

**MINUTES
BOARD OF EDUCATION
Livonia Public Schools
15125 Farmington Road
Regular Meeting
November 17, 2014**

President Johnson convened the meeting at 7:00 p.m. in the Board Room, 15125 Farmington Road, Livonia.

Members Present

Tammy Bonifield, Colleen Burton, Dan Centers, Mark Johnson, Dianne Laura, Eileen McDonnell, Randy Roulier

Members Absent

None

**Teachers of the Year 2014-15:
Terry Macek
Judy Bowling
Janell Keberly
Jacki Price**

It was moved by Mrs. Laura and supported by Mr. Roulier that the Board of Education of the Livonia Public Schools School District adopt resolutions for the 2014-2015 Teachers of the Year: Terry Macek-Webster Elementary School; Judy Bowling-Cooper Upper Elementary School; Janell Keberly-Frost Middle School; and Jacqueline Price-Franklin High School.

LIVONIA PUBLIC SCHOOLS

Livonia, Michigan
November 17, 2014

RESOLUTION

WHEREAS, The Trustees of the Board of Education are desirous of recognizing and promoting excellence in education in this school district; and

WHEREAS, Terry Macek, teacher at Webster Elementary School and a 19-year employee of Livonia Public Schools, has distinguished herself by being named Elementary Teacher of the Year for 2014-2015 by a district-wide committee of teachers, parents, and administrators; and

WHEREAS, In achieving that recognition, it is evident that she is an exceptional educator, going far beyond the expected range of her duties to meet the needs of students, colleagues, parents, and others; and

WHEREAS, Terry has taught grades 3-4 and grades 5-6 in the Alternative Classrooms for Academically Talented (ACAT) program at Webster Elementary for 19 years; and

WHEREAS, Terry is an award-winning, passionate teacher who knows how to challenge her gifted students in creative ways; and is involved in school improvement, community activities, Autism advocacy and PTA.

NOW, THEREFORE, BE IT RESOLVED, that the Trustees of the Board of Education do hereby commend and congratulate Terry Macek for being named Elementary Teacher of the Year for 2014-2015 and for the dedication and loyal service she has rendered to Livonia Public Schools, her students, and the community.

LIVONIA PUBLIC SCHOOLS

Livonia, Michigan
November 17, 2014

RESOLUTION

WHEREAS, The Trustees of the Board of Education are desirous of recognizing and promoting excellence in education in this school district; and

WHEREAS, Judy Bowling, media specialist at Cooper Upper Elementary and a 23-year employee of Livonia Public Schools, has distinguished herself by being named Upper Elementary Teacher of the Year for 2014-2015 by a district-wide committee of teachers, parents, and administrators; and

WHEREAS, In achieving that recognition, it is evident that she is an exceptional educator, going far beyond the expected range of her duties to meet the needs of students, colleagues, parents, and

others; and

WHEREAS, Judy has been the Cooper media specialist for nine years; previously taught third-grade at Hayes; was a technology specialist at Central Office and taught fifth-grade at Grant; and

WHEREAS, Judy is a talented educator who empowers students to create, communicate and collaborate; she is a lifelong learner who instructs in relevant ways; and is involved in school improvement.

NOW, THEREFORE, BE IT RESOLVED, that the Trustees of the Board of Education do hereby commend and congratulate Judy Bowling for being named Upper Elementary Teacher of the Year for 2014-2015 and for the dedication and loyal service she has rendered to Livonia Public Schools, her students, and the community.

LIVONIA PUBLIC SCHOOLS
Livonia, Michigan
November 17, 2014
RESOLUTION

WHEREAS, The Trustees of the Board of Education are desirous of recognizing and promoting excellence in education in this school district; and

WHEREAS, Janell Keberly, seventh-grade teacher at Frost Middle School and a 12-year employee of Livonia Public Schools, has distinguished herself by being named Middle School Teacher of the Year for 2014-2015 by a district-wide committee of teachers, parents, and administrators; and

WHEREAS, In achieving that recognition, it is evident that she is an exceptional educator, going far beyond the expected range of her duties to meet the needs of students, colleagues, parents, and others; and

WHEREAS, Janell has taught seventh-grade science for 12 years and has been the yearbook advisor for six years at Frost Middle School; and

WHEREAS, Janell is passionate about building positive relationships with her students; she contributes much to the school environment and serves on numerous committees at Frost; and

NOW, THEREFORE, BE IT RESOLVED, that the Trustees of the Board of Education do hereby commend and congratulate Janell Keberly for being named Middle School Teacher of the Year for 2014-2015 and for the dedication and loyal service she has rendered to Livonia Public Schools, her students, and the community.

