

Minutes

1. Call to Order / Roll Check

Chair Dyson called the meeting to order, and a roll check confirmed that the following members were present on Zoom: Vice Chair Franko, Director Ruby, and Chair Dyson. A few minutes later, Chair Dyson noted that Director Hatch had joined the meeting; then, at 7:52 p.m., Director Skuratowicz joined. At that time, all members were present until adjournment.

2. Adoption or Adjustment of Agenda

There were no additions to the agenda.

- ❖ **Motion:** Vice Chair Franko moved, and Director Ruby seconded to adopt the agenda as presented. The agenda was approved by a unanimous vote of the five directors.

3. Board Policy Updates 30 minutes

The board reviewed policies scheduled for a first reading at the next school board meeting. The work session is used to explain and discuss the proposed revisions and updates with the board. The board then has two weeks to notify the Superintendent of any editing requests. Following that, the policies will be available for first reading and public input at a board meeting.

A. AC Nondiscrimination and Civil Rights & AC-AR Discrimination Complaint Procedure
Updates have been made to this required policy and AR to comply with the new policy requirements for Civil Rights Coordinators. After Superintendent Hattrick reviewed the updated language in both the policy and AR, Vice Chair Franko asked if “citizenship or immigration status” could be included in the list of protected categories. Dr. Hattrick will confirm with OSBA about adding that language.

B. GBEDA & GBEDA-AR Drug and Alcohol Testing and Record Query - Transportation Personnel

An initial review of this federally mandated policy and AR began in 2021, but the adoption process was never completed. Transportation Director Stacey Cheshire confirmed that our district is following the procedures outlined in the AR.

Vice Chair Franko sought clarification on the definition of a “drug” and specifically inquired why hallucinogens are not included. The Omnibus Transportation Employee Testing Act of 1991 (OTETA) defines controlled substances. Director Mitzel explained that anyone holding

a license to drive a bus must adhere to the procedures outlined in this policy and AR, whereas the maintenance crew driving work trucks does not have this requirement.

C. JGAB & JGAB-AR Use of Restraint or Seclusion

It is the district's responsibility to update this required policy and AR to comply with the new procedural requirements regarding incidents of restraint or seclusion. The Director of Student Services, April Harrison, reviewed the policy and AR and recommended the proposed revisions. In some instances, recommendations involve removing optional language to prevent our policy from becoming overly detailed in ways we may not be able to maintain in the future.

4. Youth Truth Overview

Assistant Superintendent Michelle Cuddeback presented an overview of the Youth Truth Survey, which measures student, staff, and family perceptions about the district.

- ASD has been using this survey since 2019
- The survey measures engagement, relationships, culture, school safety, belonging, diversity, equity, and inclusion
- The survey provides valuable data for strategic planning, school improvement plans, and resource allocation
- ASD can not only compare data locally and track trends over the years, but we can also compare data with many school districts that use this survey in Oregon and nationwide.
- Assistant Supt. Cuddeback will be meeting with the Youth Truth staff to review the 2024-25 data, which will be presented at the May 8th board meeting
 - At the Board's request, Ms. Cuddeback will share the categories to be presented in May, allowing Board members to offer suggestions for additional comparisons.

5. ACTION ITEM: Revised 2025-26 Budget Calendar

Director of Business Services Sherry Ely needs additional time to input historical data into the system to generate the budget documents required by law. Therefore, she requests that the board consider the revised 2025-2026 Budget Calendar as presented.

- ❖ **Motion:** Vice Chair Franko moved and Director Hatch seconded to adopt the revised 2025-2026 Budget Calendar as presented. The agenda was approved by a unanimous vote of the five directors.

6. 2025-26 Budget Restructuring Discussion

At the board's request, Superintendent Hattrick reviewed the 2025-26 Budget Restructuring Plan presented at the April 10 board meeting with the board. The following items were highlighted and discussed:

- Our current online programs will continue to operate as they do now, but with streamlined processes to enhance efficiency.
- The district is exploring virtual charter school options, but will only launch a program that provides something more valuable than what competing programs offer.
- Challenges of blended classrooms, particularly at Helman, and the need for teacher support.
- The district plans to assist teachers through professional development and support families via ongoing communication and open houses.
- Reduction percentages were calculated using a formula based on student enrollment and educational assistant hours per student, applied uniformly across all sites.
- Every site was held to the same standard; adjustments vary depending on each site's starting point.
- It was confirmed that the Willow Wind teachers voted for teacher preparation time outside of student hours, which has received approval from the union.
- Because TRAILS utilizes resources from AMS campus and many of its teachers have roles at different locations, it is difficult to compare their expenses per student with those from other sites.
- The student services department reduced its budget by improving case load and staffing efficiencies. There should be no reduction in services offered to students across the district.
- This Phase II staffing model will help stabilize the district.
- Phase III will continue to track and monitor enrollment, staffing, and student needs.
- Community engagement will be crucial in planning for any future reductions or consolidation efforts.
- It was emphasized that no decisions have been made regarding any future school closures.
- The phase-out of open enrollment, the Alameda Fire, and COVID have contributed to declining enrollment.
- Although taking out a loan and incurring debt feels daunting, it is the best way to stabilize the budget with minimal impact on students.
- Director Ely reminded us that the debt already existed; the loan helps soften the blow.
- The budget will be designed to balance debt service using existing resources.
- Adjustments for 2024-25 have significantly positively impacted savings this year.
- ASD's May State School Fund payment estimate shows an increase of \$516,000.

7. Other Items of Interest

A. Public Records

Director Ruby would like to see policy KBA, regarding Public Records, become more user-friendly by including a fee structure and being easier to locate on our website.

Superintendent Hattrick reported that creating an AR outlining the steps for Public Records Requests is already underway.

A review of board norms for requesting information was discussed. In accordance with Policy BG Board Staff Communication, board members are not to make personal requests of staff, and all board requests must go through the Superintendent. Utilizing resources from OSBA and updating the shared spreadsheet that outlines the board's requests throughout the year, the board would like to review these processes during the summer board retreat. As the conversation shifted to how the board used to make requests through the board secretary, Director Hatch motioned to table this discussion and requested that the board add this topic to a future work session agenda.

B. Sign Regulations

Superintendent Hattrick shared a notice he received from the City of Ashland on Wednesday, April 23, 2025, about the signs on the Lincoln Field fence. According to city ordinances 18.4.7.060 Residential Sign Regulations and 18.4.7.030 General Sign Regulations, the signs posted along the chain-link fence of the practice field violate these codes, and the district is requested to remove the unpermitted signs by Friday, April 25, 2025. Failure to comply will result in a fine.

Dr. Hattrick will instruct the facilities team to remove the signs by the end of the day on Friday and will post a notice informing people that they can pick up their signs in the district office.

8. Adjourn

There being no further discussion, Chair Dyson adjourned the meeting at 9:36 PM.

Submitted by:
Holly Rosser, Board Secretary

Date for Board Approval: May 8, 2025