

**MSHSL Foundation
FORM B Grant Request Categories
School Year 2015-2016**

Each year the MSHSL Foundation Board meets to address the focus for grant requests from member schools and related conferences or regions. The **2016 focus is for three specific areas:**

1. Leadership Initiatives: such as WHY WE PLAY or related programs
2. Safety: such as AEDs, concussion training/evaluation, etc.
3. Transportation that reduces barriers to participation. This DOES NOT include normal transportation to and from athletic or fine arts competition

Requests for items identified in Appendix A will not be considered by the Foundation Board.

The MSHSL Foundation Board of Directors may approve other requests as determined by the Foundation Board of Directors at any regularly scheduled meeting.

FORM B MUST BE SUBMITTED NOT LATER THAN FEBRUARY 1, 2016

GRANT APPLICATIONS MAY BE SUBMITTED IN SUPPORT OF EDUCATION-BASED ATHLETIC OR FINE ARTS ACTIVITIES.

FORM B - SEMINARS OR TRAINING OPPORTUNITIES:

1. Training sessions for coaches/students/member school personnel regarding WHY WE PLAY or similar leadership initiatives.
2. Health and Safety Education such as *Anyone Can Save a Life*, concussion training/evaluation, care and prevention of injuries, etc.
3. Transportation that prohibits barriers to participation. **The specific barrier(s) must be clearly identified and fully explained.** This category MAY NOT include normal transportation to and from scheduled school contests/competitions. Such requests will not be funded.

FORM B

Minnesota State High School League Foundation Application for Grant School Year 2015-2016

Mission Statement: *Founded in 2007, the Minnesota State High School League Foundation is a nonprofit association, serving both public and private schools, created to complement the Minnesota State High School League by providing support for Minnesota's high school youth to participate in athletics and fine arts. Minnesota State High School League Foundation's goals are to promote the growth of high school students through participation in valuable extra-curricular activities.*

Awarding of Grants: *The primary goal of the Foundation will be to award grants that assist, recognize, promote, and fund extra-curricular participation by high school students in athletic and fine arts programs. These grants will be awarded based upon gender balance, school size and geographic location to the extent possible.*

THE APPLICATION MUST BE SUBMITTED ELECTRONICALLY TO THE MSHSL FOUNDATION NO LATER THAN FEBRUARY 1, 2016. ALL REQUIRED INFORMATION MUST BE INCLUDED IN ORDER FOR THE APPLICATION TO BE CONSIDERED (see Item #6).

Date of Application : **January 2016**

Buffalo High School

Name of School/Organization

41-6004776

Federal Tax ID Number

877 Bison Boulevard

Street

Buffalo

City

MN

State

55313

Zip Code

763-682-8108

Phone

763-682-8118

Fax

Please identify the SPECIFIC Amount Requested: **\$5000**

Since our inception, the average amount approved has been \$2,000.

1. Describe (1) your request (see Appendix A on page 6), (2) the amount requested (see Appendix B on page 7), you must submit a **DETAILED LINE ITEM BUDGET SPECIFIC TO YOUR REQUEST**, and (3) your timetable for completing the project. THE REQUEST WILL NOT BE REVIEWED UNLESS SUBMITTED PER THE DIRECTIONS IN APPENDIX A and B. Additional pages can be attached to this request if necessary.

Our request for \$5,000 is to give needed support for transportation budget line items that fall short of supporting our MSHSL placement in many activities for Section Competition and or Conference or District placement. Although we are just outside the metro, most of our activities/athletics fall in out-state Regions 2AA and 8AA. On many occasions, we are traveling over 100 miles, sometimes 200 miles for MSHSL assigned games and contests. (Moorhead, Bemidji, Brainerd, Roseau, Mankato, Duluth etc.) These trips occur during the Fall, Winter, and Spring seasons.

2. Describe how the funds requested for the identified project furthers the stated mission and primary goal(s) of the MSHSL Foundation AND the mission and goals of your school district as identified by your school board.

The funds requested are directly assisting student opportunities.

3. Are there any other similar programs that serve the same geographic area and groups of people identified in question number one (1) above? If the answer is, "Yes", please explain the relationship between the two programs. If the answer is, "No", please continue on to question number five (5).

None

4. List other actual or proposed sources for funding of the project, including the amounts of the other requests and commitments from other entities. Indicate those sources from which commitments have been received with an asterisk.

