

**Nova Classical Academy
Board of Directors Meeting Minutes
Regular Meeting
July 25, 2022**

Directors Present: Colleen Hansen, Mel Hernandez, Nick LaRusso (via Zoom), Becky Lund, Suzanne McInroy, Sasha Ross, Diane Ruday, Jennie Winter

Note: Claudia Gumbiner Hungs resigned from the Board as of 7/24/2022.

Directors Absent: None

Advisors Present: Brett Wedlund, Missy Johnson (via Zoom), Brooke Tousignant (via Zoom), Ginger Gabor (via Zoom), Kriscel Estrella (via Zoom)

Others in Attendance: Nova staff, parents (Note: While this meeting was held in-person at 1455 Victoria Way, it was also made available on Zoom.)

I. Call to Order

The meeting was called to order at 6:02 pm.

Ms. Lund, “Resolved, that Jennie Winter act as Chair pro tem for this meeting.” Ms. Ross seconded. The motion passed unanimously.

II. Business Meeting: Approval of Agenda

Ms. Lund moved to approve the agenda. Ms. Ruday seconded. The motion passed unanimously.

Nick LaRusso arrived at 6:03.

III. Consent Agenda

- A. FY23 Testing Calendar
- B. 1st reading of revised policy NP 404 (Background Checks)
- C. 1st reading of revised policy NP 405 (Anti-Nepotism)
- D. Master Service Agreement with CLA for FY22 Financial Audit
- E. FY23 Contracted Service Agreement with TeachersASAP
- F. Regular Board Minutes – June 27, 2022

Ms. Ross moved to approve the consent agenda. Ms. Ruday seconded. The motion passed unanimously.

IV. Public Comment

There was no public comment.

V. Reports received by the Board

A. Executive Director Report

Dr. Wedlund highlighted a few additional pieces. He first introduced Abby Kelley-Hands, our new Special Education Coordinator. He then gave an update regarding Nova’s turf field; our turf vendor has been out and we have run cameras through the drainage and haven’t found the issue yet. This means we will most likely have to tear

up the field to find what is going wrong. At this time, we will leave the field for the fall and see what happens after the next winter. There was discussion.

Colleen Hansen arrived at 6:07 pm.

Dr. Wedlund also spoke about the employee retention credit; after further due diligence, we aren't comfortable with the initial vendor, but Joe is looking at another vendor. He still believes that we qualify for the credit.

B. Board Chair Report

There was no report this month.

C. Board Committees

i. Governance Report

ii. Finance and Budget Report

There was no report this month.

iii. ED Review Committee

There was no report this month.

iv. Academic Excellence Report

There was no report this month.

v. NPTO Report

There was no report this month.

vi. Student Representative Report

There was no report this month.

VI. Business

A. 2022-2023 COVID-19 Mitigation Strategies

Dr. Wedlund presented the plan for COVID-19 mitigation, although we are not currently required to have a plan by the state or MDE. We are required to have a plan because of a grant we are currently receiving. The plan presented is the one we were using at the end of the school year, but needs to be reapproved at least every six months. There was discussion.

Ms. Lund, "Resolved, that the Board approves the COVID-19 mitigation strategies for the fall of 2022." Ms. Runday seconded. The motion passed unanimously.

B. Board Officers

Ms. Lund gave process information.

Ms. Lund, "Resolved, that the following board officer positions are filled as follows:

Board Chair – Jennie Winter

Secretary – Becky Lund

Treasurer – Sasha Ross." Ms. Hernandez seconded. The motion passed unanimously.

Ms. Ruday, “Resolved, that Mel Hernandez be the Vice Chair.” Ms. Ross seconded. There was discussion. A roll call vote was held. Ms. Ross and Ms. Ruday voted for. Ms. Lund, Ms. McInroy, and Ms. Winter voted against. Ms. Hansen, Ms. Hernandez, and Dr. LaRusso abstained. The motion failed.

Ms. Lund, “Resolved, that Nick LaRusso be the Vice Chair.” Ms. Winter seconded. A roll call vote was held. Ms. Lund, Ms. McInroy, Ms. Ross, and Ms. Winter voted in favor. Ms. Ruday voted against. Ms. Hansen, Ms. Hernandez, and Dr. LaRusso abstained. The motion passed.

Ms. Lund, “Resolved, that Becky Lund continue as the Governance Committee Chair and Sasha Ross be the Budget & Finance Chair.” Ms. Hansen seconded. The motion passed unanimously.

The Board will look at the Academic Excellence Chair next month.

C. July 2022 Enrollment Report

Dr. Wedlund and Mrs. Gabor presented the Enrollment Report and explained the data in the report and highlighted that we have an increase of applications for this coming year and a very strong waitlist. Mrs. Gabor also reviewed the practice of overenrolling Upper School grades for the beginning of the year because we know there is some attrition every year. There was discussion. Dr. Wedlund mentioned that although we get less money per student for PSEO students, we should think about if that’s a plus or a minus, especially since we are a “college-preparatory” school.

D. Additional Expenditure in FY23 Budget

Dr. Wedlund presented the additional expenditure in the FY23 budget to address potential needs in Nova’s leadership given that the market for administrators is not what it used to be. He is asking for approval of an additional \$75,000 towards administrative salaries IF a member of the leadership team resigns before the start of the school year.

Ms. Hernandez, “Resolved, that the Board approves the additional expenditure of \$75,000 for administrative salaries if a member of the leadership team resigns before the start of the school year.” Dr. LaRusso seconded. There was discussion. The motion passed unanimously.

VII. Next Meeting Date/Agenda Items

The next regular board meeting will be on August 29, 2022.

VIII. Adjournment:

The meeting was adjourned at 6:51 p.m.

Minutes submitted by Becky Lund.