LIVONIA PUBLIC SCHOOLS
Livonia, Michigan
November 17, 2014
RESOLUTION

WHEREAS, The Trustees of the Board of Education are desirous of recognizing and promoting excellence in education in this school district; and

WHEREAS, Jacqueline Price, English teacher at Franklin High School and a 16-year employee of Livonia Public Schools, has distinguished herself by being named High School Teacher of the Year for 2014-2015 by a district-wide committee of teachers, parents, and administrators; and

WHEREAS, In achieving that recognition, it is evident that she is an exceptional educator, going far beyond the expected range of her duties to meet the needs of students, colleagues, parents, and others; and

WHEREAS, Jacqueline teaches 12th grade Advanced Placement English, 12th grade International Baccalaureate English, 11th grade Visionary Literature and Composition; and

WHEREAS, Jacqueline is a talented teacher who is dedicated to her students' success; she connects well with teenagers and gives them the tools to be confident learners and independent thinkers; she is a leader in the school and serves on numerous committees.

NOW, THEREFORE, BE IT RESOLVED, that the Trustees of the Board of Education do hereby commend and congratulate Jacqueline Price for being named High School Teacher of the Year for 2014-2015 and for the dedication and loyal service she has rendered to Livonia Public Schools, her students, and the community.

Ayes: Bonifield, Burton, Centers, Johnson, Laura, McDonnell, Roulier
Nays: None

Gift from PTSA Council for Galileo Leadership Academy

It was moved by Mr. Centers and supported by Mrs. Laura that the Board of Education of the Livonia Public Schools School District accept the generous donation of \$3,000 from the Livonia PTSA Council to Livonia Public Schools for the purpose of sending four teachers to the Galileo Leadership Academy.

Ayes: Bonifield, Burton, Centers, Johnson, Laura, McDonnell, Roulier
Nays: None

Gifts to Niji-Iro Japanese Immersion Elementary School

It was moved by Mrs. McDonnell and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District accept the generous donation of items totaling \$39,394.68 by MJBEP (Ted Delphia) and Himawari Preschool (Mitsuyo Delphia) to the Niji-Iro Japanese Immersion Elementary School.

Ayes: Bonifield, Burton, Centers, Johnson, Laura, McDonnell, Roulier
Nays: None

American Education Week Nov. 16-22, 2014

It was moved by Mrs. Burton and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District designate November 16-22, 2014, as the 93rd annual observance of American Education Week.

Ayes: Bonifield, Burton, Centers, Johnson, Laura, McDonnell, Roulier
Nays: None

Recess

Mr. Johnson stated that the Board would take a five to ten minute recess to visit with guests. There were no objections, therefore the Board recessed at 8:27 p.m.

The meeting resumed at 8:41 p.m.

Written Communication

None

Audience Communication

Phil Sattler addressed the Board regarding the benefits of band and orchestra, and shared information regarding LPS alumni who participated in music programs.

Gabe Withun addressed the Board regarding curriculum changes and their impact on sixth graders.

Gina Newman addressed the Board regarding curriculum changes and their impact on high school academics.

LuAnn Englehardt addressed the Board regarding the growth and success of the band program and trends in music participation.

Dave Newman provided the Board with an update on the funding for marching band uniforms.

**Response to
Prior Audience
Communication**

None

Consent Agenda

It was moved by Mr. Roulier and supported by Mrs. McDonnell that the Board of Education of the Livonia Public Schools School District approve the following consent agenda items as recommended by the superintendent:

- V.A. Minutes of the Regular Meeting of October 20, 2014
- V.B. Minutes of the Special Meeting of October 20, 2014
- V.C. Minutes of the Closed Session of October 20, 2014
- VII.A. Bills for Payment—November 18, 2014
- VII.B. Designation of Alternate Director for MAISL Insurance Pool (Lisa Abbey to continue as Director and Nick Armelagos to be named Alternate Director)

Ayes: Bonifield, Burton, Centers, Johnson, Laura, McDonnell, Roulier

Nays: None

**Expulsion of One
Secondary
Student**

It was moved by Mrs. Burton and supported by Mrs. Roulier that the Board of Education of the Livonia Public Schools School District expel one Churchill High School student, grade 11, for serious violations of Livonia Public Schools' Board of Education policies.

Ayes: Bonifield, Burton, Centers, Johnson, Laura, McDonnell, Roulier

Nays: None

**Conditional
Reinstatement of
One Secondary
Student**

It was moved by Mrs. Laura and supported by Mrs. Bonifield that the Board of Education of the Livonia Public Schools School District accept the administration's recommendation to conditionally reinstate a student who was expelled from Lakeshore Public Schools in October 2013. This conditional reinstatement is effective at the beginning of the second semester of the 2014-15 school year.

