

Unity School District - Board of Education
Administrative Rule 345.64
Graduation Standards and Requirements
Community Involvement

Requirement:

All students must complete, on an independent basis, 40 hours of “community involvement” as part of their graduation requirement.

The earliest day for a student to begin counting the number of community involvement hours is the second week of June prior to the student’s freshman year.

Keeping Record:

Verification forms will be readily available in the high school office. Students will use verification forms to get signatures and phone numbers from community members for whom they are performing services. The students’ verification forms will be turned in to the High School Office.

Time tracking forms will be in order to record the number of hours for each student. Advisors will then transfer this information to the high school office so reports can be generated each quarter on report cards. This process is the responsibility of the high school principal or designee.

Responsibilities:

The high school principal and/or counselor will be responsible for resolving questions about the validity of community involvement projects and will be responsible for addressing community complaints about work performed by Unity students if such complaints arise.

The high school guidance counselor will post opportunities for community involvement projects.

Criteria for Community Involvement Projects:

A community involvement project is an “unpaid, uncompensated helpful act.” A list of possible projects will be kept updated and posted for students’ use. Students will be encouraged to think of independent projects as well. Independent projects must have prior written approval by the high school principal or the high school counselor.

Questions about the validity of community involvement projects, should they arise, will be resolved by the high school principal and/or high school counselor.

Communications:

The high school staff will be informed of the procedures, paperwork and timelines.

At the 8th grade orientation, information will be provided to students and parents regarding the community involvement requirement.