

# BOARD POLICY

EB

## BUSINESS MANAGEMENT BUILDINGS AND GROUNDS

NOVEMBER 25, 2019

It shall be the responsibility of the superintendent or the superintendent's designee to oversee the maintenance of District-owned buildings and grounds. The condition and maintenance of school facilities and grounds is the responsibility of the school custodial staff with support from the District's Maintenance and Operations Departments, under the direction of the school's principal and the operations administrator. All regular practices to maintain schools in appropriate condition shall be in accordance with District practices and procedures.

Upon request, the superintendent or the superintendent's designee shall provide the Board of Education with information as to the general condition of the District's buildings and grounds. Inventories of capital assets shall be maintained to protect the School District in the event of losses from fire, theft, or any other causes. All District-owned assets shall be utilized for the maximum benefit of District operations.