



Town Building Committee for BRS Capital Projects **Thursday, December 8, 2022**

Meeting Minutes

The following committee members were present: Sheila McCreven (BOS), Jeff Hughes (WBOE), Donavon Lofters (BOF). The following were also present: Tony Genovese (Town Administrative Officer and Director of Finance), Lynn Piascyk (WBOE Chairman), Christine Syriac (WSD Interim Superintendent), Andrea Weinstein (REC Chairman), and John Adamovich (REC Director).

Chairman Sheila McCreven called the meeting to order at 8:38am.

On a motion by Jeff, seconded by Donavon, the committee voted unanimously to approve the Dec. 1, 2022 meeting minutes.

The committee reviewed progress to-date and the projected timeline ahead. Scheduling of a follow-up tour of the exterior and grounds for BOS and BOF members was mentioned at the Capital Budget meeting on December 1 will be scheduled sometime in January or early February on a date to be determined.

The committee discussed its meeting technology use and explored options (meeting by WebEx or Zoom, meetings scheduled and initiated by Town Hall or Beecher staff, etc.). It was agreed that further exploration is needed and the committee will seek an update at its next meeting.

The committee discussed the extended timeline of its work, which will include RFP draft review. The RFP must be finalized, approved by the committee, and then forwarded to the BOS for action. This process is expected to result in RFP responses in late-winter/early spring, and then the committee will interview and select a firm to recommend to the BOS so the work can be awarded. The committee also noted the June 30 deadline for the WBOE to submit project details to the state for potential reimbursement and will work closely with the WBOE to schedule its approval.

The committee discussed the elements to be included in the RFP and intends to review a draft at its next meeting. The committee agreed to include two options for professional engineering services related to the pool area; one for the repair options outlined in the pool consultant report and discussed by Building Department staff at the Capital Budget meeting; the other option being a potential recommendation to explore conversion of this area for classroom use.

The committee members agreed to provide brief updates at upcoming meetings of the BOS (Sheila), WBOE (Jeff), and BOF (Donavon), and requested that the Rec Commission also receive an update, especially with regard to elements of the timeline related to decision-making about the pool (John and Andrea agreed to provide this).

Jeff departed the meeting at 9:04 am. On a motion by Sheila, seconded by Donavon, the committee voted unanimously to adjourn at 9:13am.