Jillian Starr expressed concerns with the teacher transfer process and the impact it has had on her daughter.
- Carolyn Talaar stated that the District has not communicated adequately in the midst of the current financial crisis.
- Trever Hubers stated concerns regarding the number of students in his class and the difficulty he and his brother are experiencing at school.
- Paige Stoyer addressed the Board regarding District funding options.
- Alan Lohner, Chris Edwards and Laurie Fiebich asked the Board to amend School Board Policy FF allowing the renaming of the Southridge High School football field after Andrew Keller.
- Karyn Servin expressed concerns regarding the teacher transfer process.
- Tara Clark spoke about the influence that teachers have on their students. She stated that the transfer process has been detrimental to students.

Board Communication

Individual School Board Member Comments

- A. Jeff Hicks stated that he had 18 people volunteer/apply for the Budget Committee for Zone 6. All were highly qualified with a willingness to serve; he was very thankful. Jeff also attended the ACMA Theatre production *Great Expectations*. The performance was excellent and he highly recommended it.
- B. Sarah Smith thanked everyone who attended the pastor/administrator breakfast. It was well attended and a great event to get people connected to help our schools.
- C. LeeAnn Larsen attended 2 learning team presentations and heard helpful feedback from the attendees. She also stated that the Legislative Breakfast was very engaging. She thanked everybody involved in organizing the Town Hall Meeting with Mark Hass and Tobias Read.

Superintendent's Comments

- A. Supt. Rose had several comments:
 - We would all agree that the teacher transfer process has been difficult. Rules and laws were followed precisely. He thanked the BEA and staff for all their hard work on improving the process. The improvements will help but it won't be a complete fix.
 - Supt. Rose stated that the Town Hall Meeting on November 27 was very informative on how the budget process works. It is critical to be proud when times are tough, it is easy to be proud when times are good.
 - There are a number of great things happening in our schools.
 - The Physics First Model truly changes the physics experience in our schools. He thanked Susan Holvek and the teacher leadership for implementing this model.
 - Supt. Rose visited Hazeldale Elementary School; the students were all engaged and teachers were very positive. At Whitford Middle School the teachers were honest about their challenges but they were positive in the midst of difficulties. He appreciated their positive attitudes.

High School Board Representatives – Vicki Lukich

The following students presented a report to the Board on what is happening at their school.

- Christina Budiselic, Aloha High School
- Casey Zwingli, Southridge High School
- Steven Whitten, Sunset High School

- Crystal Duan, Westview High School

Bonny Slope Choir

Approximately 110 students in grades 4 – 5 sang several songs under the direction of Claire Bourquein.

Reports

A. Updates from School Board Standing Committees

Policy Sub-Committee – Mary VanderWeele reported that School Board Policy FF – Naming Facilities/Memorializing is being reviewed and will be brought to the next Business Meeting for discussion. If the Board decides to make changes, the policy will be on the agenda as a first reading in February.

Community Engagement Sub-Committee – Mary VanderWeele reported the committee met last week and decided to focus on Community Engagement Committees now as the last part of the year will be busy with the budget and elections.

Sarah Smith reported that CEC’s meet together quarterly and at the last meeting on November 8 the topics discussed were:

- Teacher transfers
- Openness of communication and the process of communication;
- Faith in us; there must be trust before faith;
- Teacher work load;
- Technology used to connect volunteers and school needs;
- We need to be cheerleaders for our schools.

Supt. Rose reported meeting with principals to get feedback on their CECs. What they are doing; what their challenges are. He is ready to have a conversation with the Board.

Mary VanderWeele suggested Board members attend CEC meetings at their schools.

The Sub-Committee will be working on a bare bones expectations list to share with the CECs.

Strategic Plan Sub-Committee – Karen Cunningham reported discussing that the District’s growth targets are higher than the State’s. There is a lack of understanding in the community around the targets. The committee will have an agenda item regarding student achievement at each School Board business meeting starting in January.

Future topics for the Strategic Plan Sub-Committee:

- Setting individual growth targets
- Communication

Funding Sub-Committee – Karen Cunningham reported that the committee discussed the following topics:

- Options for District-wide supplemental funding
- The problem of compression of levy funds
- School based funding; will be talking with the Beaverton Education Foundation
- How to rebuild the contingency fund

Future topics for the Funding Sub-Committee:

- Legislature funding
- Capital bond and/or levy
- Legislative Breakfast in the spring

LeeAnn Larsen reported that 2 Board members would be going to Salem to testify regarding the compression of levy dollars.