Ayes: Bonifield, Burton, Centers, Johnson, Laura, McDonnell, Roulier

Nays: None

**Audit Report for
2013-2014**

It was moved by Mrs. McDonnell and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District accept the 2013-14 audit report as presented by the audit firm of Plante Moran.

Ayes: Bonifield, Burton, Centers, Johnson, Laura, McDonnell, Roulier

Nays: None

Approval of Auditing Services on Michigan Public Schools Bonded Construction Funds

It was moved by Mr. Centers and supported by Mrs. Bonifield that the Board of Education of the Livonia Public Schools School District accept the audit firm of Yeo and Yeo for the purpose of auditing and preparing the financial report for Livonia Public Schools School District's Bonded Construction Funds.

Ayes: Bonifield, Burton, Centers, Johnson, Laura, McDonnell, Roulier
Nays: None

Recall of Teacher

It was moved by Mr. Roulier and supported by Mrs. McDonnell that the Board of Education accept the recommendation of the superintendent and recall to district employment as a teacher for the 2014-15 school year:

Rita Magdowski (.5) Occupational Therapist/Student Services

Ayes: Bonifield, Burton, Centers, Johnson, Laura, McDonnell, Roulier
Nays: None

Leaves of Absence

It was moved by Mrs. Bonifield and supported by Mrs. Laura that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and approve the request for a leave of absence for Kim Daugherty effective November 21, 2014 and Cathy Noble effective December 2, 2014.

Ayes: Bonifield, Burton, Centers, Johnson, Laura, McDonnell, Roulier
Nays: None

Resignations

As authorized in the Board of Education motion of June 23, 2014, resignations have been accepted by the director of human resources for the persons listed below:

Laura Hillyer, effective November 25, 2014
Michele Siroky, effective October 31, 2014

Retirement

It was moved by Mrs. Burton and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District adopt a resolution of appreciation for the services rendered by:

Kathleen Donagrandi, who will retire from the district on January 22, 2015, and has devoted 45.4 years of dedicated, loyal, and outstanding service to the students throughout the district as a teacher of the visually impaired, teacher consultant, coordinator of outreach services, coordinator of student services, and administrator of student services.

Ayes: Bonifield, Burton, Centers, Johnson, Laura, McDonnell, Roulier
Nays: None

Second Reading of Board Policy:

It was moved by Mrs. Burton and supported by Mrs. McDonnell that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt language as listed below:

GBK – Tobacco-Free Schools

**Policy GBK
Policy JCDA
Policy JD
Policy IDFB**

**Personnel - Tobacco-Free Schools
Students - Student Smoking
Students - Student Discipline
Instructional Program - Intramural Activities (removal of policy)
Instructional Program - Adult Education
Public Relations - Signs on School Property**

JCDA – Student Smoking

JD – Student Discipline

IDFB – Intramural Activities (removal of policy)

**BOARD POLICY
PERSONNEL
TOBACCO-FREE SCHOOLS**
The use of tobacco products and e-cigarettes on school district property of the Livonia Public Schools School District is strictly prohibited.

**GBK
NOVEMBER 17, 2014**

IDG – Adult Education

**BOARD POLICY
STUDENTS
STUDENT SMOKING**

The Board of Education has determined that a nonsmoking policy is necessary in order to:

**JCDA
NOVEMBER 17, 2014**

- Discourage smoking and other use of tobacco by students and to protect the health of others who may be affected by secondary smoking;
- Enhance and promote a school district curriculum designed to enlighten students on the health hazard of smoking and others use of tobacco;
- Respond to the enforceability problems of smoking and other use of tobacco by students under legal age; and
- Respond to the nationwide health hazard and the attending problems created by smoking and other use of tobacco.

Therefore, the Board of Education has established that no Livonia Public School student shall smoke, chew, or otherwise use tobacco or other smoking or tobacco substitutes on school property nor shall any student, while on school property, have in his/her possession or under his/her control, tobacco in any form, including tobacco substitutes.

The rule against the use and possession of tobacco and tobacco substitutes shall be included as a "prohibited act" under the school district's "Procedures Governing Violation of School Rules," and the penalty for violation of this rule shall range from suspension to expulsion.