We have also asked specific activity booster clubs for assistance. Funds run short quickly on these trips that are often over \$1000 to \$2000 per trip for a school bus.

5. **If your School or School District, is submitting a grant request, please attach the following information:**
- a. A copy of the MSHSL Foundation Board of Director's Resolution (see sample resolution on page 6) requesting funds from the Foundation as identified in your grant request OR a copy of the official minutes from the school board meeting when the grant request was approved.
 - b. Line Item Budget (see sample line item budget on page 7).
 - c. Other documents you may determine to be important for the MSHSL Foundation Board of Directors to review.
6. **MSHSL Region Committees and MSHSL Athletic/Activity Conferences submitting a grant request must attach the following information:**
- a. A copy of the IRS determination letter regarding exempt status or other evidence of exempt status.
 - b. A copy of the most recent Form 990 or Form 990T, if applicable, with all schedules submitted to the IRS and/or an explanation of the organization's fund balance, including restricted and non-restricted funds.
 - c. Overall organization budget, including a specific project budget indicating items for which MSHSL Foundation support is requested. You may attach a brief narrative explanation of the budget if necessary.
 - d. A list of the names of the Board of Directors or other governing body.
 - e. Other documents you may determine to be important for the MSHSL Foundation Board of Directors to review.
- **This application will not be considered unless the entire application is submitted including all required attachments.**
 - **Please note that the MSHSL Foundation Board of Directors may request additional information regarding any proposal.**

Tom Bauman
 Printed Name of Person Requesting the Grant

tbauman@bhmschools.org
 Email Address

Thomas L. Bauman
 Signature of Person Requesting the Grant

January 18, 2016
 Date Completed

FORM B MUST BE SUBMITTED NO LATER THAN FEBRUARY 1, 2016.

FORM B/C

RESOLUTION OF SCHOOL BOARD SUPPORTING FORM B/C APPLICATION TO MINNESOTA STATE HIGH SCHOOL LEAGUE FOUNDATION

WHEREAS, the Minnesota State High School League Foundation was formed to provide support for Minnesota's high school youth to participate in athletics and fine arts;

WHEREAS, the District #877 School Board recognizes the value of students participation in extracurricular activities; and

WHEREAS, the MSHSL Foundation is offering grants and funding to assist school districts to providing seminars/training opportunities or support for specific school functions for students/faculty members/officials and others who are involved in athletic and fine arts programs.

THEREFORE, BE IT RESOLVED, that the ISD #877 School Board supports the District's application to the Minnesota State High School League Foundation for a **FORM B/C** grant.

Date

Board Chair

Date

Board Clerk - Treasurer

A RESOLUTION submitted by an Activity Conference or Region Committee must adhere to the same form and context of the School Board Resolution above.

CHECK LIST

Have you:

- | | | |
|--|------------------------------|-----------------------------|
| 1. Described your request | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 2. Attached a line item budget (see Appendix B) | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 3. Signed the application | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 4. Attached a Resolution of School Board Support | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 5. Attached all required information | | |
| • Schools (see page 4, #5) | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| • Region Committee and Athletic/Activity Conferences (see page 4 #6) | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

APPENDIX A

The following items **will not** be approved by the MSHSL Foundation Board of Directors:

- Athletic Trainers
- Awards (i.e. trophy, plaque, medal, ribbon, trophy case, etc.)
- Banners
- Banquets
- Capital Expenditures (i.e. construction costs, equipment, helmets, reconditioning, pole vault pit, pitching machine, etc.).
- Club sports or non-League sponsored activities
- Computers (iPads)
- Food
- Hall of Fame
- Membership dues in organizations or registrations for State and National Conferences in organizations
- Resolutions not submitted with an application AND a line item budget
- Salaries or benefits
- Sixth grade participants in activities
- Start-up funding for MSHSL activities
- Student surveys
- T-shirts or similar apparel
- Two-way radios
- Uniforms/Choir Robes

Other items similar in nature but not specifically noted above, may also be rejected by the committee.

APPENDIX B

Anticipated Trips for 2015-2016 for MSHSL Activities

At least one (or more) trip(s) for our athletic teams to:

<u>City</u>	<u>\$ Estimated Cost of Bus Trip</u>
Moorhead	\$1500
Brainerd	\$1000
Mankato	\$1000
Bemidji	\$1500
Total	\$5000
Amounted of request	\$5000