Tom Quillin stated that having a May 2013 levy election is not feasible. There is not enough time to be successful.

The Board discussed the timing of a levy election. The issue needs to be investigated. A survey of parents would be an indicator of parental support for a levy. The effort will need a groundswell of parental involvement.

B. Financial Report – Claire Hertz

Claire shared a PowerPoint presentation on the Governor’s Education Budget and possible scenarios from those numbers.

The Governor’s Education Budget:

	% State Budget	Funding Level
State School Fund	37.6%	\$6.15 Billion
PERS Reform	1.5%	\$253 Million
Equates to:	39.1%	\$6.4 Billion

The implications for the Beaverton School District in 2013-14:

- Costs will increase by 12% in 2013-14 negating the 8% increase proposed by the Governor. The PERS rate will increase and the increase will cost the District \$12 million.
- Salary and benefit increases include salary Step increases and a Cost of Living adjustment of 1.75%.
- Adding back one budget reduction day, this year there are five and next year we have agreements in place for four.
- Health insurance and worker’s compensation increases; all salary and benefit increases are \$18 million or 6% cost increase.

Claire presented four scenarios:

Scenario	Beaverton Impact
\$6.15 Billion State	(\$23 Million)
\$6.15 Billion State + PERS Reform	(\$15 Million)
\$6.4 Billion State + PERS Reform	(\$ 7 Million)
\$6.4 Billion State + PERS Reform + Local Option	+\$ 3-6 Million

The Board had the following questions and comments:

- What is the communication plan on these numbers?
 - This is very new information, we will be getting the word out quickly.
- This news is not surprising; nothing will change until the legislature makes changes.
- There just isn’t enough time to develop a May 2013 Local Option Levy campaign.
- A ‘perfect storm’ situation has to happen to get to scenario #4. Communication needs to start now.
- The community needs to be aware that the Board makes the decision if or when we go out for a Local Option Levy.
- The Local Option Levy needs to be wanted and driven by the community. What is the indicator that the community is ready to take this on?
 - A survey is a good indicator of what the community is thinking.
- This time we are living the problems.
- What do we say to the community if we don’t try to do something?
- We need to start the research or plan on postponing the campaign.
- A poll at this point would be unreliable.
 - There are agencies that are constantly gathering information, we can tap into their findings.

- A campaign is very expensive. I'm not sure we could raise enough money to do a complete job. I don't know how to gauge the funding.

LeeAnn Larsen asked the Board how they wanted to proceed. 4 Board members wanted to gather more information to make a decision. The Local Option Levy topic will be on the next Board meeting agenda.

Tom Quillin stated that the ending fund balance continues to decline and the trend is alarming. What can we do this year to help stabilize this situation? Can we have a work session topic in January to brainstorm some emergency measures if we need them this year?

A break was called at 8:30 p.m.

C. Community Conversations – Jeff Rose and Maureen Wheeler

The Superintendent outlined a community process involving educators and community stakeholders that builds a clear, concise and shared understanding of our hope for Beaverton students and our collective responsibility for our schools.

The process will be grounded in our Five Year Strategic Plan and bring greater clarity and consistency to the overall direction of our schools. In addition, it will also support the School Board goals and Superintendent goals.

Supt. Rose stated that we cannot buy ourselves out of this problem. We need to tap into our human capital. All hands on deck are needed to educate our students.

The Board had the following comments:

- This is super exciting.
- It is good to be talking positively.
- I like that the focus is on all our children.
- Putting students first is a good approach.
- Exciting.

D. 2012-2013 District Transfer Update

The District is in conversations with the Beaverton Education Association (BEA) to determine how the transfer process can be improved during a reduction in force. BEA will be recommending to TSPC and the Legislature that licensing be current and accurate.

Under normal circumstances, the District transfer process works effectively, and no changes are recommended. However, the process changes during a reduction in force due to statutory and contractual requirements.

In late July, the District announced 204 teacher layoffs and 365 teacher transfers. This was the result of reducing \$142 million over the last four years and the largest reduction in force in the history of the Beaverton School District.