KH – Signs on School Property

**BOARD POLICY
STUDENTS
STUDENT DISCIPLINE**

This statement does not cover the school district's attendance and tardy policies and the school district's requirements for credit and graduation. Rather, this statement covers only the most serious and obvious types of misconduct, and the following rules are not to be construed as an all-inclusive list or as a limitation on the authority of school officials to deal appropriately with violations of a school building's individual rules and regulations or other types of conduct which interfere with the good order of the school system, the proper functioning of the educational process, or the health or safety of students.

**JD
NOVEMBER 17, 2014**

If a specific penalty is not stated for a violation of a particular rule, then disciplinary action may vary depending upon the age of the student, the nature and severity of the offense, the student's prior behavioral record, the recommendation of school personnel and all other relevant circumstances.

The prohibited acts and penalties listed below are applicable when a student (1) is on school property; (2) is in a vehicle being used for a school business-related purpose; (3) is at a school-related activity, function or event; (4) is en route to or from school; (5) engages in a prohibited act which adversely affects or interferes with the good order of the school system, the proper functioning of the educational process or the health or safety of the students or the employees.

I. PROHIBITED ACTS**A. Disruption of School**

A student shall not by any type of conduct (violence, force, noise, coercion, threat, intimidation, fear, passive resistance, etc.) intentionally cause the disruption or obstruction of any function of the school nor shall he/she engage in such conduct if such disruption or obstruction is reasonably likely to result.

Neither shall he/she urge other students to engage in such conduct for the purpose of causing such disruption or obstruction if such disruption or obstruction is reasonably likely to result from his/her urging.

While the following acts are not intended to be exclusive, they illustrate the kinds of offenses encompassed within this rule, but it must be remembered that any conduct which is intentionally done for the purpose of disruption, or is likely to result in disruption, is forbidden.

1. Occupying any school building, school grounds, or a part thereof with intent to deprive others of its use;
2. Blocking the entrance or exits of any school building or corridor or room therein with intent to deprive others of lawful access to or from, or use of, the building or corridor or room;
3. Setting fire to or substantially damaging any school building or property;
4. Firing, displaying, possessing or threatening use of firearms, explosives, or other weapons;
5. Prevention of or attempting to prevent by physical act the convening or continued functioning of any school, class or activity or of any lawful meeting or assembly;
6. Preventing students from attending a class or school activity;
7. Except under direct instruction of the principal, blocking normal pedestrian or vehicular traffic on a school campus;
8. Intentionally causing or behaving in such a way as to cause a false fire alarm or bomb threat; and
9. Continuously making noise or acting in any manner so as to interfere with the teacher's ability to conduct his/her class.

Penalty - Ranging from suspension to expulsion

B. Theft, Damage or Destruction of School Property

A student shall not intentionally cause or attempt to cause damage to school property or steal or attempt to steal school property.

Penalty - Ranging from suspension to expulsion

C. Theft, Damage or Destruction of Private Property

A student shall not intentionally cause or attempt to cause damage to property or other persons or steal or attempt to steal property of other persons.

Penalty - Ranging from suspension to expulsion

D. Assault on Another Person

A student shall not cause or attempt to cause physical injury to a school employee, student or other person.

Penalty - Ranging from suspension to expulsion

E. Weapons and Dangerous Instruments

A student shall not possess, handle, or transmit any object that can be considered a weapon or dangerous instrument.

Penalty - Ranging from suspension to expulsion

- F. **Failure to Comply with Directions of School Personnel**
A student shall not fail to comply with instructions and directions of teachers, student teachers, substitute teachers, paraprofessionals, principals, other school personnel, or persons acting in a chaperon or supervisory capacity.

Penalty - Ranging from suspension to expulsion
- G. **Criminal Acts**
A student shall not commit or participate in any conduct or act defined as a crime by state law or local ordinance.

Penalty - Ranging from suspension to expulsion
- H. **Verbal Abuse and Profanity**
A student shall not verbally abuse another student, teacher, student teacher, substitute teacher, paraprofessional, principal, or other school personnel nor use profanity toward a teacher, student, student teacher, substitute teacher, paraprofessional, principal, or other school personnel.

Penalty - Ranging from suspension to expulsion
- I. **Verbal Assault**
A student shall not commit a verbal assault on a student, teacher, substitute teacher, student teacher, paraprofessional, principal, or other school personnel.

Penalty - Ranging from suspension to expulsion

The term "verbal assault," as used in this policy and in Section 1311a(2) of the Revised School Code, means words, writing or behavior that, in the judgment of building administration, would reasonably put school personnel or students in fear of injury to persons or damage to property.
- J. **Bomb or Similar Threats**
A student shall not make a bomb threat or similar threat directed at a school building, other school property or a school-related event.

