



SCHOOL BOARD MEETING REPORT

Board Meeting Date: 18-Nov-14 **Superintendent:** David Holmes

Administrator/Staff: Misner/Acosta

Type of Item: *Informational* *Action*

Please state your proposal briefly and clearly. What do you want the board to know, discuss, or decide?

North Valley FBLA has received a grant in the amount of \$1100. These funds are approved to pay the membership dues of 15 students and to pay the cost of lodging for the April 2015 state FBLA conference for six students .

Provide history/background information on your proposal:

North Valley's FBLA chapter has not been active for several years. Our goal this year is to revitalize the chapter and begin re-building its membership and participation in FBLA activities. We still have a core of students who were able to continue to participate with a neighboring high school and we want these students to be able to participate here as North Valley students. These core students, along with the new advisor, will be at the center of this re-building process.

List the advantages of your proposal:

These funds will provide financial support as an incentive to get students to join. The membership dues of \$30 (\$15 for state/national dues and \$15 for chapter dues) will be paid for 15 students. In addition, the remaining funds of \$650 will help pay lodging costs for students to attend the State Business Leadership Conference in Portland in April, 2015.

List possible disadvantages of your proposal:

None.

List possible alternatives that could also offer a solution to your proposal. Why were they not recommended?

Possible alternatives would be fund raising to help fund student attendance to the state conference. These funds were requested in lieu of fund raising because of the low social-economic status of many of our students and their families.

Superintendent's recommendation(s):

Approve: Yes No



Oregon Career and Technical Student Organization HB 2912 CTSO Chapter Grant Awards: 2014-2015 Preliminary Notification

Date: Friday, October 31, 2014
School District: Three Rivers School District
School Name: North Valley High School
Advisor: Deborah Acosta
Organization: FBLA

Your application for the 2014-2015 CTSO Chapter Grant has been recommended for funding. This is a preliminary notification only.

Your chapter will be awarded \$1100 to complete the following activities described in the CTSO Chapter Grant Request (budget, Section 3) of your *CTSO Chapter Grant Application*:

As an incentive to join FBLA we would like to pay the membership dues for 15 students. This would include the four active students and an additional 11. These dues would include the cost of both the national and state dues as well as the chapter dues; We would like to pay the cost of the state conference in April, 2015, for six students and the advisor.; Lodging - state conference @ 150 each for six students and the advisor

Prior to final award notification, we will need some additional information from you.

Please submit the following additional documentation via email to grants@oregonctso.org before **November 15, 2015**:

1. Signed assurance document (use attached *Assurance Document*)
2. Revision of the budget inserted above to reflect revised award amount (please be sure budget is specific as to what funds will be used for)

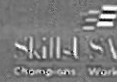
Final award notification will follow the acceptable receipt of the above, and will be distributed no later than December 1, 2014.

The CTSO Grant is a reimbursement grant. The funds will be available through the OCTESLF grant management system (in partnership with the Oregon Department of Education). Any expenses incurred from September 1, 2014 through May 15, 2015 can be claimed for reimbursement. Final claims will be approved upon completion of the grant deliverables.

Please address any questions to grants@oregonctso.org.



Lori Pankratz, Board President
Oregon CTE Student Leadership Foundation Board of Trustees



Assurances Document

CTSO Chapter Grant Awards: 2014-2015

HB 2912

School Name: North Valley High School
Advisor: Deborah Acosta
Organization: FBLA
Grant Award Amount: \$1100

Assurances

By signing below, you assure that your CTSO chapter meets the following grant application requirements:

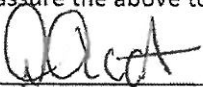
- Your CTSO will participate in the annual State Conference.
- Your CTSO intends to start this year OR is currently an active local chapter officially registered with the state and national organization with dues paid members on record for the current school year.
- Your CTSO intends to grow student participation as measured against participation last year, or will participate in recruiting or helping another CTSO grow participation.
- Your CTSO advisor has or will participate in professional development training provided by your state organization or the Oregon CTE Student Leadership Foundation this school year.
- Grant funds will not be spent on non-allowable expenditures as outlined in "Use of Funds" described on page 6 of the application information. Your district will use these funds as described in your *updated* budget (per Preliminary Notice).
- Grant funds will not be used to supplant existing local support for your CTSO.
- Your school administration has approved your application for this CTSO local chapter grant.
- Your CTSO will submit by May 15, 2015 a grant report/metrics and successes.
- Your CTSO will provide at least one unique lesson plan or educational/leadership activity to the OCTESLF Lesson Plan database for fellow CTSO advisors to utilize in improving their programs in the future.



- It is understood awarded funds will be provided on a reimbursement basis based on request from the school's business office to the OCTESLF Grant System (in partnership with the Oregon Department of Education) once funds have been expended consistent with your application and the allowable items under the grant provisions.
- Your chapter agrees to participate in CTE or CTSO communications efforts regarding the implementation of the Oregon CTSO Chapter Grant program including sharing of your CTSO impact/testimonial and final grant reporting information.

Directions: Please obtain all signatures, scan, and email document to grants@oregonctso.org. It may also be faxed to 971.404.0903

We assure the above to be true:



[Advisor]

10/31/14
_____ Date



[Superintendent]

11-4-14
_____ Date



[Principal]

10/31/14
_____ Date