

June 24, 2013

PERSONNEL CONSENT AGENDA

The Personnel Consent Agenda is a method designated to expedite handling of routine and official personnel business of the School Board. The entire agenda may be adopted by the Board in one unanimous vote of approval. By request of any individual board member, any item can be removed from the current agenda and placed upon the regular agenda for consideration and action.

APPOINTMENTS - All appointments are contingent upon satisfactory completion of a criminal background check. Approve the following appointments:

1. Cassie Mix, Math Teacher at Buffalo High School effective August 26, 2013. This is a re-hire.
2. James Didier, Science Teacher at Buffalo High School, effective August 19, 2013. This is a replacement for Bruce Hall.
3. Nicole Smith-Danielson, Kindergarten Teacher at Northwinds Elementary, effective August 26, 2013. This is a replacement for Bernadette Bruzek.
4. Cassandra Knutson, 1st grade Teacher at Montrose Elementary, effective August 26, 2013. This is a replacement for Marjory Purkey.
5. Robin Nyquist, 6th Grade Technology and Writing Teacher at Buffalo Community Middle School, effective August 26, 2013. This is a re-hire.
6. Cyrena Beaumont, 2nd Grade Teacher at Parkside Elementary, effective August 26, 2013. This is a replacement for Sheila Simonson.

RESIGNATION/RETIREMENT – Approve the following resignations/retirements:

1. Mary Paul-Voerding, Head Building Secretary at Tatanka Elementary, retirement effective August 30, 2013.
2. Kayla Lian, Math Teacher at Buffalo Community Middle School, resignation effective June 7, 2013.

TRANSFER/CHANGE IN ASSIGNMENT - Approve the following transfers/changes in assignment:

1. Donna Williams, Music Teacher, from .8 FTE at Parkside Elementary and .2 FTE at Northwinds Elementary to 1.0 FTE at Parkside Elementary, effective August 26, 2013.
2. Marci Wills, Physical Education Teacher, from .8 FTE at Parkside Elementary and .2 FTE at Northwinds Elementary to 1.0 at Parkside Elementary, effective August 26, 2013.
3. Mike Quady, Media Specialist, from .8 FTE at Parkside Elementary and .2 FTE at Northwinds Elementary to 1.0 at Parkside Elementary, effective August 26, 2013.
4. Rick Toso, Discovery Elementary Administrator, additional 5 days in 2012-13 and 5 days total in 2013-14 for transition to new principal.
5. Karen Howey, ESP at Hanover Elementary, from 4 to 3.5 hours (157 days) as Instructional ESP and from .5 to 1.0 hour as Science ESP (172 days), effective September 3, 2013.

6. Sue Holmberg, ESP at Hanover Elementary, 1.5 to 1.0 hour (172 days) as Science ESP and from 3.5 to 4.25 hours (157 days) as Instructional ESP, effective September 3, 2013.
7. Amanda Gregoire, Special Education ESP at Parkside Elementary, from 5.25 to 6.0 hours day, effective September 3, 2013.
8. Terrance Vanderbeek, from 2nd Shift Custodian at Discovery Elementary to Grounds Maintenance Staff, effective June 10, 2013.
9. Marlys Durand, Head Building Secretary at Buffalo Community Middle School, from 255 to 260 days per year effective July 1, 2013.
10. Linda Thompson, Head Building Secretary at Buffalo High School, from 255 to 260 days per year effective July 1, 2013.
11. Sharon Uttke, Head Building Secretary at Discovery Elementary, from 255 to 260 days per year effective July 1, 2013.
12. Melissa Steward, Head Building Secretary at Hanover Elementary, from 255 to 260 days per year effective July 1, 2013.
13. Kerri McDonald, Head Building Secretary at Montrose Elementary, from 255 to 260 days per year effective July 1, 2013.
14. Kim Goelz, Head Building Secretary at Northwinds Elementary, from 255 to 260 days per year effective July 1, 2013.
15. Sue Bartz, Head Building Secretary at Parkside Elementary, from 255 to 260 days per year effective July 1, 2013.
16. Nancy Smolensky, Director of Special Education Secretary, from 258 to 260 days per year effective July 1, 2013.
17. Sandy Hanson, Director of Buildings and Grounds Secretary, from 258 to 260 days per year effective July 1, 2013.
18. Catherine Rose, Accounts Payable Secretary, from 258 to 260 days per year effective July 1, 2013.
19. Pam Correll, Technology Secretary, from 258 to 260 days per year effective July 1, 2013.
20. Erica Fiske, Director of Human Resources Secretary, from 258 to 260 days per year effective July 1, 2013.
21. Diane Cassellius, Payroll Supervisor, from 258 to 260 days per year effective July 1, 2013.
22. Tami Johnson, Director of Finance and Operations Secretary, from 258 to 260 days per year effective July 1, 2013.
23. Virginia Magee, part-time Accountant, from 258 to 260 days per year effective July 1, 2013.
24. Anita Underberg, Administrative Assistant to the Superintendent, from 258 to 260 days per year effective July 1, 2013.
25. Nicole Wilson, Media ESP, from 5 hours/day at Tatanka to 6.5 hours/day at Northwinds Elementary, effective September 3, 2013. This is a replacement for Karen Cordt.

LEAVE OF ABSENCE - Approve the following request for leave of absence:

1. Judith Titcomb, FACS Teacher at Buffalo High School, request for leave of absence effective September 11, 2013 and ending November 1, 2013.
2. Victoria Haggemiller, Montrose Little KidKare Teacher, request for leave of absence effective on or about August 28, 2013 and ending on or about November 20, 2013.
3. Shylla Webb, Special Education Teacher at Northwinds Elementary, request for leave of absence effective August 26, 2013 and ending October 21, 2013.
4. Nicole Meints, 1st Grade Teacher at Hanover Elementary, request for leave of absence effective on or about September 3, 2013 and ending on or about November 26, 2013.

CONTRACTS – Approve the following one-year individual contracts for 2013-14:

1. Controller – Miranda Kramer
2. Senior Technician – Mary Rausch
3. Special Education Technology Technician – Shannon Steffens
4. Technology Technician Addendum – Amanda Green