Penalty - Ranging from suspension to expulsion

The term "bomb or similar threats" as used in this policy and in Section 1311a(2) of the Revised School Code means words, writing or behavior, directed at a school building, school property or school-related event, that, in the judgment of building administration, would reasonably put school personnel or students in fear of injury to persons or damage to property by a bomb, chemical or incendiary device, or other weapon.
- K. **Violations of Building's Rules and Regulations**
A student shall not commit or participate in any conduct or act prohibited by a school building's rules and regulations.

Penalty - Ranging from suspension to expulsion
- L. **Alcohol**
A student shall not manufacture, sell or possess, use, deliver, transfer, or be under the influence of any alcoholic beverages or intoxicant of any kind.

Penalty - Ranging from suspension to expulsion
- M. **Drugs, Narcotic Drugs and Marijuana**
A student shall not manufacture, sell, possess, use or deliver any drugs, narcotic drugs, marijuana or other controlled substance nor be under the influence of any of those drugs, narcotic drugs or marijuana. A student shall not represent a legal substance as an illegal or controlled substance.

Penalty - Ranging from suspension to expulsion
- N. **Smoking**
A student shall not use or possess tobacco products or e-cigarettes inside any school building or on the school grounds or at any school activity.

Penalty - Ranging from suspension to expulsion

- O. **Toy Weapons**
A student shall not possess a toy "look alike" gun or other weapon.

Penalty - Ranging from suspension to expulsion
- P. **Gang Activity**
A student shall not engage in gang activity.

Penalty - Ranging from suspension to expulsion
- Q. **Recording Without Permission**
A student shall not record by any means (i.e., audio, video, or digital, etc.) a communication from or with any administrator, teacher, or other School District employee without the expressed permission of the person recorded for the particular communication recorded.

Penalty - Ranging from suspension to expulsion
- R. **Making False Statement**
A student shall not make false statements or give false evidence to administrators or teaching staff during an investigation of possible violation of this Code of Conduct.

Penalty - Ranging from suspension to expulsion
- S. **Falsification of School Document**
A student shall not falsify times, dates, grades, or other data on school district forms or records.

Penalty - Ranging from suspension to expulsion
- T. **Inappropriate Communications**
A student shall not make threatening, vulgar and/or obscene communications, verbally, in writing, or by gestures, to other students, district employees, volunteers, or visitors to the school building.

Penalty - Ranging from suspension to expulsion.
- U. **Fireworks/Explosives/Smoke Devices**
A student shall not possess, handle, or transmit any substance or device that can explode, create smoke, or is capable of inflicting bodily injury.

Penalty - Ranging from suspension to expulsion
- V. **Misconduct Prior to Enrollment**
In order to protect the health and safety of students and employees and to prevent threatened disruption to the education process, an otherwise eligible resident student may be suspended or expelled on the basis of:
- a. A prior act of misconduct committed outside of school hours and/or off school premises when the student was not enrolled in the Livonia Public Schools.
 - b. A prior act constituting a gross misdemeanor, and other acts of misconduct, while the student was enrolled in another district.
- If the act of gross misdemeanor or other misconduct would constitute a sufficient basis for suspension or expulsion had it occurred while the student was attending the Livonia Public Schools.
- Penalty - Ranging from suspension to expulsion.

II. **POLICY FOR REVISED SCHOOL CODE SECTION 1309 - TEACHER-IMPOSED SUSPENSION**

Teachers may suspend students from a class, subject or activity, pursuant to Section 1309 of the Revised School Code, for misconduct that poses a clear threat of imminent injury to persons or property. Specifically, for committing offenses that violate provisions of the Student Code of Conduct involving:

- A. Physically fighting with or assaulting another person resulting in physical injury.
- B. Possessing, using or being under the influence of alcohol or a controlled substance.
- C. Having a "dangerous weapon" as defined by the Revised School Code.

- D. Possessing or using fireworks or explosives.
- E. Destroying or defacing school property.
- F. Causing a false fire alarm.
- G. Verbal assault directed at a student or staff member.

Teachers who suspend students pursuant to this policy must do so consistent with all other applicable Board policies, including the Student Code of Conduct, and all applicable federal and Michigan laws, including Section 1309 and laws pertaining to the education of disabled students.

III. PROCEDURES GOVERNING VIOLATION OF SCHOOL RULES

A. Introduction to Rules of Due Process

The following procedures only govern the suspension or expulsion of a student from the school district's regular educational program.

