

**Parkrose School District #3  
10636 N.E. Prescott Street  
Portland, Oregon 97220**

**Application for Appointment to Parkrose School District Board of Education  
(Procedure As Per Board Policy BBE)**

**Qualifications:** ORS 332.018(2) No person shall be eligible to serve as director unless the person is an elector of the district (qualified to vote) and has resided therein for the period of one year immediately preceding the election or appointment. Additionally, District Policy BBBA states that no person employed by the district is eligible to apply.

**Term:** Position#2 term of office running, February 23, 2016 through June 30, 2017. (The new two-year Term of Office, July 1, 2017 through June 30, 2019, to be filled by Election)

**Applications Due:** Applications must be submitted to the Board Secretary, Andrea Stevenson at the District Administration Office, 10636 N.E. Prescott St., Portland, OR 97220-2699, fax 503-408-2140 or email [andrea\\_stevenson@parkrose.k12.or.us](mailto:andrea_stevenson@parkrose.k12.or.us) **no later than 5:00 p.m. on February 16, 2016.**

**Interview Date:** Interviews will be held during the February 22, 2016 School Board Meeting at the District Administration Office. The meeting begins at 6:30 p.m. Applicants will be notified by February 18, 2016 if they have been selected to interview. Qualified applicants to be interviewed will have their application posted as public information on our website.

Name Sara Kirby Phone 503-867-9197

Address 11423 NE Fremont Ct, Portland, OR 97220

Occupation Planner Employer Metro

Number of Children and Ages Two children, ages four and two

I am interested in a School Board appointment to "Position 2" on the Board of Education YES (X) NO ( )

I am a registered voter in Parkrose School District, Precinct 4511 YES (X) NO ( )

Do your children attend school in this District, if yes what school(s)? Will attend Prescott fall 2016

How many years have you resided in the District (one year required)? 8

***School-related & Community Activities: (PTA, Site Council, Scouts, etc.)***

For the last five years I have focused on my family and professional growth. Now that my children are approaching school age I am looking for opportunities to be involved in both the neighborhood community and the school community. Prior to starting a family I volunteered with community groups to remove invasive plants/rescue native plants, worked to connect youth with nature, resource conversation and sustainability as well as coached a First Lego League robotics team. I also currently serve as a parent representative for one of my child's classroom at their childcare center.

***I am interested in serving the Parkrose Schools because:***

I am a firm believer in public school education and that every student should have the opportunity to have access to a quality education. I believe I possess the interest, knowledge, skills and ability to positively contribute to the Parkrose school community. As my children will soon be entering the school system, an engaged, successful and well run school community is vitally important to me. Part of creating a successful school community is parent engagement, this board vacancy gives me a unique opportunity to serve Parkrose schools.

***I am a qualified applicant for appointment to the Parkrose School District Board of Directors because:***

For much of my professional career I have worked in informal education both with students in school and during out of school time. This has give me familiarity with the school environment and student, parent and teacher points of view. In my professional capacity at Metro I work as a Solid Waste Planner. I serve as project manager, facilitating and managing intergovernmental work groups and projects, with the charge to reach collaborative agreements between governments to implement garbage and recycling policies and programs. Part of my project management experience includes managing publicly funded budgets and ensuring projects and programs are evaluated and accountable to the stated goals. I have training and experience in meeting management as well as group facilitation and participation and believe I would be a quick learner to the school board process. After reviewing school board meeting agendas and meeting packets from the 2015-16 school year as well as the board working agreement posted online I understand the outlined roles and topics discussed and could actively contribute to the board.

**USE REVERSE SIDE FOR ADDITIONAL  
INFORMATION, IF NEEDED**

Signature Sara Kirby Date 2/15/16