The District and BEA are committed to identifying ways to improve the current situation and future reduction in force transfer processes. Key to being able to make improvements will be to begin the school staffing process months earlier than has occurred over the past four years. This will allow critical time to make transfer adjustments prior to August Payroll.

The agreements will be presented to principals later this week, they will then present the information to their staff and after that, the information will be released to the public.

Discussion Items

- A. First Reading of School Board Policies
 JECC – Open Enrollment, there were no further questions or comments.
 JHFE – Reporting of Suspected Child Abuse, there were no further questions or comments.

Both policies will return for a second reading in January.

Action Items

1. Appoint Budget Committee Members (12-237)

The Budget Committee has four vacancies: Zone 2 (Tom Quillin), Zone 3 (Mary VanderWeele), Zone 5 (LeeAnn Larsen) and Zone 6 (Jeff Hicks).

Tom Quillin reported that he has 8 qualified candidates and will be making his decision in January.

Mary VanderWeele (Zone 3) appointed Carrie Anderson to continue representing Zone 3.

LeeAnn Larsen (Zone 5) appointed Kim Overhage. Kim served on the Budget Committee several years ago and would like to return.

Jeff Hicks (Zone 6) stated he had 18 very qualified applicants and appointed Gerardo Ochoa.

Tom Quillin moved to approve the following appointees to fill the three vacant Budget committee positions:

Carrie Anderson	Zone 3	2015
Kim Overhage	Zone 5	2015
Gerardo Ochoa	Zone 6	2015

Jeff Hicks seconded and the motion passed unanimously.

2. Comprehensive Annual Financial Report (CAFR) (12-238)

Sang Ahn, Audit Committee Chair stated that they reviewed the CAFR and there were no findings to report. It was a very clean and complete report.

Claire Hertz acknowledged the Audit Committee and thanked them for their great work.

Karen Cunningham moved that the School Board hereby receive the Comprehensive Annual Financial Report for the year ended June 30, 2012 now on file in the Office of the Chief Financial Officer.

Linda Degman seconded and the motion passed unanimously.

3. Consent Items:

Karen Cunningham moved to approve the consent grouping.

Sarah Smith seconded and the motion passed unanimously.

1. Personnel (12-239)

BE IT RESOLVED that the employees who are recommended herein for administrator and teacher elections, leaves of absence and resignations/terminations be accepted by the School Board as submitted at this meeting.

2. Grant Report (12-240)

BE IT RESOLVED that the Grant Report and Proposals be and hereby are approved.

3. Public Contracts (12-241)

BE IT RESOLVED that the Board authorized the Superintendent or a designee to obligate the District for the public contract item listed in Attachment A.

4. **Approval of Board Meeting Minutes (12-242)**

BE IT RESOLVED that the minutes of the following School Board meeting be and hereby are approved:

November 13, 2012 – Business Meeting

5. **Minutes from Community Engagement Committees (12-243)**

BE IT RESOLVED that the School Board and administrative staff received the minutes from the Community Engagement Committees as an information item.

6. **2012-13 Compliance with Division 22 Standards for Instructional Time (12-244)**

BE IT RESOLVED that the Board reduced by 30 hours the annual instructional time requirement for students in grades 9 – 12 in 2012-13 to accommodate transportation of students to option school sites and staff development activities.

Closing Comments and Next Steps – Jeff Rose

Superintendent Jeff Rose made the following closing comments:

- Community Conversations will be a continuing conversation
- The District will be revealing a new transfer process.
- We will continue having conversations around the CECs.
- Policy FF – Naming of Facilities will be discussed again at our next meeting.

LeeAnn Larsen was encouraged with the message of hope for our District.

Adjourn

The meeting was adjourned at 9:57 p.m.

Carol Marshall, Recording Secretary

LeeAnn Larsen, School Board Chair

PUBLIC CONTRACTS
BOARD AUTHORIZATION OF SUPERINTENDENT TO
OBLIGATE THE DISTRICT
SUBMITTED FOR SCHOOL BOARD APPROVAL

Description of Items	Person Responsible For Contract	Acquisition Method/ Date Of Bid/RFP	Contractor Or Vendor Selected	Cost Not To Exceed
Public Improvement Contract ACMA Remodel - Conversion of former Gym/TVCTV studio space to School Library.	Richard Steinbrugge	ITB 12-0023, Published November 13, 2012, Bids Rec'd November 28, 2012	Payne Construction Inc	\$188,000