The suspension or expulsion of a student from an extracurricular activity is not covered by this Code of Conduct or the procedures of due process, and accordingly a decision of suspension or expulsion is solely within the discretion of the building principal or designee. In addition, discipline in the nature of an in-school suspension or exclusion of a student from class, or in the nature of a written reprimand, detention, and/or work assignment before or after school, additional classroom assignments, etc., is also solely within the discretion of the building principal or designee and is not covered by this Code of Conduct or the procedures of due process.

If a student charged with a violation of the Code of Conduct has been returned to the regular school program pending a decision by either the principal, appropriate director for elementary or secondary instruction, hearing officer, or Board of Education, then such action of reinstatement shall not limit or prejudice the school district's right to suspend or expel the student following a decision by the principal, directors for elementary or secondary instruction, hearing officer or Board of Education.

B. Definition of Discipline

1. Suspension - The exclusion of a student from school for a specific period of time, terminating at the end of a specific period or upon the fulfillment of a specific set of conditions.
2. Expulsion - The permanent exclusion from the school system by action of the Board of Education.

C. Suspension of Ten (10) School Days or Less

1. Step One: The initial judgment that certain conduct violates school rules of conduct shall be made by the principal or assistant principal. Prior to any suspension of the student, the principal shall investigate the incident, shall inform the student of the charges against him/her, shall provide to the student an explanation of the evidence the principal possesses, and shall provide the student with an opportunity to explain his/her version of the facts. If the student requests that other witnesses be questioned, the principal should talk to those witnesses if possible.

If the student makes a reasonable claim or other defense that, if true, would free him/her from blame, but the evidence is not immediately available, the principal may postpone disciplinary action for a reasonable time if the student's continued presence in school would not present an immediate danger to himself/herself, other students, or the educational process.

If, upon conclusion of the investigation and meeting with the student, the principal determines that the student has violated the rules of conduct, he/she may impose the disciplinary action of a suspension not to exceed ten (10) school days.

A disciplinary suspension of five (5) school days or less shall be at the sole discretion of the building principal and shall not be subject to an appeal by the student, parents or guardian. However, if the principal imposes a suspension in excess of five (5) school days but less than eleven (11) school days, the student and/or his/her parents or guardians may appeal the principal's decision to the superintendent or his designee.

2. Step Two: If an appeal is going to be made to the director of elementary or secondary instruction or his/her designee, it should be requested within two school days following notification to the student and student's parents or guardian of the principal's disciplinary action. If a timely requested appeal is not made, the principal's disciplinary action shall not be subject to further review.

If a timely requested appeal is made by the student and/or his/her parents or guardian, and the director for elementary or secondary instruction or his/her designee determines that the student's continued presence in school would not present an immediate danger to himself/herself, other students, or the educational process, the student shall be returned to school after three (3) school days pending a conference with one of the directors for elementary or secondary instruction. The appeal before the director for elementary or secondary instruction or his/her designee shall be conducted on an informal basis and the student and/or his/her parents or guardian shall be told of the evidence against the student and be given an opportunity to explain their version of the facts.

The director for elementary or secondary instruction or his/her designee, following the informal conference, shall inform the student and/or his/her parents or guardian of the decision, and the director for elementary or secondary instruction's decision shall be final and not subject to further review.

D. Suspension for Eleven (11) or More School Days and Expulsion

1. Step One: If, after his/her investigation, the principal decides that a suspension for eleven (11) or more school days or expulsion is warranted, and the director of elementary or secondary instruction or his/her designee agrees with the principal's decision, the student and the parents or guardian shall be notified of:
 - a. the charges against the student;
 - b. the recommended disciplinary action;
 - c. the fact that a hearing will be held before an impartial school employee; the time, place, location, and procedures to be followed at the hearing;
 - e. the right to appeal any adverse decision of the hearing officer if the suspension is for more than 20 days.

If the director of elementary or secondary instruction or designee decides that the student's presence in school would present a danger to the student himself, to other students, school personnel, or the educational process, then the student shall be suspended pending the decision of the hearing officer. If the student would not present a danger as described above, the student shall be returned to school pending the decision of the hearing officer.

If the student is suspended pending a decision of the hearing officer, the superintendent or designee shall appoint the hearing officer and provide for a hearing to take place within seven (7) school days following the initial suspension of the student. If the student is not suspended pending the decision of the hearing officer, the superintendent or designee shall appoint the hearing officer and cause the hearing to be held within fifteen (15) school days following the completion of the principal's initial investigation.

2. Step Two: Unless the student and/or his/her parents or guardian notify the school district that they waive their right to a hearing before a hearing officer, a hearing before a hearing officer will be conducted within the time limits set forth above and will be held for the purpose of determining the truth or falsity of the charges against the student and, if the charges are true, the appropriate disciplinary measure.
3. Step Three: The hearing officer's decision shall be given orally, if possible, to the student and parents or guardian within two (2) days after the close of the hearing, and a written decision shall be mailed within four (4) days after the close of the hearing.

