



**Board Action Required**

No Action Required

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To: Coppell ISD Board of Trustees

From: Brad Hunt

Date: May 16, 2014

cc: Dr. Jeff Turner

**Re: Policy updates DNA (Local)**

Present proposed revision to policy DNA (Local) to align with CISD Educator Evaluation Instrument Administrative Guidelines.

**The following changes are requested for approval:**

- “One of the three formal observations for a teacher’s appraisal under the locally created educator evaluation instrument shall be scheduled within a two-week window.”