

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: June 24, 2024

Agenda Item: M.9

Board Goal: Student Achievement

Subject: Consideration and possible approval of Third-Party Medicaid Billing Services – Texas Association of School Boards

Administrator Responsible/Position: Marivel Sedillo, Deputy Superintendent / Chief Academic Officer
Michelle Velasquez, Executive Director of Special Education
Stephanie Norris, Director of Federal Programs.

A. Purpose of Agenda Item:

Action needed

Information only

Receive input

B. Authority for This Action:

Local Policy

Law or Rule

N/A

C. Goal or Need Addressed:

The purpose of the agenda item is to approve the interlocal agreement with TASB to provide third-party Medicaid billing services for SHARS and MAC billing requirements.

D. Summary:

Previous board action relating to this item

Future action anticipated –

Background information – At the end of 2022-2023, the district chose a billing services provider from RFP #25-012302VL. During 2023-2024, the district has been dissatisfied with the level of customer support and the business practices of this billing services provider. The district Finance and Special Education teams with the support of the CFO and CAO, reviewed options from the previous year's RFP for this service. The teams, along with the input of the CFP and CAO, determined that TASB would be the provider who could provide the highest quality service for the most affordable price to the district.

TASB provides a platform for the documentation of services for students who receive special education services. This documentation is used to provide evidence that services were provided for audits, mediation, and billing of Medicaid services. TASB supports schools and districts with training, support in the event of audit, and support with interim SHARS billings and the completion of the annual SHARS Cost Report.

TASB will submit interim billings on behalf of Hays CISD for school-based Medicaid services based on the documentation provided by teachers when a student is Medicaid eligible, the parent has provided consent for services to be billed (at no cost to the parent), and the student has billable medical services documented in the IEP.

E. Scope of Options Reviewed:

Proposal / Contract Info: Reviewed Prior RFP #25-012302VL responses from Third Party Medicaid Billing Services submissions from 2022-2023 RFP.

Length of Contract: This is a one-year contract with four (4) options to renew through 6/30/2028.

Reasons for rejecting alternatives: TASB is able to provide a conservative approach to billing with one of the lowest rates in the market.

F. Comments Received:

Cabinet

DLT

FBOC

Teacher Org. Reps.

Other: SPED & Finance

G. Administrative Recommendation:

The administration recommends approval of the purchase of third- party Medicaid billing services from TASB.

H. Fiscal Impact and Cost: Total Amount: \$150,000 estimate –

Budget – General Operating Fund **Bond** **Grant/Special Funds** **Other**

Actual cost will be based on 5% of total interim billings & annual cost report settlement as well as other rates and ratios that are determined annually

Prior Year Spending –

2022-2023: \$207,202.42

2023-2024: TBD

Future/Ongoing – This service will be a recurring cost (annually).

I. Monitoring and Reporting Time Line:

Person responsible for evaluating this decision or action – Stephanie Norris and Michelle Velasquez

Evaluation method and time line – 1 year

Next report to the board – June 2025

J. Suggested Motion:

I move that the Hays CISD Board of Trustees approve third- party Medicaid billing services from Texas Association of School Boards (TASB), as presented.