If the hearing officer's decision imposes a suspension of twenty (20) school days or less, then the decision of the hearing officer shall be final and not subject to further appeal. However, if the hearing officer's decision imposes a suspension in excess of twenty (20) school days or recommends expulsion, the student and/or his/her parents or guardian may appeal the hearing officer's decision to the Board of Education.

The hearing officer may amend the principal's charges upon motion of the principal or amend the charges upon his/her own motion to conform to the evidence presented at the hearing. Additionally, the hearing officer may impose a greater or lesser penalty than that imposed or recommended by the principal. The hearing

officer should not merely substitute his/her judgment for that of the principal's judgment.

- 4. Step Four: If an appeal is going to be made to the Board of Education concerning the hearing officer's decision, the student and/or his/her parents or guardian must request in writing the hearing within five (5) calendar days following receipt of the hearing officer's written decision.

Upon receipt of a timely appeal by the student and/or his/her parents or guardians, the superintendent shall notify the student and parents or guardians of the time, place, location and procedures to be followed at the Board hearing and shall determine, based upon the record made before the hearing officer, whether the student should be suspended pending the decision of the Board of Education.

Upon the timely request for hearing before the Board of Education, the Board shall review the decision and record made before the hearing officer and shall provide for a hearing to take place for the purpose of allowing the student, parents or guardian to present oral argument why they disagree with the hearing officer's decision and to present any additional evidence which could not have been presented at the hearing before the hearing officer.

The Board, not later than at its next regular public meeting following the hearing, shall issue a decision and shall, within seven (7) days following the public meeting, mail to the student, parents or guardians a written decision.

If the hearing officer's decision recommends expulsion and the student and/or his/her parents or guardians do not timely request a hearing before the Board of Education, the Board of Education will nevertheless make the final decision on expulsion, but the decision will be based upon information submitted to it by appropriate school officials and a formal hearing will not be allowed the student and parents or guardian.

If the hearing officer's decision imposes suspension of twenty (20) school days or more and the student and/or his/her parents or guardians do not timely request a hearing before the Board of Education, then the decision of the hearing officer shall be final and not subject to further appeal.

During any suspension, the student will not be permitted on any school property, in any school building, or admitted to any school function. School-related activities include Career Center, Skills Center, Vocational Programs and Cooperative Educational Training. Absence resulting from suspension will be recorded as unexcused.

Suspension from school will be considered an unexcused absence. Days missed resulting from suspension will be included in the total number of days of unexcused or excused absences which may result in a student being withdrawn from a class.

A student with unexcused absences will not receive credit for the class activities missed; however, a student will be able to make up for credit those assignments and tests which are essential to the completion of the course if the unexcused absence results from suspension from school. The responsibility for such makeup is with the student at the convenience of the teacher. The course of appeal is with the building administrator.

THIS POLICY IS BEING ELIMINATED

~~BOARD POLICY~~

~~IDFB~~

~~INSTRUCTIONAL PROGRAM~~

~~June 20, 1988~~

~~INTRAMURAL ACTIVITIES~~

~~Intramural sports programs are to be available to all students of the middle and senior high schools. These activities are optional to the individual student, however, they shall be considered an integral part of the secondary school program. Among the objectives of these programs are the promotion of the physical fitness, physical and mental growth, fairness and good sportsmanship in competition and understanding and appreciation for various sports activities both as spectators and participants.~~

BOARD POLICY

IDG

ADULT EDUCATION

INSTRUCTIONAL PROGRAM

NOVEMBER 17, 2014

The Board of Education believes that learning is a continuous process and that adult education is important to the development and enrichment of individuals and the community.

Classes shall be offered for credit toward a high school diploma as well as those which will supplement and broaden personal educational goals within budget limitations and/or enrollment in programs.

**BOARD POLICY
PUBLIC RELATIONS
SIGNS ON SCHOOL PROPERTY**

**KH
NOVEMBER 17, 2014**

This policy is designed to preserve School District property for the use and purposes to which it is dedicated. With the exception of signs relative to the School District, school events, school-sponsored events, and events taking place on school property as a result of Policies DFG, EBH, or KG, the placement of signs on school property is prohibited. This prohibition includes, but is not limited to, signs relative to a political candidate, political party, political committee, or ballot question. For purposes of this policy, a sign is not considered placed on school property if it is affixed to a vehicle or is being carried by an individual.

