

Browning Public Schools
Board Agenda Request
Meeting To Be Held: 8-12-25



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignations ☐ Hiring ☒ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☐ Elementary (only) ☒ High School/District Wide

Date: 8-6-25

To: Rebecca Rappold
 Superintendent

From: Travis Miller
Title: Director of Technology

Subject: CSA: Rewiring iPad charging carts-BHS

Description: Randall Rivas will be rewiring iPad charging carts at BHS

- Randall Rivas, rewire iPad charging carts-BHS

Financial Impact: \$630.00

Funding Source (Budget/grant, etc.): 126/226-78-162-2220-340

Attachment(s): CSA

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715

Date: 8-6-25

Board Approval Date: _____

Contractor: Randall Rivas

Phone: _____

Address: PO Box 1819 Browning, MT. 59417
P.O. Box or Street Address City State Zip

Type of Project/Service (be specific): Rewiring iPad carts at BHS

Contracted Dates: Contact ending Aug 31 2025

Rate per hour/per day: \$21.00 per hour x 30 hours = \$630.00

Per Diem/per day: _____ # of Days _____ = _____

Mileage: _____ miles @ _____ per mile = N/A

Other costs (explain): Fringe = \$N/A

Total Project Cost = \$ 630.00

Contract to be paid from:

126/226-78-162-2220-340

Independent Contractor:

☐ Submit invoice on completion

☐ Other _____

Employee:

☒ Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Principal/Supervisor

Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office