Ayes: Bonifield, Burton, Centers, Johnson, Laura, McDonnell, Roulier
Nays: None

**First Reading of
Board Policy:**

Dr. Liepa, superintendent, reported that the Policy Committee reviewed the proposed new language, as shown below, for Board Policies IF – Instructional Resources, IFA – District Technology Network and Related Resources, IFB – Student Internet Safety Policy, and IFC – Instructional Materials and Equipment Selection. These policies will be brought to the next regular Board meeting for a second reading and possible adoption.

**IF – Instructional
Resources**

**BOARD POLICY
INSTRUCTIONAL PROGRAM
INSTRUCTIONAL RESOURCES**

**IF
JULY 21, 2014**

The Livonia Public Schools School District shall provide materials, **equipment**, and other physical resources, **a technology network and related resources**, consultative assistance, and auxiliary supportive personnel to teachers and ~~principals~~ **administrators** within budget limitations where appropriate. ~~To this end, the teaching and administrative staffs are encouraged to be alert to the development of new materials in the field of non-book aids, to the need for consultative resource people from within and from outside the school system, and the need for the identification of resources and resource people within the community which may enrich the instructional program.~~

**IFA – District
Technology
Network and
Related
Resources**

**IFB – Student
Internet Safety
Policy**

**BOARD POLICY
INSTRUCTIONAL PROGRAM
DISTRICT TECHNOLOGY NETWORK
AND RELATED RESOURCES**

**IFA
JULY 21, 2014**

The district will maintain a technology network and related resources to enhance student learning and communication with the community and staff. Content will relate to curriculum and instruction and the educational programs, opportunities, services, and other informational items related to Livonia Public Schools School District. All information on the technology network must conform to board policies, administrative procedures, and district guidelines.

**IFC –
Instructional
Materials and
Equipment
Selection**

Use of the technology network and related resources is a privilege and subject to the policies and procedures of the district. These policies and procedures apply to all persons using the district technology network and related resources, including all students, teachers, administrators, other employees, contractors, vendors, and volunteers. Violation of these policies and procedures may result in forfeiture of use privileges, and disciplinary action for students and employees.

**BOARD POLICY
INSTRUCTIONAL PROGRAM
STUDENT INTERNET SAFETY POLICY**

**IFB
NOVEMBER 21, 2011**

In accordance with all federal and state regulations relating to technology use in schools, measures will continue to be implemented to block and/or filter access via Internet, electronic mail, or other forms of direct electronic communication to obscenity, pornography, and other material which is harmful to minors.

Pursuant to Board Policy IFA and Administrative Procedures IFA(1), before being permitted access to the Internet, students will be instructed in the appropriate and ethical use of the Internet, and students and parents will sign authorization forms, which further inform these individuals of the appropriate and ethical use of the Internet, and the consequences for failing to adhere to such use.

School administration will provide instruction for students about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms, and cyberbullying awareness and response. School Administration will provide reasonable supervision of students' use of the Internet, which will include monitoring the online activities of minors. To the extent practical, steps will be enacted to promote safety and security of users by preventing unauthorized access; other unlawful activities; and unauthorized disclosure, use, and dissemination of personal identification information regarding minors.

**BOARD POLICY
INSTRUCTIONAL PROGRAM
INSTRUCTIONAL MATERIALS AND EQUIPMENT SELECTION
TEXTBOOK SELECTION AND ADOPTION**

**IFAA IFC
JUNE 20, 1988**

~~Available textbooks will be reviewed periodically by committees of teachers and administrators appointed by the superintendent or a designated representative. After making such studies, serving as professional specialists in their respective instructional fields, members of these committees will submit their recommendations through appropriate channels to the superintendent. With his/her approval, they will then be submitted to the Board of Education for action.~~

The Livonia Public Schools School District shall provide instructional materials, equipment, and supplies within budgetary constraints, to implement the District's educational goals and objectives and to meet students' needs. The primary objective of such instructional materials and equipment shall be to enrich, support, and implement the educational program of the schools.

The superintendent shall develop administrative guidelines for the selection and maintenance of all educational and instructional materials, equipment, and supplies. In addition, s/he shall periodically review the District's educational resources in order to ensure they are appropriate for the current educational program.

Textbooks must be approved by the Board of Education before being used in the schools. Textbook recommendations will be brought to the Board of Education for approval after completing the guidelines outlined in the Administrative Procedures.

Parents may request to review textbooks used by their children provided such requests do not interfere with the normal operation of the instructional program. All requests for the review of textbooks shall be directed to the building principal.

Adjournment

President Johnson adjourned the meeting at 10:00 p.m.

Off/Supt/jw